



LL.

IN MEMORIAM

1996

THOMAS J. WELCH

Selectmen

JOSEPH M. GUTWEIN

Sewer Commissioner

GEORGE R. DUPEE

Planning Board

Cover photograph by John Coppinger

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GENERAL INFORMATION

Incorporated	May, 1655
Type of Government	Town Meeting
Location	Eastern Massachusetts, bordered by Lowell and Tyngsboro on the North, Billerica on the East, Carlisle on the South, and Westford on the West. It is 24 miles from Boston, 40 miles from Worcester, and 225 miles from New York City.
County	Middlesex
Land Area	22.54 Square Miles
Population 1995	32,107
Assessed Valuation Rate for 1996	\$1,918,462,000 (Real Estate) \$48,315,961 (Personal Property)
Tax Rate	Flat Rate \$19.84 (\$19.66 Residential - \$20.67 Commercial)
United States Senators in Congress:	
5th Congressional District	Martin Meehan, Lowell, MA
State Senator	Susan Fargo, Lincoln, MA
Representative in General Court	
16th Middlesex District	Carol C. Cleven, Chelmsford, MA
Accounting Department	Monday thru Friday 8:30 a.m. - 5:00 p.m.
Assessors Office	Monday 8:30 a.m. - 6:30 p.m.* Tuesday thru Friday 8:30 a.m. - 5:00 p.m.
Board of Health	Monday thru Friday 8:30 a.m. - 4:30 p.m.
Building Department	Monday thru Friday 8:30 a.m. - 4:30 p.m.
Highway Department	
Office	Monday thru Friday 8:00 a.m. - 4:30 p.m.
Garage	Monday thru Friday 7:00 a.m. - 3:30 p.m.
Public Libraries	
Adams Library	Monday, Tuesday & Wednesday 9:00 a.m. - 9:00 p.m. Thursday 1:00 p.m. - 9:00 p.m. Friday & Saturday 9:00 a.m. - 5:30 p.m.
Children's House	Monday, Tuesday & Wednesday 9:00 a.m. - 8:00 p.m. Thursday - Closed
McKay Library	Friday & Saturday 9:00 a.m. - 5:30 p.m. Monday & Wednesday 1:00 p.m. - 8:00 p.m. Tuesday 1:00 p.m. - 6:00 p.m. Thursday, Friday & Saturday. ... 9:00 a.m. - 1:00 p.m.
School Superintendent	Monday thru Friday 8:00 a.m. - 4:30 p.m.
Selectmen's Office	Monday thru Friday 8:30 a.m. - 5:00 p.m.
Town Clerk	Monday 8:30 a.m. - 6:30 p.m.* Tuesday thru Friday 8:30 a.m. - 5:00 p.m.
Tax Collector & Treasurer	Monday 8:30 a.m. - 6:30 p.m.* Tuesday thru Friday 8:30 a.m. - 5:00 p.m.
Veterans' Agent Office	Monday thru Friday 8:30 a.m. - 4:30 p.m.

*[Except June, July & August]

MEETINGS

Annual Town Election	First Tuesday in April	9 Precincts
Annual Town Meeting	Last Monday in April	Senior Center
Annual Town Meeting	Third Monday in October	Senior Center
Selectmen	7:00 p.m. - Every other Monday	Town Offices
School Committee	7:30 p.m. - Every other Tuesday	Parker School
Planning Board	7:30 p.m. - 2nd & 4th Wednesday	Town Offices
Appeals Board	7:30 p.m. - 2nd & 4th Thursday	Town Offices
Conservation Commission	8:00 p.m. - 1st & 3rd Tuesday	Town Offices
Board of Health	7:00 p.m. - 1st Tuesday of Month	Town Offices
Housing Authority	7:30 p.m. - 1st Tuesday of Month	10 Wilson Street

TOWN DIRECTORY

Accounting	250-5215
Assessor	250-5220
Board of Appeals	250-5247
Building Inspector	250-5225
Cemetery	250-5245
Conservation Commission	250-5247
Council on Aging	251-0533
Dog Officer	256-0754
Fire Department	256-2541
All Other Fire Business	250-5267
Gas Inspector	250-5225
Health Department	250-5241
Highway Department	250-5270
Garage	250-5271
Housing Authority	256-7425
Libraries: Adams	256-5521
McKay	251-3212
Personnel	250-5288
Planning Board	250-5231
Plumbing Inspector	250-5225
Police Department	256-2521
Post Office (Center)	256-2361
Recreation Commission	250-5262
School Administration	251-5100
Selectmen	250-5201
Sewer Commission	250-5233
Supt. of Public Bldgs.	250-5249
Town Clerk	250-5205
Town Engineer	250-5228
Town Manager	250-5201
Treasurer/Tax Collector	250-5210
Veterans' Agent	250-5238
Water Department	256-2381
Wiring Inspector	250-5225

POLL LOCATIONS FOR ELECTIONS

Precinct 1: Town Offices Gym
Precinct 2: Harrington School Gym
Precinct 3: Harrington School Gym
Precinct 4: Westlands School
Precinct 5: Byam School Cafetorium
Precinct 6: Westlands School
Precinct 7: McCarthy Middle School
Precinct 8: McCarthy Middle School
Precinct 9: Town Offices Gym

U.S. Senator Edward M. Kennedy

315 Russell Senate Office Building
Washington, DC 20510
1-202-224-4543

U.S. Senator John F. Kerry

421 Russell Senate Office Building
Washington, DC 20510
202-224-2742
1 Bowden Square, 10th Floor
Boston, MA 02114
617-565-8519

Congressman Martin T. Meehan

318 Cannon
Washington, DC 20515
11 Kearney Square
Lowell, MA
508-459-0101 (Lowell) Office

State Representative Carol Clevenger

Room 167 State House
Boston, MA 02133
617-722-2692
Home: 4 Arbutus Avenue
Chelmsford, MA
508-256-5043

State Senator Susan Fargo

Room 413F State House
Boston, MA 02133
617-722-1572

Middlesex County Commission

Superior Courthouse
East Cambridge, MA 02141
617-494-4100

**TOWN OF CHELMSFORD
ELECTED OFFICIALS**

CEMETERY COMMISSION - 3 Yr Term

1997 Jean R. McCaffery, **CHMN**
1998 Gerald L. Hardy
1999 James F. Dolan

CONSTABLE - 3 Yr Term

1998 William E. Spence

BOARD OF HEALTH - 3 Yr Term

1997 Paul F. McCarthy, **VCHRM**
1998 Paul J. Canniff, **CLK**
1999 Peter Dulchinos, **CHRM**

HOUSING AUTHORITY - 5 Yr Term

1997 Lynn M. Marcella, **CHRM**
1998 Robert L. Hughes, **VCHRM**
1999 William P. Keohane, **TREAS**
2000 Mary E. (Lisa) Royce
7/98 Pamela Turnbull

LIBRARY TRUSTEES - 3 Yr Term

1997 Nancy Knight
1997 Jaclyn Dolan Matzkin, **CHRM**
1998 Sarah L. Warner
1998 John W. Cutter, Jr., **VCHRM**
1999 Kathryn M. Fisher, **SEC**
1999 Margaret E. Marshall
1999 Elizabeth A. McCarthy, **TREAS**

MODERATOR - 3 Yr Term

1999 Dennis E. McHugh

PLANNING BOARD - 3 Yr Term

1997 Kim J. MacKenzie, **CHRM**
1997 Tracey Wallace Cody, **CLK**
1997 James P. Good
1998 James M. Creegan, **VCHRM**
1997 Susan Carter**
1999 Eugene E. Gilet
1999 Robert C. Morse

**Kevin Clark resigned 9/96 term to 1998

SCHOOL COMMITTEE - 3 Yr Term

1997 Anthony V. Volpe, **CLK**
1998 Wendy C. Marcks
1998 Angelo J. Taranto, **VCHRM**
1999 Judith B. Mallette
1999 Mary E. Frantz, **CHRM**

SELECTMEN - 3 Yr Term

1997 William F. Dalton
1997 *
1998 Peter V. Lawlor, **CHRM**
1998 Susan J. Gates, **VCHRM**
1999 Stuart G. Weisfeldt, **CLK**

*Thomas J. Welch deceased 8/2/96

SEWER COMMISSION - 3 Yr Term

1997 George Abely
1998 John P. Emerson, Jr., **CHRM**
1998 Barry B. Balan, **VCHRM**
1999 Thomas E. Moran, **CLK**
1999 Richard J. Day

APPOINTED TOWN OFFICIALS

TOWN MANAGER

Bernard F. Lynch

TOWN ACCOUNTANT

Jean B. Sullivan

BOARD OF ASSESSORS

Diane M. Phillips

Bruce Symmes

TOWN CLERK

Mary E. St. Hilaire

TREASURER/TAX COLLECTOR

Charles F. Mansfield

FINANCE DIRECTOR

Charles F. Mansfield

DPW DIRECTOR

James E. Pearson

FIRE CHIEF

John E. Parow

POLICE CHIEF

Armand J. Caron

BUILDING INSPECTOR

Anthony F. Zagzoug

FINANCE COMMITTEE

Cornelius J. O'Neill

Marica V. Dobroth

Clare L. Jeannotte

Dwight M. Hayward

Susan M. Olsen

Charles A. Piper

Barbara A. Skaar, **CHRM**

Harold Matzkin, Resigned 6/96

Beverly Koltookian, Resigned 6/96

John Morrison, Resigned 8/96

TOWN MEETING REPRESENTATIVES

PRECINCT 1

TERM	NAME
1999	Elizabeth A. McCarthy
1999	Cynthia J. Kaplan
1999	Sandra A. Kilburn
1999	Marian D. Currier
1999	Robert P. Joyce
1999	Barry B. Balan
1998	William E. Spence
1998	Kathryn Brough
1998	Ronald W. Wetmore
1998	Linda M. Lee
1998	Michael A. Hazel
1998	Sandra B. Martinez
1997	James P. Good
1997	Jean B. Rook
1997	Frances T. McDougall
1997	Richard G. Allison
1997	Nina S. Levin
1997	Joseph P. Abate

PRECINCT 2

TERM	NAME
1999	Francis G. Miskell
1999	Bruce J. Harper, Sr.
	Bernard V. Clark - deceased 1/14/97
1999	John B. Bates III*
	*moved up from reserve list 1/17/97
1999	Patrick Mike Curran
1999	George L. Merrill
1999	James R. Doukaszewicz
1998	Mary Jo Welch
1998	Jeffrey W. Stallard
1998	Barry T. Bell
1998	Bonnie I. Foster
1998	Stanley W. Norkunas
1998	James F. O'Shea
1997	William F. Dalton
1997	Linda H. Dalton
1997	Jesse C. Foster
	Francis M. Conlin removed 1/17/97
1997	George C. Greenman
1997	William P. Griffin

PRECINCT 3

TERM	NAME
1999	D. Lorraine Lambert
1999	Susan M. Olsen
1999	Michael F. Curran
1999	Adrienne M. Jerome
1999	George F. Abely
1999	Jaclyn D. Matzkin
1998	Nancy J. Knight
1998	John P. Emerson, Jr.
	Thomas J. Welch -deceased 8/2/96
1998	Roy J. Perry -moved up from reserve list
1998	Carol W. Merriam
1998	Henry R. McEnany
1998	James P. Boormeester
1997	Thomas E. Moran
1997	Harold I. Matzkin
1997	Douglas L. Wright
1997	Kathryn M. Fisher
1997	Christopher T. Garrahan
1997	Cathy A. Hutchinson

TOWN MEETING REPRESENTATIVES

PRECINCT 4

TERM	NAME
1999	Thomas E. Firth, Jr. -removed 1/17/96
	Roger C. Sumner*
	*moved up from reserve list 1/28/97
1999	Matthew P. St. Hilaire
1999	Kathleen M. Redican
1999	Henrick R. Johnson, Jr
1999	Brian P. Latina
1999	John G. Coppinger
1998	Helen A. Manahan
1998	John R. Hibbard
1998	Carl W. Seidel
1998	John B. Sousa Jr
1998	Joan D. Morrison
1998	Daniel J. Sullivan, III
1997	Dolores A. Blomgren
1997	Linda J. Allen
1997	George A. Ripsom, Sr.
1997	William D. Martin
1997	Cheryl L. O'Sullivan
1997	Gerald W. Pacht

PRECINCT 5

TERM	NAME
1999	Kathleen Curran
1999	Wendy C. Marcks
1999	Barbara Ward
1999	Stephen J. Mallette
1999	Bonnie G. Wilder
1999	John W. Wilder
1998	Patricia Wojtas
1998	Jonathan A. Stevens
1998	W. Allen Thomas, Jr.
1998	Dean Carmeris
1998	Jennifer Renna Ferreira
1998	Leonard R. Richards, Jr
1997	David P. McLaughlin
1997	Kathleen F. Hillman
1997	Glenn R. Thoren
1997	Evelyn S. Thoren
1997	Michael N. Sockol
1997	Robert D. Hall

PRECINCT 6

TERM	NAME
1999	Peter V. Lawlor
1999	Mary E. Frantz
1999	Christopher J. Driscoll
1999	Ralph M. Nebalski
1999	Howard J. Hall
1999	Cheryl M. Warshafsky
1998	Janet G. Dubner
	Arthur J. Moores -removed 1/17/97
1998	Evangelos T. Lekas
1998	Martin A. Gruber
1998	Michael R. Parquette
1998	Edward S. Marshall
1997	Steven B. Hadley
1997	M. Elizabeth Marshall
	Earl C. Burt -resigned 8/5/96
1997	Charles F. Smith *
	*Moved up from reserve list 8/6/96
1997	David J. McLachlan
1997	Daniel R. Frantz
1997	Marianne J. Paresky

TOWN MEETING REPRESENTATIVES

PRECINCT 7		PRECINCT 8		PRECINCT 9	
TERM	NAME	TERM	NAME	TERM	NAME
1999	Dennis J. Ready	1999	Stuart G. Weisfeldt	1999	John G. Harrington
1999	Bradford O. Emerson	1999	Walter A. Cleven	1999	Barry K. Hamill
1999	Judith Hass	1999	Richard J. Day	1999	John S. Fudge, Jr
1999	Kathleen S. Fitzpatrick	1999	Marie M. Fitzgerald	1999	Charles A. Piper
1999	Bernard A. Ready	1999	Ralph J. Hulslander, Jr	1999	Anne Lise Sexton
1999	Francis J. Mierhe	1999	John F. Sheehy	1999	Francis X. Harrison Sr
1998	Karen D. Ready	1998	William C. Curry	1998	Margaret A. Fudge
1998	Paul F. Gleason	1998	Katherine C. Harbison	1998	Francis J. Barre
1998	Peter Dulchinos		Peter G. Johnson -resigned 10/4/96	1998	James W. Young
1998	Linda G. Morabito	1998	Angelo J. Taranto *	1998	Robert J. Hawking
1998	Jonathan C. Stubbs		*Moved up from reserve list 10/4/96	1998	Eleanor D. Abbott
1998	Clare L. Jeannotte	1998	Jacqueline A. Sheehy	1998	Phyllis M. Elias
1997	Susan J. Gates	1998	John E. Abbott	1997	Robert C. Morse
1997	Dwight M. Hayward	1998	Cheryl Adkins Boss	1997	Steven Arthur Consalvi
1997	Leonard W. Doolan, III	1997	Kathleen A. Neild	1997	C. Thomas Christiano
1997	Barbara J. Scavezze	1997	Deborah Villano	1997	Frank R. Peterson
1997	Carol A. Stark	1997	Samuel Poulten	1997	Edward A. Cady
1997	David A. Carpenter	1997	Gail E. Poulten	1997	Donald L. Elias
		1997	Bernice F. Poulten		
		1997	Alexander W. Gervais		

**TOWN OF CHELMSFORD, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 1996**

	GOVERNMENTAL FUND TYPES			FIDUCIARY FUND TYPES	ACCOUNT GROUP	TOTALS (MEMORANDUM ONLY) JUNE 30, 1996
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS			
ASSETS:				TRUST & AGENCY	GENERAL LONG-TERM OBLIGATION	
CASH	\$2,313,305	\$2,604,063	-	\$1,385,744	-	\$6,303,112
INVESTMENTS						
INVESTMENT IN DEFERRED COMPENSATION PLAN	1,900,000	-	-	2,357,125	-	4,257,125
	-	-	-	3,874,566	-	3,874,566
PROPERTY TAXES RECEIVABLE:						
CURRENT YEAR	470,549	-	-	-	-	470,549
PRIOR YEAR	47,958	-	-	-	-	47,958
OTHER ACCOUNTS RECEIVABLE:						
MOTOR VEHICLE EXCISE	453,577	-	-	-	-	453,577
TAX LIENS	2,457,768	-	-	-	-	2,457,768
SEWER	66,138	-	-	-	-	66,138
SPECIAL ASSESSMENTS	-	21,187	-	-	-	21,187
DEPARTMENTAL	58,444	-	-	11,745	-	70,189
INTERGOVERNMENTAL	-	586,168	459,981	-	-	1,046,149
DUE FROM OTHER FUNDS	459,978					459,978
OTHER ASSETS:	85,447	-	-	180,000	-	265,447
AMOUNTS TO BE PROVIDED FOR RETIREMENT OF LONG-TERM OBLIGATIONS	-	-	-	-	23,044,929	23,044,929
TOTAL ASSETS:	\$8,313,164	\$3,211,418	\$459,981	\$7,809,180	\$23,044,929	\$42,838,672

BOARD OF SELECTMEN



Front Row (l-r) Susan Gates, Vice-Chairman;
Peter Lawlor, Chairman

Back Row (l-r) William Dalton; Stuart Weisfeldt, Clerk

BOARD OF SELECTMEN

This past year was distinguished by significant achievement on the part of the Board contrasted starkly and significantly with unusual sorrow. Early into what was to prove to be an ambitious and bold year, Board member Tom Welch was diagnosed in February of 1996 with the return of a blood disorder which would eventually take his life the following August. The loss which his passing represents was evident Town-wide, though perhaps known most accutely to his colleagues. He brought clarity, courage and intelligence to an office which too often suffers from a lack of all three ingredients. From the remaining members of the Board, Tom, you are deeply missed, our friend.

Before his health took him completely out of the action, however, Tom was deeply involved, along with the rest of the Board, in bringing about a goal which had previously only existed in the empty world of campaign promises. The Board, working at its work session at the newly acquired Chelmsford Country Club, voted unanimously to make it a major priority - both for the Board and for the Town Manager, to actually lower the tax rate during this fiscal year. Working together and prudently tightening where it could be done, together we delivered that decrease of 29¢ per thousand. This was achieved while at the same time solidfying the Board's commitment to annually contributing to the Stabilization Fund (the Town's "savings account" for future seen and unseen capital needs) towards our goal of \$2.5 Million.

Not all achievements, however, were limited to the dry world of ledger sheets. The Board was proud to deliver to the Town the first year's return on its investment in purchasing the former Apple Country Club. As soon as the snow melted in the spring of 1996, the Town, together with newly-appointed Sterling Golf Management, opened the recently christened "Chelmsford Country Club" and immediately embarked on a series of improvements at the Club, the goal of which is to make it a recreational and meeting facility which the Town can be proud of for generations to come. The Club enjoyed a busy season of play and received wide praise from local

players who appreciated the dedication to making a variety of upgrades to this Town jewel.

Further in its broad goal of achieving quality of life improvements throughout the Town, the Board of Selectmen turned its focus to the waterfront along the Merrimack River. Starting with a survey of our riverfront along the Merrimack River led by Police Chief Armand Caron, the Board quickly recognized the potential which lay with improvements at the property which the Town already owned at Southwell Field. In conjunction with neighbors in the area, recreation interests in the Town and the Town Manager and his staff, the Board is advancing plans to improve this picturesque and underutilized asset with walking paths and other amenities to draw even more of the Town's residents to this area.

These efforts occurred in tandem with initiatives of Selectman Susan Gates to revitalize the buildings at Varney Playground and Selectment William Dalton's efforts to enlist local support and monies to make other improvements to the Varney Playground area.

All of these planned improvements in North Chelmsford provided some balance (some might say not enough) to the bumpy road which was encountered in installing significant traffic lights and traffic flow changes in Vinal Square. While the Commonwealth deserved much of the heat which was generated from this change, the Board and the Manager were the local officials on the scene to listen to and attempt to effectuate some of the changes which needed to be made in that area. That continues to be an area of Board concern.

Newly elected Selectman, Stuart Weisfeldt, falling back upon a long history of involvement with the Chelmsford Public Schools, guided the Board strongly in bringing about a stronger Board of Selectmen - School Committee relationship. Closer working relationships between the Town Manager and the Superintendent of Schools have led to closer workings between the two boards. This relationship gave rise to a proposal from the Board of Selectmen this year that there be performed by an outside accountant and operational audit of the School Department. The goal of such an

audit would be to probe the operating efficiency of every component of the school system and to explore whether there are areas in which significant savings can be achieved. The Board eagerly awaits the results of this audit.

Much work remains to be accomplished in the upcoming year. In addition to working with the Town Manager in embarking upon a new round of contract talks, the Board's attention will undoubtedly include sheparding the library, police station renovations and Center School renovation projects which are imminently before us.

The last year has been the most productive year which I have experienced in the five years which I have served on the Board. The privilege of being chairman of this most talented and vibrant group has made the year even more special. For that I am deeply appreciative.

Sincerely,

Peter V. Lawlor,
Chairman

THIS PAGE DEDICATED TO THE MEMORY OF

THOMAS J. WELCH



Board of Selectmen - October 17, 1995-August 2, 1996

**Board of Appeals: Alternate 1982;
Regular Member 1983-1984**

Fiscal Policy Advisory Committee: 1989-1990

Town Manager Screening Committee: 1989

Town Meeting Representative: 1989-1996

TOWN MANAGER

In July of 1993 the Chelmsford Board of Selectmen adopted a Vision Statement to guide itself and the Town administration. This vision statement is used to develop our long term plans, our annual budgets, our annual work plan and goals, and to manage the daily affairs of the Town. The Vision Statement is as follows:

“The Town of Chelmsford strives to be a fiscally stable suburban community providing the residents and businesses with a clean environment and a high quality of living. The Town will plan, construct and maintain all public facilities or public works infrastructure to provide for the health, safety, and welfare of all persons. The Town seeks to provide the least amount of taxes as necessary to residents and businesses alike. The Town places a high value on educational curriculum. The Town will foster an atmosphere conducive to the development and promotion of cultural, recreational, and educational opportunities to all the residents of the community.”

In providing my annual report for 1996 I am pleased to state that we are adhering to this vision of the community that Chelmsford should be now and in the future. I am particularly pleased to report that the Town continues to move forward with important projects and programs that will improve the Town and it's quality of life. During this year we moved to address key issues which have been the focus of attention for many years. In addition, over the past twelve months we improved our overall financial condition and provided tax relief to our property owners. I believe our progress on all of these fronts reflects the commitment and planning that we have had over the past decade. We are now realizing the fruits of these efforts.

The following are some of the past year's highlights for the Town of Chelmsford:

- ❑ Closed Fiscal Year 1996 with a healthy \$1.3 million in budget surplus reflecting improved receipts and operational savings.

- ❑ Utilized \$750,000 of the budget surplus to reduce property taxes thereby holding taxes for existing properties at approximately their FY95 levels.
- ❑ Added \$250,000 from the budget surplus and \$500,000 from the FY97 operational budget to the Town's "rainy day" reserve fund which will be used to help pay for various capital projects and be available for future fiscal emergencies. On December 31, 1996 this fund had a balance of approximately \$2.5 million, the highest level in the Town's history and close to the established financial policy goal of 5% of operating budget.
- ❑ The final phase of the Town's sewer project was overwhelmingly passed by the voters meaning that the entire Town will be sewered by 2009. The project is planned to have minimal tax impact through its completion by utilizing state financial assistance and sewer betterments to manage any impact on property tax levels. This project puts the Town in the enviable position of avoiding the burdens of increasingly tighter septic regulations.
- ❑ After 25 years of efforts to expand the Adams Library a plan was adopted and funded to enlarge and improve this historic building to meet demands for more space and resources, and handicapped accessibility. The project was made possible in large part by an award of \$1.8 million in a state library grant. The project was supported by the Town through a referendum vote in December of 1996. Expected completion of the project is early to mid 1999.
- ❑ After 70 years of trying to find a solution to the traffic problems of Central Square a plan was brought forward by a special committee to make a number of traffic improvements to make the Center safer and more workable for traffic. This plan was adopted by the Selectmen in April of 1996 and state funding is being sought for the \$1 million cost.

- ❑ In October of 1996 the “Old” Town Hall was converted from mixed office/public use to exclusive utilization as a Community Center to house the wide range of recreation and cultural offerings that have grown over the last three to four years.
- ❑ During 1996 a needs assessment was completed for the Police Station which details the deficiencies of a building that has been recognized as inadequate. With the information from the needs assessment we have begun to develop plans for an expansion which will meet our needs well into the next century.
- ❑ In September of 1996 the North Chelmsford police substation was opened to serve that section of our Town and enlarge our efforts in the area of community policing.
- ❑ In March of 1996 the “new” Chelmsford Country Club opened as a municipal course after its purchase in 1995. The course received a number of improvements during the year including three new tees, tree plantings, clubhouse improvements, and expanded programs particularly for youth. Future improvements in 1997 will build upon the early success of this public venture which currently generates approximately \$70,000 in revenue to the Town.
- ❑ In October of 1996 the Town of Chelmsford Home Page was unveiled with much success. This technological effort dovetails with the relatively new Community Newsletter which seeks to expand citizen information about the Town and it’s programs. Both programs have proven to be popular and will be the focus of continued improvement efforts in the future.

In summary, 1996 was an extremely positive and productive year for the Town as great progress and substantial achievements were realized in areas of the Chelmsford government and community.

However, in 1996 Chelmsford also experienced the sad and unfortunate loss of Selectman Tom Welch who passed away after a brave struggle. In his brief time on the Board Tom was a true leader and teacher. His intelligence, common sense, good humor and warm personality allowed him to play an integral part in all of our achievements in 1996 and many beyond. On many difficult issues Tom was the Board member to reach the central questions that led all of us to the right answers. His presence was missed tremendously during the last half of 1996 and he truly left a void that will be impossible to fill.

As I look forward to 1997 I see continued financial stability for the Town with a positive local economy that is growing. We will be moving ahead on many of the projects of 1996 to bring them to completion and conclusion. In addition, we will be dealing with many issues of education as we meet the demands of increasing enrollments, bringing the Center School back on-line, and complying with the state Education Reform law. The task which we face will be achieving all of this along with all other municipal services while recognizing our finite financial resources.

As always, I want to thank the members of the Board of Selectmen for their direction and support during 1996 including Bill Dalton, Susan Gates, Peter Lawlor, Stuart Weisfeldt and Tom Welch. I also want to recognize and thank the Department Managers and employees of the Town for their hard work and dedication. In particular, I want to thank the staff of the Executive Office including Judy Carter, Marian Currier, Diane Darling and Jeanne Parziale.

Lastly, I want to once again thank the residents of Chelmsford for the opportunity and privilege of serving you as your Town Manager. I continue to look forward to working with you in the upcoming year and into the future to make Chelmsford an even better community.

Sincerely,

Bernard F. Lynch
Town Manager

TOWN CLERK

Mary E. St. Hilaire, CMC, CMMC
Town Clerk

Elizabeth L. Delaney
Assistant Town Clerk

Janet M. Hart
Senior Clerk

Katherine M. Kalicki
Part-Time Senior Clerk

Licenses:

Sporting	785
Dog	3,013
Kennel	9

<u>Birth Inc.</u>	<u>Deaths</u>	<u>Marriages</u>
423	262	221

Intentions
221

1996 was a busy election year for the Town Clerk's Office. There were two primary elections, the Annual Town Election, the Presidential Election and a Special Town Election. The staff worked hard on maintaining the voting lists, processing voter registration and absentee ballots. Many thanks to the precinct workers who worked at the polls on election days and to the Police Officers, School Custodians and Highway workers.

The State of Massachusetts has mandated the implementation of the Motor Voter Bill. This required the Town Clerk's Office and Board of Registrars to work on converting the present registered voters/residents data file that is on line with the School Department onto the State wide system. Due to complications, the first time the new system was used was during the Special Town Election in December. Four out of the nine precincts had used the new system and it was successful. All the precincts will use the new system at the Town Election in April of 1997.

BOARD OF REGISTRARS

Richard F. Burt, Jr

Judith A. Olsson,
Chairman

John F. Ketcham

Sandra A. Kilburn,
Principal Clerk

Mary E. St.Hilaire,
Ex Officio

Voting Strength as of December 1996 Enrolled Voters:

VOTERS	PRECINCTS									TOTAL
	1	2	3	4	5	6	7	8	9	
Total Democrats	601	559	585	610	578	664	568	538	496	5,199
Total Republicans	440	276	312	319	379	401	377	341	397	3,242
Total Unenrolled	1,250	1,165	1,462	1,229	1,469	1,351	1,465	1,204	1,359	11,954
Total New Alliance	0	0	0	0	0	0	0	0	0	0
Total United We Stand	0	0	0	0	0	0	0	0	0	0
Total Int. 3rd Party	1	3	2	1	3	0	0	3	0	13
Total New World Council	0	0	0	0	0	0	0	0	0	0
Total Green Party USA	0	0	0	0	0	0	0	0	0	0
Total Socialist	0	0	0	1	0	0	0	0	0	1
Total Libertarians	3	7	4	3	9	3	1	2	0	32
Total Prohibitions	0	0	0	0	0	0	0	0	0	0
TOTAL VOTERS	2,295	2,010	2,365	2,163	2,438	2,419	2,411	2,088	2,252	20,441

BOARD OF HEALTH

Board of Health Members:

Paul F. McCarthy, Chairman

Dr. Paul Canniff, Vice Chairman

Peter Dulchinos, Clerk

Board of Health Employees:

Richard J. Day, Director

John P. Emerson, Assistant Director

Diana L. Wright, Department Assistant

Judith Dunigan, Town Nurse

Eric P. Kaplan, M.D., Town Physician

Septage and Wastewater Abatement Program

In 1996 the Septage and Wastewater Abatement Program continued its efforts to clean up our waterways. The Board of Health, with the advent of a central sewer system in Chelmsford is now embarking on enforcement activities to insure compliance with local by-laws which will insure a safe water supply. Dye testing, water sampling and issuance of septic system permits will continue in all the non-sewered areas.

Administration and Management

Income for various services and permits was \$23,707. During 1996 the department made inspections of day care centers, rental housing units, public schools, non-profit camps, bathing beaches International Certificates and all restaurants and retail food stores.

Hazardous Waste and Industrial Wastewater Program

Richard J. Day, Director of Public Health, was reappointed Hazardous Waste Coordinator and Municipal Coordinator to enforce the "Right-to-Know" law for Chelmsford. The Board of Health held two Household Hazardous Waste Collection Days this year which

were held on May 6, 1996 and November 2, 1996. This program has consistently collected significant volumes of hazardous waste.

Rabies Control

1996 was another productive year in controlling the spread of rabies in the Town of Chelmsford. The Board of Health, working with two local veterinarians established a program to offer affordable vaccine for the unprotected cat and dog population in town.

Title V

The Board of Health is continuing to work on developing programs to control the effects of the new Title V regulation on the residents still on septic systems.

Communicable Disease Program

Reports of the following diseases were completed during 1996 for the Massachusetts Department of Public Health:

Bacterial Meningitis	1	Hepatitis A	1
Campylobacter Enteritis	10	Hepatitis B	6
Cryptosporidiosis	2	Hepatitis C	3
Cyclospora Enteritis	2	Lyme Disease	1
E-Coli	4	Salmonella	5
Giardiasis	4	Mumps	1
Tuberculosis-Active	1	Viral Meningitis	3
Tuberculosis Control Prgm*	26		

*Referrals received from Lowell Chest Clinic and Boston Medical Center TB Clinic

The testing of persons exposed to tuberculosis and those persons whose employment require certification of freedom from that disease is another responsibility of the Town Nurse. One-hundred seventy-one Mantoux (TB) tests were given to persons as required for pre-employment and college and also to household contacts of active cases in compliance with the Massachusetts

Department of Public Health regulations. Home visits and telephone calls are made to families of active and some inactive tuberculosis cases on a periodic basis to insure understanding of the illness and that adequate medical follow-up is achieved. Numerous medical records are kept and updated on residents who have a positive Mantoux (TB) test and are receiving medication prophylactically and being followed radiologically at the Lowell Chest Clinic. When necessary, TB testing is done at places of business if employees are exposed to an active case of TB.

Immunization Program

The Board of Health sponsored two flu clinics this year. One-hundred three persons were immunized with pneumonia vaccine and one-thousand two-hundred forty-four were immunized with flu vaccine at clinics. Additional doses were given to nursing homes, Rotenberg School, Lighthouse School, Adult Retarded Citizens, town employees, physicians offices, six visits were made to handicapped or house-bound residents. A combined total of two-thousand four-hundred fifty-six doses of flu vaccine were administered in town.

Two-hundred four immunizations were administered to adults and students in compliance with the Massachusetts Immunizations Laws and prophylactically to residents traveling to underdeveloped countries.

Hepatitis B vaccine, school based program, was initiated this year and all sixth graders were offered the immunizations free at school. Because the Department of Public Health supplied this vaccine to Boards of Health it was given at no cost. Seventh thru twelfth graders were offered the Hepatitis B vaccine for a nominal charge of \$30.00 for the three doses. These programs will continue for the next year.

Hypertension Screening Program

Blood pressure screenings for residents are held the first Thursday of every month from 9:00 to 12:00 at the Board of Health,

Town Offices. Four-hundred forty-eight residents attended the screenings.

Lead Paint Screening Program

The Board of Health offers lead paint testing for children between the ages nine months and six years. Residents may call the Board of Health at 250-5243 and make an appointment with the nurse. Twenty-three children were screened for lead paint.

Other screenings offered by the Board of Health include cholesterol. Dates of these programs will be advertised in advance.

World AIDS Day Event

Each year around World AIDS Day, December 1st, an event is held in Chelmsford to promote education and generate discussion among family members with regards to HIV/AIDS. It is the committee's hope to encourage compassion, understanding and support for those infected and affected by HIV/AIDS. The committee for World AIDS Day in Chelmsford is in need of volunteers. If interested, call Judy Dunigan, RN, Board of Health, 250-5243.

Health Fair/Health Screenings

Either a Health Fair or several Health Screenings will be held in conjunction with Westford every other year, finances permitting. Date and location will be announced in newspapers.

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

The Central Massachusetts Mosquito Control Project (CMMCP) currently provides its services to 28 cities and towns throughout Middlesex and Worcester Counties.

The project's headquarters is located at 111 Otis Street, Northboro, MA. Tours of the headquarters or visits to field work sites may be arranged by calling the office in advance.

The CMMCP practices Integrated Mosquito Management (IMM), blending state of the art methods and techniques with expertise, experience, and scientific research to provide our member communities with modern, environmentally sound, cost effective mosquito control.

The Mosquito Awareness program which we offer to elementary schools in our district has become very popular. Project staff meet with students and teachers to discuss mosquito biology, mosquito habitat, and control procedures. Much of the presentation is directed towards what the children and their families can do to prevent mosquitoes from breeding around their homes. Live samples of mosquito larvae are included with the presentation, and are left in the classrooms so that students can watch them develop. Slides, videos, handouts, and coloring books help to make this an interesting program.

As part of our effort to reduce the need for pesticides we continue to expand our water management program. By cleaning clogged and overgrown waterways, mosquito breeding can be reduced, wetlands are restored, and water quality is improved.

BTi mosquito larvacide is used to treat areas where mosquito larvae are found. We routinely check known breeding sites, but also encourage the public to notify us of any areas they suspect could breed mosquitoes. Our fields crews will investigate all such sites and treat if needed.

Our goal is to handle all mosquito problems with water management or larviciding but we recognize that there are times when adult mosquito spraying is the only viable solution. In such cases residential and recreational areas are treated with either hand-held or pickup mounted sprayers.

The project's surveillance program monitors adult mosquito and larval population density and is the backbone for prescribing various control techniques. Rain gauges are set out and data collected by our surveillance crews in an effort to predict when mosquito breeding will occur.

The project's video "Working for You" is available to anyone interested in learning about mosquito control and the services provided by the Central Massachusetts Mosquito Control Project.

DEPARTMENT OF PUBLIC WORKS

The Department of Public Works, created by the Town Charter is comprised of Divisions including the highway, engineering, recreation, public buildings, parks, public shade trees and the operation of the sanitary sewer system.

ENGINEERING DIVISION

Department Members:

James E. Pearson, P.E., Director & Town Engineer

George LeMasurier, Assistant Town Engineer

Gail Loiselle, Principal Clerk

James B. Stanford, Project Engineer

The work of the Engineering Division can best be summarized by listing the engineering assistance given to other Town boards and departments. This year's projects included:

PLANNING BOARD:

- Reviewed seventeen (17) subdivisions and Twelve (12) site plans
- Inspected new construction on twenty three (23) streets
- Prepared cost estimates for bonding new roadway construction and prepared bond reductions
- Attended all regular meetings

ASSESSORS:

- Regularly updated Assessor Maps
- Calculated lot areas
- Assisted in property line determinations

TOWN MANAGER'S OFFICE:

- Inspected streets & reviewed plans & legal descriptions for street acceptances of Somerset Place, Moore Street, Old Farm Way, Brittany Lane, and Moccasin Lane.
- Inspected streets & prepared plans & legal descriptions for street acceptances of Lori Lane, Dobson Lane, Marguerite

Road, McCormack Lane, Alcorn Lane, Grady Drive, Deana Lane, Courthouse Lane, Kristin Dr. Ext., and Fairmount Street.

- Prepared maps for Town Meeting articles
- Inspected & responded to pole location requests from utility companies
- Provided grades and construction inspection for Middlesex St. Railroad Crossing improvements and traffic management plan.
- Prepared description for renaming of Hillside Lane
- Central Square - worked with the Central Square Traffic Committee on the proposed improvements in the Center.
- Inspected & responded to drainage, tree, and other miscellaneous complaints.

HIGHWAY DIVISION:

- Inspected and prepared cost estimates for the resurfacing of seven (7) streets and drainage analysis for fourteen (14) drainage projects
- Provided layout for safety improvements at Westford/Pine Hill Road intersection and Hunt/ High Street intersection.
- Provided layout for construction expansion of Municipal Parking Lot in Vinal Square.
- Assisted with the snow and ice effort
- Provided layout and grades for septic system repair at Chelmsford Country club.
- Provided layout and grades for the reconstruction of Davis Road.

Project Engineer Jim Stanford has been busy designing the sidewalk and roadway improvements on Dalton Road, preparing the easement documents, preparing bid documents, designing the buildings for the Highway maintenance shop and the Chelmsford Country Club maintenance shed. Design and construction inspection of the Old Westford Road culvert headwall/ retaining wall and preparation of the floor plans for the Town Offices renovations were also completed by this division.

Payrolls, expense vouchers and budgeting for all divisions except Highway are performed in this office.

HIGHWAY DIVISION

Department Members:

John Long, Superintendent of Streets

Lawrence Ferreira, Foreman

Marie Burns, Principal Clerk

Drivers

Todd Chase

David Irvine

David Eacrett

David Palmer

Paul Winegar

Operators

Gary Beaulieu

Audie Boudreau

Joseph Eriksen

Dennis Greenwood

Raymond Maybury

Mechanics

John Ferreira, Lead Mechanic

Richard Jensen

Laborer

Kenneth Burroughs

The Highway Division maintains and improves all the streets, culverts, catch basins and manholes, street signs, traffic signs and traffic signals for approximately 200 miles of roadway. Additionally, the Highway Division clears the streets and public lots of snow and ice, and assists other departments with the division's equipment and expertise of the crew. The office maintains all financial records needed for the reporting, tracking and payment of all vouchers connected with the highway budgets - including, general expenses, salaries, snow & ice, road reconstruction or repair, streetlighting, and Capital expenditures.

Streets re-surfaced this year include:

Parker Road

Pilgrim Road

Winslow Road

Fay Street

Cliff Road

Steadman Street (Dalton Rd. to Rt.110)

" " (Lowell Line to Clinton Ave.)

Dalton Road (North Rd. to Priscilla Ave.)

Bartlett Street

Spaulding Road

Livery Road

Davis Road

Barry Drive

All drains on the re-surfaced streets were reconstructed prior to the resurfacing. In addition the following drainage projects were completed:

East Putnam Avenue - rebuilt catch basins and installed 100' - 12" pipe.

Proctor Road - installed two manholes - three catch basins - 550' - 15" pipe.

Ripley Street - rebuilt catch basins and manholes - installed 200' - 15" pipe.

Elm Street & Natalie Road - installed 955' - 12" pipe, six catch basins and two manholes.

Hunt Road & High Street - redesigned and rebuilt - Added two catch basins, installed 100' - 12" pipe - grass and curbing.

Pinehill Road & Westford Street - redesigned.

Vinal Square - Parking Lot- enlarged and paved.

During the winter, the town received approximately ONE HUNDRED THIRTY FIVE INCHES OF SNOW from 17 different storms.

This was the most snowfall in one season since record-keeping began. Each storm was handled by the Highway Division employees with assistance from Engineering, Parks and Sewer Division Personnel and hired contractors, often working for extended periods without sleep in order to maintain safe roads. The mechanics kept the equipment in proper operating condition, with few extended mechanical failures.

PARKS DIVISION

Department Members:

Edward Jamros, Groundskeeper

Randy Boisvert, Laborer

The Parks Division maintains all the parks, traffic islands, ballfields, playgrounds, and commons under the control of the Town. The grounds are groomed each Spring and prepared for the heavy use each area is subjected to during the year. The Division employees perform an exceptional job each year preparing the Town Common area for the annual July 4th celebration. Equally important is the job of restoring the damaged areas resulting from the abundance of activities.

Special projects this year included the construction and installation of benches at the East Playground, new fencing and a new playground at Roberts Field, and reconstruction of the basketball equipment at the South Row School. The Parks Division also follows up on all tree complaints; determining ownership, pruning, chipping and the hiring of a private tree company for the cutting down and removal of problem trees.

Special recognition goes to Dick Codling, Red Wagon Landscaping, Dick Burkinshaw, Chelmsford Rotary, Chelmsford Garden Club, and Stott Landscaping for their continued participation in the "Adopt-a-Park" program.

PUBLIC BUILDINGS DIVISION

Department Members:

Theodore Godfroy, Superintendent

Gerald Johnson, Custodian

David Grimshaw, Custodian

Regular custodial duties, the updating of buildings to meet the ever-changing codes, and removal of snow during the winter months keep the staff very busy.

This year's special projects at the Town Offices included:

- The Chelmsford Country Club was winterized, repairs made and routine checks done until Sterling Management was awarded the contract.
- Record breaking snowfall during the season kept the staff busy keeping the Public Buildings grounds safe.
- To better utilize Town Offices space, four offices were relocated.
- Various work was done throughout the buildings to comply with A.D.A. requirements
- Storage shelving was built in various offices utilizing the Parks Division staff during the winter months.
- Eight offices were also painted.

Common areas at the Old Town Hall and Town Offices were painted utilizing the Senior Citizen Program administered by Marty Walsh of the Senior Center.

SEWER DIVISION

Department Members:

Joseph Witts, Operations Super.	Evelyn Newman, Dept. Assistant
Jacqueline Sheehy, Prin. Clerk	James Casparro, Inspector
Michael Vosnakis, Maint. Tech.	Daniel Belkas, Maint. Mechanic
Irene Oczkowski, Clerk	John Kobelenz, Safety Plumb Inspect.

The Sewer Division continued to expand again this year with the addition of 570 new sewer connections, bringing the total number of on-line sewer users to 4,730. The total number of sewer pump stations remains at 17. New sewer construction has been completed in North Chelmsford around Freeman Lake, and construction has begun on North Road and the surrounding streets. The office staff keeps extremely busy preparing and processing the sewer betterment assessments, sewer user bills, safety plumbing permits, construction permits, the Sewer Commission agendas, meeting minutes, contracts, and general correspondence.

As we continue to expand, personnel requirements are also expanding. Dan Belkas was added as full time Maintenance Mechanic. Dan comes to us from the MWRA's Deer Island facility. Irene Oczkowski was added as a part time clerk. Both Dan and Irene are residents of Chelmsford.

Again, we would like to thank the three Water Districts for their cooperation and assistance during the past year. Thanks go to the Fire and Police Departments for monitoring the pumping stations alarm system. With their help we were able to keep the system running smoothly throughout the year. Special thanks go to the Sewer Commission for their cooperation throughout the year.

I would like to thank the entire staff for their cooperation, dedication, and flexibility. It is clearly evident that the Public Works employees are committed to providing top quality services.

Respectfully submitted,

James E. Pearson, P.E.
Director of Public Works

CEMETERY COMMISSION

Jean R. McCaffery, Chairman
Gerald L. Hardy
James F. Dolan

The Cemetery Commission is pleased to report some major accomplishments and highlights of 1996 to the citizens of Chelmsford. The Cemetery Department completed a number of beautification projects throughout the year including the following:

At Forefathers Burying Ground, the exterior of the 1802 Schoolhouse was completely repainted. In addition, a large area adjacent to the Bridge Street gate area was regraded, loamed and reseeded.

The diligent efforts of the Commission in seeking grant funding for the restoration of Forefathers were rewarded. In November the Massachusetts Historical Commission announced that Forefathers Burying Ground was selected as one of 75 statewide restoration projects to receive a matching grant of \$5,000 from the Massachusetts Preservation Projects Fund.

At Pine Ridge Cemetery, the staff planted Spring tulip beds near the main entrance which resulted in many positive public comments. The staff has planted tulips near the main entrance of Fairview Cemetery for the 1997 Spring season.

At Riverside Cemetery, over 160 feet of fencing was replaced along the west boundary line. Special thanks to Jane Drury, Linda Prescott, Ellen Green, and Connie Frank for volunteering their time to develop an accurate inventory of historical gravestones in Riverside.

The Commission wishes to acknowledge Mrs. Brenda Lovering, members of the Chelmsford Garden Club and members of the Junior Garden Club for planting daffodil bulbs near the main entrance of Fairview Cemetery and the historical section of Heart Pond.

The Commission wishes to thank Jackie Brodie for volunteering to produce over thirty rubbings of historically significant gravestones from Forefathers Burying Ground. These rubbings will preserve these unique images for future generations long after they have become illegible.

In December, heavy, water-laden snow from two winter storms caused an estimated \$9,000 in damage from fallen trees and broken limbs. The Department staff worked tirelessly during a two-week period to remove over 47 truck loads of tree limbs from all six cemeteries.

The number of interments reached an all-time high of 156. Cremation interments totaled 29 for the year and accounted for 19% of total interments. There were 86 lots sold during the year and two incidents of vandalism.

The Cemetery Commission commends the Department staff for their professionalism and for striving to make the Town cemeteries attractive burial places that our citizens can be proud of.

Cemetery Department Personnel:

John Sousa, Jr., Superintendent
Jorge Caires, Working Foreman
Kenneth Frazier, Backhoe Operator
Eileen Johnson, P.T. Clerk
Jose Teixeira, Special Laborer
Claudio Caires, Special Laborer

Respectfully Submitted,

Jean R. McCaffery, Chairman

FINANCE DEPARTMENT

ACCOUNTING DEPARTMENT

Department Members:

Jean Sullivan, Town Accountant

Renee Young, Assistant Town Accountant

Patricia Tucker, Principal Clerk

Martha Camacho, Payroll Coordinator

During fiscal year 1996, Christine Dowd resigned as Payroll Coordinator to take a position in the private sector. Martha Camacho has been hired to fill the Payroll Coordinator position.

Although we had expected in fiscal year 1996 to convert the school to the Munis system currently in use in the Accounting Department, timing problems did not allow this to happen. The School will be live on the Munis computer system as of July 1, 1996.

The Accounting Department was successful in moving the normally scheduled date for year-end audits by the independent accounting firm from December back to August. This resulted in publishing timely certified statements in September 1996 instead of January/February 1997. This could not have been accomplished without the entire Accounting Department working together to meet regularly scheduled weekly due dates paying Town employees and Town/School vendors.

Respectfully Submitted,

Jean Sullivan

Town Accountant

BOARD OF ASSESSORS

Board Members:

Diane M. Phillips, MAA, Chief Assessor

Bruce A. Symmes, CMA, RMA, MAA

Eric R. Josephson, MAA, Assistant Assessor

Nancy L. Maher, Administrative Assistant

Elaine McBride, Principal Clerk

Elaine Myers, Principal Clerk

This year the Board of Assessors conducted a preliminary assessment sales ratio study based on all sales in calendar year 1995. (Assessed values for fiscal year 1997 as of January 1, 1996.)

After reviewing all the sales data information the Board concluded that the majority of the residential class was not within the range required by the Department of Revenue.

As a result within the residential class, the following styles of homes increased in value: ranches, raised ranches, split-levels, multi-family and townhouse condominiums. Even though our tax rates decreased (residential from \$19.66 to \$19.37 and commercial from \$20.64 to \$20.23) the changed styles showed an increase in taxes.

The Town is seeking a marked decrease in vacancy, especially in the industrial areas. Values are rising in the residential market.

The office will be gearing up for FY98 when by law we will be doing a revaluation of the entire Town.

Respectfully Submitted,

Diane M. Phillips, MAA, Chief Assessor

DATA PROCESSING

During the year 1996 the Data Processing Department was involved with major upgrades to four departments in the installation of Windows and Lotus SmartSuite. Every machine in these departments were replaced with hard drives and Windows. Now this enables the department employees to access their own department's software as well as the Town's networked software with just a click of the mouse.

Internet access was installed in October. At this time the email and web server was offsite, and updates were performed at another server. This email and web server are now in-house and all applications are done in the Data Processing Department. The Chelmsford Recycling Committee at this time is updating their own web page which is on the town's web server. Approximately 75% of the townhall employees have access to the Internet. The goal of this department is to have 100% access by the end of 1997.

Continued support, upgrade and maintenance to the departments and networks were administered throughout the year.

Respectfully Submitted,

Judy Dunn
Data Processing Coordinator

TREASURER/TAX COLLECTOR BRANCH

Department Members:

Charles F. Mansfield, Finance Director/Treasurer/Collector

Carol R. Lambert, Assistant Treasurer

Bettie A. Osborne, Departmental Assistant

Judith A. Olsson, Part-Time, Legal Clerk

Pat Britton, Data Processing Clerk

Anna M. Griffin, Accts. Payable/Receivable Clerk

Aided by an improved economy and conservative budgeting practices, the Town's financial position has improved significantly in fiscal year 1996. Property taxes provide the majority of revenues and current collections have increased in the fiscal year due to a continued aggressive collection procedures. In fiscal year 1996, the percent of net tax levy collected was at a record 98.6%.

As of the end of fiscal 1996, the General Fund balance was \$3,299,821. The General Fund budgetary revenue exceeded estimates by \$870,421. The department expenditures were \$533,340 less than anticipated. This in itself is an indication of very positive economic activity in the Town of Chelmsford.

The Town has made significant progress in building up reserves in fiscal 1996. Our strengthened financial position enabled the Town to transfer \$431,097 in fiscal 1996, and \$750,000 in fiscal 1997 into the Stabilization Fund for future capital projects.

The Town has improved its long-term financial position through the preparation and adherence to five year fiscal forecasts and strategic plan. This plan addresses operating costs, debt, facility needs, and financial reserves.

Sincerely,

Charles F. Mansfield

Finance Director/Treasurer/Tax Collector

FIRE DEPARTMENT

The primary mission of the Chelmsford Fire Department is to protect lives and property from the adverse effects of fires, sudden medical emergencies or exposure to dangerous conditions created by either man or nature, within the community. To accomplish our mission, the Chelmsford Fire Department controls and extinguishes injurious or dangerous fires, protects life and property from fire risks by inspecting buildings for fire hazards and enforcing laws relating to fire prevention; carries on a fire education program, investigates suspected cases of arson; and provides rescue service, salvage service, hazardous material response and emergency medical care.

The year 1996 was an extremely busy year for the Chelmsford Fire Department. Emergency responses increased by 699 calls or 20%. The occurrence of structure fires increased by 14 responses, a 26% increase, and included one civilian fire death. Emergency medical aid calls increased again this past year by 164 responses or 17%.

The largest increase in emergency responses was in the area of service calls. Calls in this area increased by 488 calls or 47%. This increase seems to follow a nationwide demand, by the citizenry, for the fire department to provide more or additional services such as pumping flooded basements, responding to electrical problems, heating appliances problems, etc.

Captain Michael Curran was promoted to Deputy Fire Chief in October and has been assigned the responsibility for day-to-day shift operations. Fire fighter/EMT Walter Adley was also promoted in October to the rank of Captain and has been assigned to the Fire Prevention Office.

The Fire Prevention Office was reorganized towards the end of 1996 because of an increase in number of fire prevention inspectors from 1 to 2. Deputy Chief James Sousa was reassigned to Fire Prevention and will manage the office and coordinate the inservice inspections program.

Firefighter Bill Cady was assigned as the departments first Student Awareness Fire Education (S.A.F.E.) Officer. This program was funded through a state grant and allowed for the S.A.F.E. Officer to spend his working hours educating our school children and the elderly about fire safety. This program was a great success and will continue this coming year.

The departments emergency medical response program continued to develop this year with the purchase of new and more technically advanced medical equipment supported by a high level of inservice medical training. Sixteen (16) department members received heart saver certificates signifying a life that they helped save through either C.P.R. or early defibrillation.

Goals for the upcoming year are to increase our fire prevention efforts through inservice inspections, develop and institute a comprehensive water rescue program for the Merrimack River, to install diesel exhaust removal systems in all five fire stations and to expand the S.A.F.E. program.

I would like to thank the Town Manager, the Board of Selectmen and all other Town Departments, along with the members of the Chelmsford Fire Department and my office staff for their help and cooperation over the past year.

Respectfully Submitted,

John E. Parow
Fire Chief

DEPARTMENTAL PERSONNEL

Fire Chief

John E. Parow*

Deputy Chief

James A. Sousa*

Michael F. Curran*

Captains

James M. Spinney

James P. Boormeester*

W. Michael Burke

Charles A. Schramm*

Walter F. Adley, Jr. *

Firefighters

Martin Boormeester*

William V. Cady

David Campbell

William Campbell

John Carroll*

Anthony Cincevich*

David Clancy*

Kevin Clarke*

Mark F. Conlin*

James F. Curran*

William Curran*

William Dalton

John Depalma*

Michael Donoghue*

Bruce Donovan*

Donald A. Drew*

James J. Durkin*

Jesse Foster*

David Hadley*

William Hadley*

Paul D. Hayes

Henry A. Houle*

William Jamer

Peter Johnson*

Dennis Keohane

William Keohane*

Raymond R. Kydd

Cynthia Leczynski*

Emil Magiera

Leo F. Manley*

Leo Martin

Michael McTeague*

Leslie Merrill*

Richard Miller*

Edward J. Nolet*

Kevin O'Brien*

Donald E. Peterson*

Daniel T. Reid

James F. Reid

John E. Reid*

Michael Ridlon*

Arthur Rivard*

John Robinson*

Gary Ryan*

George E. Ryan*

Kevin M. Sheehy*

Joseph Spinazola

Brian Stanton*

J. Daniel Ubele*

Dennis Vargeletis

***DENOTES EMT - Emergency Medical Technician**

Department Assistant

Martha A. DeSaulnier

Mechanic

James Keeley

CHELMSFORD FIRE DEPARTMENT CALLS 1987 - 1996

	1987	1988	1989	1990	1991	1992	1993	1994	1995	1996
AUTO FIRE	79	79	78	80	70	63	59	88	100	67
BUILDING FIRE	65	63	60	58	57	39	29	46	52	66
OUTSIDE FIRE	158	138	112	119	153	99	103	100	114	74
MUTUAL AID	13	16	10	8	18	19	29	11	28	14
INVESTIGATION	749	786	559	645	706	755	758	842	852	973
SERVICE	195	138	95	63	1,128	983	1,193	1,142	953	1,441
FALSE ALARM	57	62	343	142	76	76	128	70	4	3
MEDICAL AID	541	530	652	648	771	821	885	1,127	1,445	1,609
Total Calls	1,857	1,812	1,909	1,763	2,979	2,855	3,184	3,426	3,548	4,247

POLICE DEPARTMENT

I herein respectfully submit for your information and review the Annual Report of the Police Department for the year 1996. At the present time, the Department is made up of 53 permanent Officers.

CHIEF OF POLICE

Armand J. Caron

LIEUTENANTS

Steven A. Burns

James F. Murphy

Raymond G. McCusker

Francis X. Roark

SERGEANTS

Paul E. Cooper

E. Michael Rooney

J. Ronald Gamache

Scott R. Ubele

Timothy F. O'Connor

John O. Walsh

DEPARTMENT CRIMINAL PROSECUTOR LOWELL DISTRICT COURT

Sergeant Robert M. Burns

INSPECTORS

James T. Finnegan

Colin C. Spence

Jared S. Finnegan

Brian F. Mullen

CRIME PREVENTION OFFICER

Edward F. Smith

D.A.R.E. OFFICER

Todd D. Ahern

JUVENILE OFFICER

Kenneth R. Duane

DOMESTIC VIOLENCE OFFICER

Roland E. Linstad

TRAFFIC DIVISION

Sgt. Francis P. Kelly

Richard A. Adams

Edward F. Quinn

Robert J. Murphy, Jr.

Paul E. Richardson

COMMUNITY RESPONSE UNIT

Jeffrey A. Blodgett

Russell H. Linstad

John A. Roark

K-9 OFFICER/K-9 DRUG DOG

Daniel Ahern / Cris

PATROL OFFICERS

Jeffrey J. Bernier

Bruce A. Darwin

John J. Donovan

Patrick W. Daley

Philip R. Dube, Jr.

Francis J. Goode, Jr.

Richard D. Hallion

Gail F. Hunter

David M. Leo

David F. MacKenzie, Jr.

John C. McGeown

Peter C. McGeown

Thomas A. Niemaszyk

John E. Redican

Chandler J. Robinson

Anthony Spinazola

James M. Spinney, Jr.

Francis P. Teehan

David R. Tine

Robert J. Trudel

George A. Tyros

William R. Walsh

Craig E. Walsh

Ernest R. Woessner, Jr.

FULL-TIME CIVILIAN DISPATCHERS

William G. Amundson

Gloria Armstrong

David DeFreitas

Richard Demers

Timothy Goode

Sandra M. Langley

Michael L. Taplin

William Vaughn

Frederick F. Flynn, Jr.

PART-TIME CIVILIAN DISPATCHERS

Laura B. Raffaello

Wendy C. Sullivan

DEPARTMENTAL ASSISTANT

Mary Jane Grant

PRINCIPAL CLERKS

Marie K. DiRocco

Donna Fox

Lynne Tessier

SENIOR CLERK

Margaret E. Greenhalgh

RECEIPTS TURNED OVER TO TOWN

Permits, Fines, and Fees	\$92,425.39
Lowell District Court Restitution	\$18,175.00
Registry of Motor Vehicles Disbursements	\$195,134.00
TOTAL	48
	\$305,734.39

BREAKDOWN OF ARRESTS/CRIMES

Adult Arrests	786
Juvenile Arrests	54
TOTAL	840

Whites Arrested	624
Blacks Arrested	37
Asians Arrested	26
Unknown Arrests	153
Charges Logged Against Those Arrested	1510

DISPOSITION OF CASES

Pending	638
Continued	4
Dismissed	108
Default	228
Guilty	249
Placed on file	5
Not Guilty	3
Placed in ASAP	12
Placed on Probation	21
Suspended Sentence	5
Committed to Jail	6
Continued without Finding	229
Committed to DYS	2
TOTAL FINDINGS	1,510

MISCELLANEOUS STATISTICS

Calls Answered by Cruisers	25,940
Summons Served	524
Licenses Suspended/Revoked	1,160
Accidents Reported	541
Fatal Accidents	0
Personal Injury Accidents	186
Mileage of Cruisers	525,500
Station Lockups	840
Citations Issued	4,482
Parking Violations Issued	413
Restraining Orders Served	121
Protective Custody	54
False Alarms Responded by Cruisers	1,742

ACHIEVEMENTS

The Chelmsford Police Department has realized impressive achievements in the past 12 months and are listed as follows:

1. Two Patrol Officers attended Basic Police Academy and were appointed permanent full time Officers.
2. Chelmsford Officers attended a total of fifty-nine specialized training classes.
3. The North Precinct Sub Station opened on September 21, 1996.
4. The Chelmsford Police Department applied for and received the following Grants for 1996:
 - a) Governor's Highway Safety Bureau Community Policing Grant -- \$14,820.00.
 - b) Governor's Highway Safety Bureau Selective Enforcement Grant -- \$5,000.00.
 - c) D.A.R.E. Grant -- \$20,000.00.
5. Established a full time Domestic Violence Program and assigned one Domestic Violence Officer full time.
6. Through the efforts of the local Anheuser-Busch distributor D.J. Reardon, a Billerica based beer distributor donated approximately \$8,000.00 to start the Drug Dog Program. This donation included the drug dog (Cris), the cost of training K-9 Officer Daniel Ahern to handle Cris, the costs associated with outfitting a vehicle, and the cost of building a kennel for the dog.
7. The Chelmsford Police Department conducted its first Citizen Police Academy, which was very well received by all those involved.

MISSION STATEMENT

The Mission of the Chelmsford Police Department is to enhance the quality of life in the Town of Chelmsford by working cooperatively with the public and within the framework of the United States Constitution to enforce the laws, preserve the peace, reduce fear and provide for a safe environment.

GOALS

1. The Chelmsford Police Department's main goal is to make Chelmsford one of the safest communities in the Commonwealth by working with residents and merchants to identify the needs of the community.
2. Expand the D.A.R.E. Program into the High School, thus reducing the drug problem and strengthening the program given to youngsters in the 5th grade. This, coupled with strong enforcement of drug laws, should bring us closer to a drug free community.
3. Expand the Citizen Police Academy by conducting classes for interested students in the High School.
4. One of the biggest challenges in the year to come is the police facility and it's addition and renovation. The first steps have been completed by identifying the needs and establishing a building committee. This committee, with the help of town residents, can select an architectural firm to design a building that will not only work well as a police facility but also fit into the historical character of Chelmsford.

I would like to thank the Town Manager, the Board of Selectmen, all employees of the Police Department and all Town Departments for their cooperation during the past year.

I would also like to express my appreciation to all the Auxiliary Police for their continued dedication and support and to all the Members of the Police Department for the professionalism and dedication exhibited during the past 12 months. Without this support, a lot of worthwhile programs and events could not have taken place.

Respectfully Submitted,

Chief Armand J. Caron

AUXILIARY POLICE REPORT

This year the Auxiliary Police Unit completed its 40th year of service to the Town. The Auxiliary Police force assisted the regular force and town organizations at fourteen events over the last year. In addition to assisting at planned events, the members of the Auxiliary assisted at numerous motor vehicle accidents with traffic and crowd control. The Officers of the Auxiliary force donated a total of 9,363 man hours to the Town. Operation property check was very successful keeping vandalism to a minimum. The statistics were:

	<u>1995</u>	<u>1996</u>
Vacation House Checks	1,200	1,343
School Property Checks	15,265	15,730
Town Property Checks	<u>16,750</u>	<u>17,010</u>
TOTAL	33,552	34,083

This preventative patrol by the Auxiliary prevents malicious destruction to Town property and saves property owners and the Town thousands of dollars annually.

Explorer Post 370 was very active during 1996 assisting the Auxiliary with crowd control and pedestrian crossings at Town events. These young men and women are a credit to our community.

I would like to thank the members of the Auxiliary, the Scouts and their families for donating so much of their time. Your volunteer assistance continues to make Chelmsford a better place to live.

I would like to thank the Board of Selectmen and the Town Manager for their support, the Police Chief, the Superior Officers and the Patrol Officers of the Police Department for all their assistance and support over the past year.

Respectfully Submitted,

Lieutenant Raymond G. McCusker

AUXILIARY ROSTER

Bernard J. Battle

Mark A. Cianci

Michael DiGiovani

Eric Gordon

Michael A. Houston

Mark Juhola

Stephen Keins

Vincent Kraft

David M. Leo

Peter D. LoPilato

Melissa Martin

Robert M. Outwater

Kevin R. Proulx

Peter Ravanis

Ralph Roscoe

John Stoessel

Matthew Thomas

David Tyler

Craig E. Walsh

David W. Walsh

**OFFICE OF THE DOG OFFICER
REPORT OF THE DOG OFFICER FOR 1996**

Citizen Complaints	682
Dogs Picked up and taken to pound	105
Dogs returned to owners	72
Dogs adopted after 10 days	6
Stray dogs disposed of at the Lowell Humane Society	27
Road kills disposed of at the Lowell Humane Society	153
Violation citations issued	9
Animal bite reports	39
Total miles traveled	12,578
Dog licensed for 1996	3,011
Value of citation fines	\$225
Other funds turned into the Town	\$668

The Town of Chelmsford has seen a dramatic increase in the deer population, resulting in a lot of these animals being struck and killed on our roadways. Residents should be cautious while operating their motor vehicle at night. If you experience one of these animals in the roadway at night, the deer may appear to be frozen in your headlights. Flash your headlights or shut them off momentarily. This will enable the deer to safely exit the roadway and leave the area.

Respectfully Submitted,

Franklin Warren
Animal Control Officer

INSPECTIONS DEPARTMENT

Department Personnel:

Anthony F. Zagzoug, Inspector of Buildings

Joseph P. Shaw, Local Inspector

Kenneth W. Kleynen, Plumbing and Gas Inspector

Dennis P. Kane, Wire Inspector

Elaine M. Casey, Principal Clerk

There were 71 new single family dwellings, 2 assisted living units, and 3 new commercial building permits issued. The breakdown also includes commercial tenant fit-ups, additions, alterations, renovations, sheds, woodstoves, etc.

A breakdown of the Inspections Department for FY96 is as follows:

Type of Permit	# of Permits	Total Fees
Building	657	\$223,722.50
Electrical	846	\$ 31,164.00
Plumb. & Gas	<u>1,593</u>	<u>\$ 33,281.00</u>
Sub Total	3,096	\$296,167.50

Other fees for permits issued (not included above) for signs, weights and measures, yard sales, and Certificates of Inspection were **\$10,287.50**.

The total fees collected for the department was **\$305,445.00**. for the year.

LIBRARY TRUSTEES



Front Row (l-r) Elizabeth McCarthy, Treasurer; Jaclyn Matzkin, Chairman; Kathryn M. Fisher, Secretary

Back Row (l-r) Sara L. Warner, John W. Cutter, Vice-Chairman; Nancy Knight. (Missing from photo: Margaret E. Marshall)

CHELMSFORD PUBLIC LIBRARY

**Adams Library and Children's House
25 Boston Road, Chelmsford Center**

**Anna C. MacKay Memorial Library
Newfield Street, North Chelmsford**

Library Trustees:

Jaclyn Matzkin, Chair
John Cutter, Vice-Chair
Kathryn Fisher, Secretary
Elizabeth McCarthy, Treasurer
Nancy Knight
Margaret Marshall
Sarah Warner

Adams Library Renovation and Expansion Approved

Throughout 1996, the Trustees and Library Facility Advisory Committee worked to develop plans to resolve the access and space needs of the century old Adams Library. This work was rewarded in September when the State granted the library 1.8 million dollars from the MA Public Library Construction Program. Subsequently, Town Meeting Representatives and residents voted to appropriate the remaining 3 million dollars. The total project cost is 4.8 million. The expanded library will provide space for users, collections, and new technologies. Most importantly, for the first time in its 101 year history, the library will be fully accessible to all. The project will be completed in 1999 - just in time for the new century!

Circulation

During 1996, our patrons borrowed 378,384 items including books, magazines, videos, audiocassettes, compact disks and museum passes. In conjunction with the Merrimack Valley Library Consortium, 9,591 items were borrowed and loaned through interlibrary loan. The Chelmsford Library has the second highest circulation of the 28 libraries in the Merrimack Valley. In addition to

area nursing homes, the Circulation Department has added McFarlin Manor and Summer Place, to its delivery route.

Reference Department

In 1996, 18,627 people visited the reference department, and the staff assisted 12,915 patrons with their information needs. Over 1,000 people came in to surf the Internet.

Reference offered many new services and programs throughout the year. The tax assistance program distributed 32,000 tax forms and a tax volunteer served 51 people. Reference sponsored a Technology Open House and training sessions to assist patrons with the computerized catalog.

Children's Library

The Children's Library, which serves children from infancy through the sixth grade, circulated 141,225 items in all and answered 4,614 reference questions. The department ran story time 3 times a week with attendance of 1,890 children and adults. Special programs were offered during school breaks. Scout troops, preschools, and daycares booked field trips twice-monthly.

The summer reading program saw its most successful year with 900 participants. The department coordinated with the school department in promoting this very successful program..

Community Services

The Community Services Department links community groups and residents with the library's collections and services. To this end, the Department ran close to 30 programs and coordinated publicity for at least 20 programs run by other departments. It published the Organization Handbook, a book of community poetry, and numerous brochures and bibliographies. Community Services also coordinated the volunteer-run and wildly successful French and Italian

Conversation Circles and sponsored the Young Writers' Program. During 1996, 1,462 adults and young adults attended a library program.

Community Service maintains membership on several town groups including the Community Service Council, Council of Schools, Safe and Drug Free Schools and Communities. The department participated in the Health Fair and Activities Night and received a grant from the Chelmsford Cultural Council for the Music on the Law series which was enjoyed by 480 people during summer evenings at the MacKay Branch Library.

Anna C. MacKay Memorial Library

The MacKay Library circulated 41,847 items and continued weekly story times, monthly book discussions, children's school vacation programs, and hosted the summer's Music on the Lawn series. MacKay welcomed Barbara Michaud to the library staff. Barbara will conduct and coordinate children's activities at the MacKay Library.

Volunteers

In 1996, we had over 40 volunteers work with the Library logging in over 1,500 hours. With their help we were able to run the popular French and Italian Conversation Circles; deliver books to Summer Place; maintain bulletin boards, do data entry; assist with brochures and mailings. We even had a volunteer who did art work for the Library's Home Page.

Our volunteers help keep our computers and other equipment in top shape, our reference magazine shelves in order, help our patrons with genealogy research, maintain our gardens and decorate our buildings with wreaths and flower arrangements.

The Friends of the Library work and support the library throughout the year. The annual book sale continues to be extremely successful and a model for other libraries in the State. The Friends continued to purchase museum passes, books-on-tape, and computer

equipment. Their contributions provide funding for library programs, support staff, and enhance services in all departments.

Library Trustees

In April, the Board of Trustees said good-bye to D. Lorraine Lambert and Lynda Reed Warren, who collectively gave the library 18 years of work and dedication. At the same time, the Board welcomed Margaret Marshall and Kathryn Fisher.

Finally, acknowledgment and special thanks is given to all the Trustees, the Library Staff, the Library Facility Advisory Committee, the Friends of the Library and all our volunteers and patrons for making 1996 the most successful year ever!

Respectfully Submitted

Mary E. Mahoney, Library Director

Statistical Reports

Moneys deposited with the Town Treasurer from fines, lost materials, and fees: \$17,101.

Circulation: 387,975

Added Materials: 9,355

Library Personnel

Mary E. Mahoney, Director

Nanette Eichell, Assistant Director

Linda Robinson, Head of Circulation

Cheryl Zani, Children's Librarian

Katherine Cryan-Hicks, Head of Community Services

Laura Kulik, Head of Technical Services

Rona Call, MacKay Branch Librarian

Beth Decristofaro, Head of Reference

John Reslow, Maintenance

Library Facility Advisory Committee

Nancy Knight, Chair, Board of Library Trustees

Elizabeth McCarthy, Trustee, Chair of Library Endowment Committee

Susan Gates, Selectmen's Liason

James Pearson, Director of Public Works

Marian Currier, Support Services Coordinator

Andy Sheehan, Land Use Coordinator

Mary Mahoney, Library Director

Nanette Eichell, Library Assistant Director

Library Architects: A. Anthony Tappe Associates

SCHOOL COMMITTEE



Front Row (l-r) Angelo Taranto; Mary E. Frantz; Dr. Richard H. Moser, Superintendent of Schools

Back Row (l-r) Wendy Marcks; Anthony V. Volpe; Judith B. Mallette; Fred Marcks, Student Representative

SCHOOL COMMITTEE

The Chelmsford School Committee at the end of the 1996 calendar year consisted of Mrs. Mary Frantz, Chair; Mr. Angelo Taranto, Vice-Chair; Mr. Tony Volpe, Secretary; Mrs. Judy Mallette, Member at Large; Mrs. Wendy Marcks, Member at Large; and Mr. Fred Marcks, Student Representative. Central administration for the school department included Dr. Richard Moser, Superintendent of Schools; Dr. Karen Mazza, Assistant Superintendent for Curriculum and Instruction; Mr. Bernie DiNatale, Director of Educational Technology; and Mr. Robert Cruickshank, Business Manager.

The work of the Chelmsford School Committee during 1996 focused primarily on the completion of the Chelmsford Citizens' Committee Report, restructuring of the School Department Policy Manual, and management of school system finances.

The Chelmsford Citizens' Committee identified seven "indicators of success" designed to serve as benchmarks for school improvement over the next several years. The indicators of success include students':

- success in continuing formal education beyond high school
- ability to function in the work place following completion of their formal education
- commitment to a well rounded education
- positive attitudes toward school work and high risk behaviors
- commitment to high academic performance
- capacity with technology
- ability to succeed in a global society

Numerous goals have been established for each indicator of success. Graduation requirements are currently being reviewed and updated to correspond to current expectations for a quality education. Our high school has been restructuring an alternative "block" schedule to facilitate a positive learning environment. A comprehensive technology plan has been developed to introduce students to skills required by the technological society of the future. Other goals are

currently being implemented or planned for implementation following the establishment of a school budget for the 1997-98 school year.

A major goal of the Chelmsford School Committee, separate from the goals of the Citizens' Committee, has been to revise the School Department Policy Manual. A consultant from the Merrimack Education Center has facilitated the process. Manual completion is expected by the beginning of the 1997-98 school year.

The Chelmsford School Committee is considering alternatives to meet a "time and learning" mandate by the Department of Education for the 1997-98 school year, (i.e. a requirement that all high school students spend no less than 990 annual hours in classroom instruction). Current standards fall significantly short of this goal, and it is expected that fifteen additional teachers will be required in 1997-98 to meet State expectations.

Student enrollment in the Chelmsford Public Schools continues to climb. Enrollment during the 1996-97 school year has been 5,551 students, including 142 students attending the Chelmsford Public Charter School. The projected enrollment for 1997-98 is 5,625. The long range projection reflects an expected enrollment in excess of 6,200 students by the year 2001-2002.

The Chelmsford Public Schools continues to enjoy support from the Chelmsford community. Parents and community members have been very active on the Chelmsford Citizens' Committee and School Councils. Parent and community volunteers participate in many aspects of school life at all schools, and there is broad participation at all school events and activities.

The Chelmsford School Committee continues to commit to the mission of our school system..... "to cultivate the development of students into self-confident, lifelong learners and responsible citizens who possess personal integrity and the ability to succeed in a global society". The Committee invites our entire community to share in the implementation of this important goal.

IN CONCLUSION:

The Chelmsford School Committee wishes to extend deep appreciation to the following staff members for their years of loyal and meritorious service and who have retired this past year:

TEACHERS

Margarent E. Ahern	Grade 3 Teacher, McCarthy School
Patricia Brazee	Reading Teacher, Westlands School
Donna Haines	Grade 3 Teacher, Harrington School
Agnes Yankopoulos	Grade 1 Teacher, Harrington School

SECRETARY

Theresa McCaul	Budget Coordinator
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SUPPORT PERSONNEL

Marion Laurin	Instructional Support Personnel, Special Ed. Dept. CHS
Barbara Rothwell	Instructional Support Personnel, Science Lab, CHS

IN MEMORIAM:

The community and the school department were grieved by the deaths of Francis Nocivelli, Custodian at Chelmsford High School and Janice Silva, English Teacher at Chelmsford High School. They will long be remembered for their devotion to the citizens of the Town of Chelmsford.

Respectfully Submitted,

Richard H. Moser, Ph.D.
Superintendent of Schools

FROM THE ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION

During 1996 The Chelmsford Public School Department has continued to vigorously engage in education reform initiatives to improve instructional programs at all school levels. Reform strategies have been focused on curriculum improvement, professional development, portfolio assessment, and school restructuring. The goal of these change efforts is to promote instruction that is characterized by high challenge, active learning, and improved capacity to respond to differing student needs, a perspective the district has referred to as the learning-centered classroom.

The school department received several grants to support these reform initiatives. The competitive grants awarded to the district were the PALMS grant to advance active learning in math, science and technology; a portfolio assessment grant which the district is using to develop portfolio's for student evaluation in math and language arts; and a high school restructuring grant. Additionally, a team of principals was selected by the State Department of Education as an educational leadership team to promote better understanding of the curriculum frameworks and school change. Similarly, a team of nine teachers was selected by the State Department of Education as Teacher Fellows to engage in study and leadership on education reform and school change.

A grant from the Massachusetts Cultural Council to support a multi-site artist-in-residence experience to integrate the arts into the curriculum was another major achievement. This grant sponsored residencies at each of the seven schools and was made possible by matching funds from the Chelmsford Council of Schools, the Friends of Music, the school department and other donations.

The school department sponsored many professional development workshops. A highlight of the professional program this year was the November 5 professional day focused on the theme of the learning centered classroom, on which multiple workshops were conducted by the teachers for teachers. While teachers continue to present workshops for their colleagues, the district also develops

consulting relationships with local universities and educational consultants. In conjunction with the Eliot-Pearson Child Development Department at Tufts University, the district has offered a three day institute focused on diversifying instruction to support success for students in the early grades. The district is also offering a course focusing on skillful teaching practices from the consultant organization, Research for Better Teaching. All of these professional activities will support teacher use of the new "Chelmsford Public Schools Principles of Effective Teaching" a document developed in 1996 to be used as the new performance indicators for teacher evaluation.

The district will continue its focus on educational reform and continuous improvement and recognizes the achievements of staff in moving forward in this direction during the 1996 school year.

Respectfully Submitted,

Karen Mazza, Ed. D.
Assistant Superintendent for
Curriculum and Instruction

FROM THE PRINCIPAL OF CHELMSFORD HIGH SCHOOL

The staff and students of Chelmsford High School, with the assistance of parents and community members, have undertaken the exciting task of restructuring our high school to provide curricula that will prepare our students for the ever changing world. Beginning with the Educational Reform Act of 1993, many of the “givens” of public education were challenged and new expectations for student learning were established for all levels of education. I am proud to announce that our high school was awarded a very competitive \$7,500 High School Restructuring Grant from the Massachusetts Department of Education to help support our new initiatives.

One major change mandated by our Commonwealth is that each high school student must be involved in learning activities for 990 hours per year beginning in September of 1997. Our School Management Council developed a School Improvement Plan which set as its major focus the development of a new schedule which would make better use of students; learning time. After over two years of researching various scheduling plans, we have developed an alternative schedule that allows students to undertake their learning in courses offered either in extended or in more traditional time blocks for a semester or for the full year. The resulting lengthened course time allows teachers to employ teaching strategies which challenge students to become more actively involved in their own learning. With the time to use varying teaching activities, our learning community more accurately reflects our belief that all students can learn, though not in the same manner, and moves us in a positive direction toward achieving our school system’s mission of creating students who are contributing members of a global society.

Our students continue to demonstrate exceptional efforts and achievement in classes, activities, and athletics. We have six students named as semifinalists in the 1997 Merit Scholarship Competition with an additional 16 students honored as Commended Students in the 1997 Merit Scholar Program. As part of a five month residence with professional theatre artist John Bay of the Studebaker Theatre, students in our World History classes are working on creating a Renaissance

Faire on the grounds of our school in April of 1997. Our student athletes and teams have performed competitively in a variety of boys and girls sports in a manner that displays the best of sportmanship. Our school profile on SAT, AP, Metropolitan Achievement and the state MEAP tests reflect a high level of achievement further illustrated by the number of students achieving Dean's List, Honors or High Honors each term.

Our faculty has been involved in a variety of professional development activities. Several members of our staff have published articles in professional journals. John Mosto, a member of our science department, along with Rebecca Nordengren and Barry Ware, members of our mathematics department, were awarded a grant to develop a new methodology for teaching calculus with graphing calculators. Cyrus Cominos of our guidance department and Tom Sousa, director of our Alternative Night School program, have been awarded grants to develop School to Work initiatives for our students. Marc Kiroack, Department head of Fine Arts, was selected to work on the State Frameworks for the Arts. Ralph Sherwood, in conjunction with Middlesex Community College, developed an Environmental Instrumentation Course after school for students. The most meaningful achievements of our professional staff, however, are the letters of appreciation received from graduates and the colleges where they are attending, recognizing them as educators who made a difference.

FROM THE PRINCIPALS OF THE CHELMSFORD MIDDLE SCHOOLS

In their 1994 book, *New Evidence for the Middle School*, Paul S. George and Kathy Shewey offered that, “As the 21st century looms on the horizon, the middle school movement remains the largest and most comprehensive effort at organizational and curricular change in the history of American schooling”. The faculties at the McCarthy and Parker Middle Schools are enthusiastically involved in this dynamic movement. Organizational changes have centered on the belief that middle school students need a supportive and enabling environment. This requires, in part, creating smaller educational environments. This has been accomplished by “teaming”. That is, smaller learning communities have been constructed within each school. The use of common planning time among each teaching team with Team Facilitators has been an important aspect of the organizational changes.

Curriculum transformation has focused on the implementation of the new State Curriculum Frameworks and employment of more curriculum integration, making the experiences in the various disciplines more interdisciplinary. There is strong evidence that moving along a continuum of curriculum implementation from that of a disciplined-based curriculum to one that is more interdisciplinary and integrated through such means as interdisciplinary projects and activities, helps make learning more meaningful and more coherent. The faculties of the middle schools are guided by an instructional philosophy that inculcates the organization of learning-centered classrooms where all students are held to high expectations and standards and where curriculum is based on inquiry, problem-solving, and the application of key issues and concepts.

The middle schools have been very fortunate to receive exceptional parent and community support, particularly through the PTO groups and the school councils. This participation and involvement has truly contributed to the success and well-being of the middle schools. The support of the Chelmsford Police Department through the Drug Abuse Resistance Educational (D. A. R. E.) Program has been greatly appreciated. Our students continue to exemplify the 3 R's of respect, responsibility and resourcefulness and, as a student body, they energetically embrace learning opportunities.

FROM THE CHELMSFORD ELEMENTARY SCHOOL PRINCIPALS

This past school year all Chelmsford Elementary Schools were significantly reorganized to make room for new computer laboratories. Each lab facility features up to thirty new Macintosh computers and supporting education software. Training for students is now provided by a computer technology specialist assigned to each school. Students at the elementary level, grades one through four, currently receive computer training per week in the new lab. The computer lab also enables the teaching staff to prepare lessons and curriculum support materials both before and after school. The technological skills taught to elementary students will help them be better prepared for both middle and high school. The labs are welcome upgrades for each elementary school.

Improvements have also occurred in all four elementary school libraries this year. Our school system librarian worked with a team of parents and each school's assistant librarian to "weed" old, outdated books from each library. They were replaced with hundreds of new books. Encyclopedias, Atlases, Dictionaries, Professional Resources, media and software that support our existing curriculum. In some schools, computer laboratories were relocated from the library to other rooms thus freeing up more library space for book shelves and research areas. The Library budgets for various elementary schools has been augmented by donations from individuals as well as Parent Teacher Organizations.

The 1996-1997 school year saw the return of full time guidance counselors to each elementary school. Elementary guidance counselors provide counseling for students, both individually or in groups. The counselors also serve well as a valued resource for parents. Guidance counselors teach conflict resolution skills on all elementary grade levels as part of the Kelso's Choice Program. Finally, guidance counselors serve on the special education evaluation team at each elementary school.

Each of the four elementary schools teach and promote conflict resolution skills to all students. The program adopted at each school is

called Kelso's Choice, Conflict Management for Children. The philosophy of this program is simple: "each child is smart enough and strong enough to resolve conflict". Students are taught to use various techniques to defuse conflictual situations and they are taught to seek appropriate help when necessary. The Kelso program outlines clear expectations for student behavior and provides consistent rules and discipline on a school wide basis. Students are provided with an important conflict resolution tool they can use both in and outside of school when adults are not readily available. Children are taught skills that empower them to determine and control their own behavior.

FROM THE OFFICE OF STUDENT/COMMUNITY SERVICES

The Office of Student/Community Services (now located next to the Main Office at Chelmsford High School, 251-5151) continues to be extremely busy. Student/Community Services oversees the Guidance Department K-12, all child care programs, Community Education Night School and Summer School.

Evening Community Programs run Tuesday and Thursday evenings three semesters per year, offering a variety of academic and special interest courses. Watch for our Fall brochure in late August and our Winter/Spring brochure in early January.

Child care programs are flourishing and we offer preschool for 3 and 4 year olds, full-day kindergarten/child care; before- and after-school extended day, vacation and snow day programs, as well as a nine-week summer camp.

Summer School continues to service the Greater Merrimack Valley and offers both enrichment and remedial programs to both students and adults during July and August.

All programs run on a self-supporting/tuition basis. Information on all programs can be obtained by calling the Office of Student/Community Services at 251-5151.

FROM THE GUIDANCE DEPARTMENT

The Chelmsford High School Class of 1996 achieved many honors and awards, academically, in athletics, and in their extracurricular activities. The community should be proud of them.

For four years in a row, over 90% of our graduates continued on with higher education. Average SAT scores remain above both the state and national averages.

While we are proud of our students' success, we continue to work with all students' academic and personal concerns. Our dropout rate is less than 2% and we have instituted a variety of programs at both the middle school and high school. Student Assistance Programs, Alternative Night School and clinical psychologists have become part of our Student Services.

The Guidance Department, staff and administration continue to support the needs of all Chelmsford students.

FROM THE DIRECTOR OF DATA PROCESSING

As required by the Education Reform Law of 1993, the school district has developed a district and individual school administrative technology plans. The administrative plan is also incorporated into the district's educational technology plan. In the short run, the technology vision will have local area networks (LANs) at each school site with an administrative and an academic file server. In the long run, the fiber optics link, which is being installed in town, should enable our LANs to communicate on a wider information highway called a wide area network (WAN). When the WAN becomes operational, citizens and town staff will have more access to town and school buildings, policies, procedures and staff members.

Both of our old minicomputer systems (DEC Vax and PDP 11) will be phased out in 1997. These systems have been running almost 24 hours per day since the install date of 1981 for the PDP 11 and 1985 for the Vax. For many years both systems supported data base applications in the area of student records, accounting, personnel, scheduling, report cards, attendance, town/school census, transportation/busing, special education, inventory and other pertinent data bases. Although these minicomputers are out of date now, both systems were very reliable and became the main repository of all student and financial data. The investment in these minicomputers has been critical to the school computer automation effort because it provided the first tools and systems for the collection, cataloging and organization of all pertinent student and financial data. New network site-based hardware and software are being installed to maintain a student data base with integrated components in the attendance, report card and scheduling area. The present high school and middle schools scheduling systems are in a transition mode due to the new state defined "time and learning" mandates. New site based student software will provide better tools for analyzing student course requests, teacher and room utilization in a more difficult and stringent scheduling scenario.

In addition, the Town Clerk's Office and the school computer collaboration of maintaining a voter/census data base will be coming

to a close in 1997. Since 1985, the Town Clerk Office has dedicated their staff to update and maintain the citizen/student data, while the school computer department provided the computer resources and programming expertise. The town/school census, men and women book, voter lists, precinct reports, address labels, candidates labels, dog reports and jury tape were all processed on the school computer. With the advent of the new state mandated voter data base, town voter information will be maintained at a central state site.

This past school/town collaboration is an excellent example of mutual cooperation for the benefit of a lower cost for the taxpayers of Chelmsford. I applaud the past efforts and support of the Town Clerk and staff, the Board of Registrars, and the School Committee for cultivating this cooperative endeavor. The school system will continue to work on future collaboration with the town, especially in the area of financial applications.

FROM THE DEPARTMENT HEAD FOR ENGLISH (GRADES 6-8)

Last spring the Language Arts Department instituted a summer reading program to encourage and reward independent reading. Each child was to choose one title from among four required and then to select another title of his/her own choosing although we did offer some guidance by offering some suggested titles. In the required list for each grade level we included classics as well as more contemporary titles and also made sure to include mysteries, science fiction, etc. so that students' tastes could be satisfied. We tested youngsters on their required reading and assigned projects for the optional title. We were most pleased with the reception the program received and expect to develop it further in the future.

We were most pleased and appreciative of the efforts of our PTO's to support our programs. Each building sponsored book fairs and also financially supported various assembly programs.

One program that was run for the first time was a visit with Louisa May Alcott (Jan Tournquist). Louisa spoke with our sixth graders about her life but more especially about her writing and the various techniques and procedures she went through before one of her works was published. While the program ran this year at McCarthy, we hope to include Parker in the future as we make Louisa's visit an annual activity for our sixth graders.

Again we participated in the WordMaster program and did exceptionally well by consistently appearing in the top ten and often in first place. While the purpose of the program is to make students become more aware of words and their shades of meaning as seen in analogies, scoring well against other systems nation-wide certainly makes us all proud.

A subcommittee of the department has been working on the Chelmsford Portfolio Project for Writing. We hope to have a formal portfolio program in place by September 1997. We will be running some pilot experiences during the winter and spring of 1997.

Finally, department members continue to attend workshops and conferences and to take courses in order to keep us up on current practices, to broaden our experiences, and to add sparkle to our various curricula.

FROM THE DEPARTMENT HEAD FOR ENGLISH (GRADES 9-12)

Continuing in what appears to be something of a tradition, another CHS student was honored as a recipient of the National Council of Teachers of English Achievement in Writing Award. Sam Arnold, a member of the class of 1997, was selected from more than 3,000 students nominated as outstanding writers by high school English departments in the 50 states, the District of Columbia, Canada, and American Schools. Sam's work in both prepared and impromptu writing won him the distinction of being one of only 13% of nominees who receive an award.

All members of the class of 2000 participated in the National Language Arts Olympiad, a test of achievement in reading, vocabulary, and English usage administered to high school freshmen in high schools from coast to coast. Our team of ten high scorers, led by Deborah Bishov, Jeffrey Dubner and Mark Kolba, placed second in the nation, improving significantly on last year's twelfth place finish.

FROM THE DEPARTMENT HEAD FOR FINE ARTS

The Fine Arts Department embarked upon an ambitious reorganization of the middle school curriculum through the efforts of a committee composed of administrators, Fine Arts staff members and classroom teachers. The cooperative efforts of all parties involved, with the support of the Central Administration and School Committee, created an innovative curriculum and schedule in which students in the performing groups were no longer pulled-out of other classes, but were scheduled into regularly scheduled, daily band, chorus and orchestra rehearsals. This "Arts Block" period provided additional, creative, electives in the arts for the entire student population.

In the music area of the Fine Arts Department, each of the seven schools performed concerts for parents, relatives and friends in May and in December. These concerts featured bands, choruses, recorder ensembles, string orchestras and short musical and dramatic presentations. The McCarthy Middle School Select Chorus, under the direction of Betty Hanson, once again received Superior ratings at the ACDA Choral Festival in March at Westboro High School. A new jazz group was started at Parker Middle School under the direction of Bob Thurlow. The innovative high school musical, "The Mystery of Edwin Drood", in May, directed by Carl Rondina, once again drew "standing room only" crowds to the McCarthy Auditorium and the annual "Pops" Concert at the Chelmsford Elks Hall was an outstanding display of the culmination of the entire year's work. The high school's marching band, under the leadership of Fine Arts Department Head and CHS Band Director Marc Keroack continued its growth in size and quality, performing at ten football games, as well as the annual Memorial Day parades in Chelmsford and Tewksbury, and the Fourth of July parade in Chelmsford. The culmination of the Marching Band's year was a one-week trip to London, England to perform in the annual, invitation-only, New Year's Day Parade on January 1, 1997. In addition, the band performed in Chelmsford, England at a concert attended by the Lord Mayoress, Edna Mountain and several other city officials. The band also toured London, Windsor, Oxford and Stratford-On-Avon.

On the visual arts side of the department the annual “Youth Art Month” exhibition at the Page Gallery in the Administration Wing of Chelmsford High School had student art work from grades one through twelve on display for the entire month of March and the monthly exhibitions in the gallery continued as well. Art students continued to be accepted to the most prestigious art schools in the country.

Additionally, numerous individual arts students were honored through selection for various prestigious performing groups or exhibitions. Several visual arts students were chosen for the Boston Globe Scholastic Art Show and for Art All-State which is sponsored by the Massachusetts Art Educators Association. As in the past, many music students were selected through rigorous audition processes for the All-State, Senior and Junior District Festivals sponsored by the Massachusetts Music Educators Association. That so many students from Chelmsford are regularly among those selected for these prestigious awards and events speaks highly of the strength of the arts education programs in our schools. Through the Arts, students learn self-discipline and cooperation, two skills that will transfer to whatever vocation they choose to follow after completing their formal education.

**FROM THE DEPARTMENT HEAD
FOR FOREIGN LANGUAGES
(GRADES 7-12)**

A committee of ten foreign language teachers from the middle schools and the high school met from January through May to begin the process of reviewing the foreign language curriculum. The first task for the committee was to discuss the State Framework and review our current curriculum in light of the recommendations made in the Framework. The Framework is predicated on a language program which begins in kindergarten and extends through grade 12, so our curriculum does not match up exactly with the expectations outlined in this document, but the committee was able to determine that we are already working to develop student proficiency in most of the standards adopted by the State. Our curriculum will need to be revised, but we will wait until a decision is made whether or not to expand our program to the lower grades. It is the recommendation of the department that we consider beginning foreign language in the fifth grade, and this is a possible consideration for the year 1998-99, or thereafter, depending on financial constraints and the implementation of the state assessment exam.

In addition to reviewing the State Framework, the committee also discussed the feasibility of adding another foreign language at the high school, since Italian has been dropped. There is interest in offering one of the less-commonly taught languages, such as Japanese; and we are considering a variety of ways to approach this direction. This is a topic for continued discussion.

The importance of technology was the third major topic considered by the Curriculum Review Committee. We continue to work toward the installation of a multi-media language laboratory at the high school and the integration of the computer into the curriculum at all schools. A workshop held during the summer to preview a variety of computer software and CD ROM programs was a step in achieving this goal.

FROM THE CURRICULUM SPECIALIST FOR MATHEMATICS (GRADES K-8)

The nature of Mathematics is one of diversification in curriculum and aptitude. It is the mission of the Math Department to assist each student in achieving his/her individual potential. We have incorporated the use of hands-on math manipulatives and alternative assessments in the classroom in all grade levels. Students have been introduced to open ended and open response questions. Many students are keeping Math Portfolios. Chelmsford is participating in The Massachusetts Mathematics Portfolio Project, a state pilot which focuses on raising standards for all students and Mathematics Portfolios. Many of our student's portfolio pieces are being used as models by a national project. The New Standards Project (Dept. of Education and the Economy) as exemplar work. Rachel Fichtenbaum's complete portfolio was chosen as an exemplar portfolio and is being shown throughout the country. Two pieces of work, Rachel's logic puzzle and Chiragg Bain's Locker Lunacy were published in the New Standards Performance Standards documents.

The University of Chicago Mathematics Project, Everyday Mathematics, has been fully implemented in grades K-3. Grades 4, 5, and 6 have implemented a new Houghton Mifflin mathematics program which addresses the National Council of Teachers of Mathematics Standards.

Our teachers, in addition to teaching regular classes, are actively continuing their education in the areas of mainstreaming, updating curriculum, and researching new programs through the successful In-Service Workshop programs. Many teachers are attending portfolio training and workshops using the Geometer's Sketchpad software. Teachers also attend various conferences including the National Council of Teachers of Mathematics Regional Conference, and conferences using math manipulatives, cooperative learning, heterogeneous grouping, integration, and alternative assessment.

With the emphasis on problem solving, we have successfully introduced several math competition programs at the Middle School level to challenge all students. Approximately 1,600 students compete

in the Continental Math League and New England Math League Contests. The success of our program is evident in the accomplishments of several students who achieved perfect scores and received recognition for their participation in Continental Math League and New England Math League. Our Math Counts team (a national competitor) qualified for the state competition.

Our results in National testing reinforces our belief that our goals are achievable and that our methods are productive.

Respectfully Submitted,

Donna L. Foley

FROM THE DEPARTMENT HEAD FOR MATHEMATICS (GRADES 9-12)

The Chelmsford High School Mathematics Department was awarded a \$15,000 CESAME Grant in May of 1996. The competitive grant, renewable for up to four years, was co-authored by Dr. Karen Mazza, John Mosto, John Ramalho, Rebecca Nordengren and Barry Ware. The purpose of this grant, entitled "Contemporary Pre-Calculus through Applications" is to integrate technology and science into the pre-calculus program at Chelmsford High School. The four teachers involved in the project completed a four-day training session at Northeastern University in June of 1996. This workshop prepared the teachers to implement the curriculum changes and the teaching techniques recommended not only by this project, but also by Massachusetts Curriculum Frameworks and National Council of Mathematics Standards. This grant has also provided revenue which assisted in the purchase of new textbooks designed specifically for this program, 70 Ti-83 graphing calculators (6 with overhead capabilities) for use in classroom instruction, 12 C.B.L. units used in conjunction with investigative experiments and data analyses and various pieces of software and other supportive materials. We are looking toward implementing these techniques and capabilities into all other areas of our curriculum.

Chelmsford High School Mathematics Department is in the process of preparing ourselves for the exciting challenges dictated by the recommendations of Educational Reform and Alternative Scheduling. Five subcommittees have been established to investigate our current curriculum offerings and recommend changes, revisions or new courses to meet the needs of our students. Also, all members of our department have attended various workshops including Geometric Sketchpad, C++ Programming, the use of the Ti-83 calculator in the classroom, Portfolio and Alternative Assessment, Learning Centered Classroom, Skillful Teacher, Cooperative Learning and Alternative Scheduling.

All of our extracurricular teams (Computer League, Mathematics League and Calculus League) continue to excel and achieve. Coaches Richard Olsen and Joseph Ford are to be commended for their efforts.

FROM THE READING DEPARTMENT HEAD K-12 LANGUAGE ARTS COORDINATOR K-5

Chelmsford Public Schools Reading Department believes that exemplary reading instruction provides the students with three keys to successful learning: knowledge, strategies and motivation. We have come to know that a fully integrated approach to reading, one which includes all the language arts - reading, writing, listening, speaking, spelling - allows the student to make the connections necessary for strong comprehension. The goal of the Reading Department is joyful literacy for all.

The school year 1995-96 was a busy year for the Reading Department. Beginning in the fall of 1995 through 1996 the reading specialists and Title 1 specialists were involved in workshops, staff development seminars and curriculum development activities revolving around clinical and performance assessment. Additionally, the elementary schools participated in a variety of motivational outside-school-reading-programs such as "Parents as Reading Partners" or "Book-It". Middle and high school students were immersed in reading and responding to the literature. The reading specialists were able to attend a number of events outside the school such as the annual conference sponsored by the Massachusetts Reading Association where they had the opportunity to listen to and meet the authors of the literature that their children are experiencing as well as the professionals who were reporting on the current developments in literacy research. Classroom teachers and specialists have had the opportunity to visit other classes and other communities.

A nationally acclaimed consultant in reading/language arts Dr. Jeanne Paratore, continued to work the staff in Chelmsford around issues and beliefs of good literacy instruction and assessment. Dr. William Harp was also a guest speaker.

We are proud to be able to offer supportive reading services and assessment to all of our students from the elementary grades through the high school. We know that the characteristics of a good reader include an awareness of the factors that allow the construction of meaning, control of the strategies necessary for accessing text, and self

assessment in the process toward the reading goal. We know that children learn to read by reading. They improve their reading skills by reading more and more. Students who are targeted for assistance receive support in both their classroom reading text and on a computer driven literacy program. Our program is primarily, but not totally, a pull-out model, determined by student needs and time constraints. Responding to what research says constitutes best educational practices in reading, good literature is at the heart of the program with interactive capabilities of CD-ROM. Books are sent home as part of the daily routine as home-school connections are vital. Realizing that early intervention is the most effective way to prevent problems, it is at the early grades that the students are targeted.

Depending on the school, grade level and needs of the students, the reading teacher or specialist can be involved in 'in-class' support, 'pull-out' programs, literacy or book discussion groups, tutorials, testing, special projects, consulting with classroom teachers and the SPED team and conducting in-service meetings with their schools.

Unfortunately Chelmsford did not qualify for a Title I grant for the school year of 1996-1997 as the entitlement is based on poverty level. It remains a challenge to provide services to all those who could benefit.

FROM THE DEPARTMENT HEAD FOR SCIENCE (GRADES 5-8)

The major goal of the middle school science program is to use hands-on curricula to teach the students how to think critically. In order to do this, each curriculum is designed to develop organizational, listening, note-taking, experimental, logical thinking and problem solving skills. The science program consists of General Science in grade five using the Smithsonian Science and Technology for Children Kits on *Electric Circuits* and *Ecosystems* and a unit on Oceanography. The sixth grade General Science curriculum uses the Macmillian Science In Your World science kit and text program. Both Life Science, in grade seven, and Earth Science, in grade eight, use the D.C. Heath programs which involve activities written by our science staff and D.C. Heath.

Outside resources are used to enrich the science curriculum. Trips are taken to various science sites such as Framingham State's Christa McAuliffe Space Center, Tsongas Center for the "River As A Classroom", Museum of Science, Plum Island, Owascoag Trail, the Whaling Museum, and the Stone Environment Camp Program at Cranes Beach. The science clubs are involved in the Merrimack Water Testing Program through the University of Massachusetts, Lowell and an environmental project in the McCarthy courtyard. The PTO has organized assemblies from many different scientific resources on such topics as the rain forest, electricity and chemistry. Community input has come from Hewlett-Packard who has provided some funding for the installation of the WBZ WeatherNet Computer Internet Equipment and for Science Screen Report videos.

Science teachers have been implementing the new state Science and Technology Curriculum Frameworks. To support the new state guidelines, Merrimack Education Center training is being provided to middle school science teachers in the PALMS, GEMS and Science and Technology Kit programs. In addition, science teachers are participating in conferences/workshops, courses and in service programs on such topics as cooperative learning, inclusion, national and state standards, assessment and new science curriculum incentives.

FROM THE DEPARTMENT HEAD FOR SCIENCE (GRADES 9-12)

Another year has gone by and I am proud to say that the Science Department is better prepared to begin teaching in a large block schedule that it was this time last year. Every science department staff member participated in at least one curriculum workshop this past summer. The purpose of these workshops was to redesign the science curricula in anticipation of the changes in the school day at CHS. This process will continue throughout this school year and will terminate at the end of next summer. When September arrives, every science course will have been redesigned for the large block schedule.

Most of the science staff have also participated in off campus workshops and conferences that addressed the need for the teacher to adapt their teaching styles to be more effective in the longer class period. As a result most of our classrooms are not the same as they were last year. As we are exposed to new techniques and strategies of teaching we immediately try them out in, or is it on, our classes. The results are gratifying. We envision the first semester to be a tremendous amount of work, but we look forward to having a very successful initiation into teaching in a vastly more flexible school day. These old science dogs are looking forward to learning a few new tricks.

The science curriculum committee for grades 6 through 12 is still an active group. We instituted a second curriculum strand, energy, throughout the middle and high school classes. A series of laboratory exercises, study guides and activity sheets were created to tie all the sciences together with this common thread. The first strand, the environment, was instituted last year. Our next strand has not yet been determined.

A long time member of the science department, Andy Sorenson, has moved on to become a member of the educational technology support staff for the school district. We will miss Andy's daily contributions to the department; we depended on Andy's expertise as a teacher and computer whiz kid. We also welcome Mrs. Katie

Burhnam to the department. She teaches two sections of physical science.

We will also miss Mrs. Barbara Rothwell who has retired after working with the department for almost two decades as our laboratory aide. We wish the best for her and her husband during their retirements. Mrs. Claire Urban has been hired to replace Mrs. Rothwell. She is quickly becoming as valued as her predecessor.

In closing I would again like to thank you for your continued support and look forward to seeing you at the various open houses.

Submitted By:

Michael F. Tate
Science Department Chairperson

FROM THE SOCIAL STUDIES DEPARTMENT (GRADES 5-8)

The Social Studies Department was very active for the 1995-1996 school year. All students became involved with "Election 96". The background, history and process of how officials are elected in the United States were studied, researched and reported on by our students. Students took part in their own mock election as they had to register to vote, were classified by homeroom precincts, received the same ballots as their parents, were given election pencils, voted and placed their choices in an actual ballot box donated by Mr. Simorellis by the Town Clerk.

Our National Geography Bee was a success. Eighth grade classes at McCarthy were visited by Louisa May Alcott who spoke to the students about nursing during the Civil War. Students in both schools participated in interdisciplinary activities that were on view during our first ever Activities Fair which was held in March.

The Social Studies Frameworks Committee continued to meet frequently during the year to research, discuss and offer suggestions for change. Teachers from grades 5-8 attended a summer workshop in order to evaluate the research and consider the changes that will probably take place in the fall of 1997. These changes have been mandated by the state.

Teachers in grades 5-8 attended a conference in Hartford, CT and most attended the Massachusetts council for the Social Studies Conference in Boston. Teachers continue to attend conferences, workshops and seminars in order to keep updated and look for more effective ways to help their students learn.

FROM THE DEPARTMENT HEAD FOR SOCIAL SCIENCES (GRADES 9-12)

The Social Studies Department at the High School presently consists of fifteen members who offer a broad selection of courses. Students may choose from Political Science, World History, United States History, American Studies, Asian Studies, Legal Rights, Consumer Electronics, International Relations, Psychology, Sociology, the Holocaust, and Modern Problems. Also offered are advanced placement courses in American History, European History, and American Government.

This year the department is continuing work to implement educational reform. All members of the department have participated in professional development workshops and courses that include the following topics: learning styles, cooperative learning, alternative assessment techniques, the Social Studies Frameworks, integration of technology in Social Studies classes, instructional techniques for long block classes, and Learning Centered Classrooms. Donald Benson, Denise Coffey, Robert Lemire, and Richard O'Donnell continue working on the Social Studies Review Committee. They have completed a review and revision of the Chelmsford Social Studies Curriculum, but they cannot complete a final revision until the Massachusetts Board of Education approves the Social Studies Frameworks.

Donald Benson advised a group of 10 students who successfully participated at Model United Nations simulations at Bentley College and Harvard University. Denise Coffey advised a group of twenty-five students who compiled a 3-1 record in Mock trial Competitions. Dennis McHugh and Brian Sullivan continued to serve as Lawyer Coaches.

Thanks to a grant from the Massachusetts Cultural Council, Chelmsford High School students in four 10th grade World History classes have been involved in a journey back to Renaissance times. As part of a five month residency with professional theatre artist John Bay of Studebaker Theatre, students, teachers, parents, and other members of the local community will recreate a Renaissance Faire on the grounds of the high school, to be held on April Fool's Day, 1997.

**FROM THE DEPARTMENT HEAD FOR
HEALTH AND PHYSICAL EDUCATION
(K-12)**

During the past year the Health and Physical Education Department has focused on prevention and wellness. At the elementary level, students' conflict resolution skills were reinforced through an educational puppet show called "The Peaceable Kingdom". Further programs will take place this year.

Peer mediation training continued in the middle schools as well as programs on tobacco use prevention which were coordinated with the local Tobacco Control Office for the "Great American Smokeout" and "World No Tobacco Day". Bob Bigelow, a former NBA player, spoke to students on the dangers of smokeless tobacco. "Ben's Grille", an interactive computer program, educated students about the influence of alcohol and drugs on wise decision making. A production called "This Is Your Life" provided students with information on nutrition and making healthy choices. A spinal cord injury prevention program is being planned.

At the high school level, students produced a series of public service announcements on tobacco use prevention which were aired on Cable 41. As part of a World AIDS Day program, students viewed panels from the NAMES Project AIDS Memorial Quilt. Programs emphasizing drug/alcohol prevention education included speaker Bob Wiggins from NARCONON and Trinity Trauma (a mock drunk driving accident simulation). Plans are currently being made for staff development workshops presented by NARCONON and a student presentation of "The Yellow Dress" which addresses the issue of dating violence.

A system wide emphasis has been to provide a variety of parenting resources for families including a collaborative effort of the schools and the public library in the purchase and distribution of parenting books and videos; to air parenting programs on cable; and to collaborate with the high school and public libraries in increasing teen health information in both libraries.

FROM THE DIRECTOR OF EDUCATIONAL TECHNOLOGY

“In times of change, learners inherit the earth, while the learned find themselves beautifully equipped to deal with a world that no longer exists.”

-Mass Ed On-Line Volume I-Eric Hoffer

The strength and success of the Agricultural Age was on the backs of the work force. The strength and success of the Industrial Age was in the hands of the work force. The strength and success of the Information/Knowledge Age will be in the minds of the work force.

Unlike previous Socio/Technical Ages, the Information/Knowledge Age is based on global perspective where constant change is a fundamental fact of life. In such a changing environment, life long learning is a survival skill. We all, now and especially in the future, will need to:

- learn more about everything and anything
- learn everything better in terms of quality, relevance and value
- learn information faster with less waste of precious time
- develop products, services and methods for learning whose cost, in terms of resources both financial and human, is continuously declining because of increased productivity.

Student Achievement is the primary focus of the application of technology in the Chelmsford Public Schools.

The initiatives in the area of educational technology continue to move forward in support of our teachers and students. The following is a summary of some of the completed and/or ongoing projects:

- Implemented formal instruction of computing technology to all students in grades 1-4 with the installation of four new 30 station computer labs in the elementary schools. The elementary technology team provides instruction to students and staff as well as support for the curriculum and instructional process.

- NetDay 96 resulted in the ability to provide Internet ISDN access to the High School, McCarthy and Parker Middle Schools. A thank you goes to the 102 volunteers and 12 NetDay Partner companies. As a result of NetDay 96 Partnership grants, we have received the following:

Internet Web Server - Sun Micro Systems

Curriculum Alpha Server - Digital Equipment

Communication Routers - Cisco Systems of Chelmsford

Internet Access - Chelmsford On-Line

Network wiring, testing, and support - Insinc of Chelmsford

- NetDay 97 (April 97) resulted in the ability to provide Internet ISDN access to the four elementary school computer labs and libraries.
- The networking of our schools continues with the support of FY97 capital planning funds. The assistance received on Mass NetDay has accelerated the installation process. The network will bring voice, video and data to all instructional locations and is designed to connect to the Municipal Institutional Network being built as a result of the renewal of the Cable Contract.
- The typing labs at the high school are now history thanks to FY97 capital planning funds. Each of the two labs are equipped with 32 multimedia computer workstations, connected to the academic network with Internet access. In addition to the word processing program, the labs support other business applications, the Computer Aided Design (CAD) technical/architectural drawing curriculum and the foreign language curriculum.
- The library automation program is completed at the high school and is now directed toward the Middle Schools. Our school libraries continue to be updated and wired to make available both print and non-print materials in support of our curriculum and instructional process.
- The instructional technology staff is providing regularly scheduled professional development opportunities to our teachers.

FROM THE PROGRAM SUPERVISOR FOR ATHLETICS (GRADES 9-12)

The Chelmsford High School Athletic Department during the 1995-96 school year fielded 33 Varsity programs, 24 sub-Varsity programs and 3 seasonal Trainer programs. An overall record from 378 Varsity contests was 219-139-20 with 1,069 athletes, 8 team managers, and 6 student trainees competing.

The Varsity Field Hockey, Girls' Swimming & Diving, Girls' Volleyball, Boys' Ski, Boys' Swimming & Diving, Girls' Indoor Track, and the Wrestling Teams were all Merrimack Valley Conference Champions.

FROM THE FACILITATOR FOR PRACTICAL ARTS (GRADES 9-12)

The Practical Arts Department at CHS consists of three unique areas: Business Education, Technology Education, and Family Consumer Education.

In the area of Business Education a number of exciting events took place this past year.

The Business Education Department opened two new Computer Labs for teaching Keyboarding, Word Processing, Marketing as well as other new business courses in Financial Planning in the 21st century, Hospitality and Tourism and Office Simulation.

In addition, the Distribution Education Club of America at CHS distinguished itself at District competitions by monopolizing District Five by winning nine of the 14 marketing categories. At the State Competition eight students from CHS qualified for National Competitions by finishing in the top three in their categories. At National Competition one CHS student finished in the top 10 in the nation.

In the Industrial Technology Program several new courses will be offered for next school year including Power-Transportation Technology, Construction Technology, and a Home Maintenance - Home Improvement Course.

In the Family and Consumer Technology Department several new courses will also be offered for next school year including Sports Nutrition, Food and Fitness, and On Your Own.

FROM THE ADMINISTRATOR OF SPECIAL EDUCATION

Massachusetts Special Education Law, Chapter 766, and the Federal Government's Individuals with Disabilities Education Act (IDEA), Chapter 94-142, were enacted to assure that all handicapped children have a free and appropriate public education (FAPE).

The Special Education Department in Chelmsford is responsible for providing effective programs and services for children, ages three (3) through twenty-two (22), who are found to have special needs through the TEAM Evaluation process.

Part of this responsibility is to assure that each handicapped student receives an education designed to meet his or her unique learning needs and to receive the services in the least restrictive environment.

As of December 1, 1996, the Special Education Department had 837 students registered to receive special education services, which represents 15.6 percent of Chelmsford's total school enrollment.

A staff of 48 professional and 48 support special education personnel develop and implement the individual educational plans for these students. For those students with severe learning and/or emotional needs, Chelmsford provides for placement in private day or residential schools as approved by the State Department of Education.

The department continues to expand and restructure its services in order to meet the diversified needs of the students. This year, we have focused on our preschool program and have expanded classes as well as services in the areas of speech/language and social services. Also, we brought in consultants in the areas of PDD (Pervasive Development Disorder) and Augmentative Communication to work with staff.

We have expanded our middle school language-based program and have a consultant from New England Medical Center working with us on this project.

The high school staff is working on restructuring services in order to compliment the New Large Block Scheduling format at Chelmsford High for the 1997-1998 school year.

We continue to support, both in philosophy and staffing patterns, the inclusionary model for the district while maintaining students' needs, which are determined on an individual basis.

The staff has been meeting on a quarterly basis to review evaluation procedures and test batteries in order for us to become more consistent in our evaluation and service delivery.

The Chelmsford Special Education Department has a budget of \$4,667,098, of which \$315,710 is provided through grants by the federal government.

The Special Education Department will continue its quest to provide effective and cost efficient programs and services for the children we serve.

NASHOBA VALLEY TECHNICAL HIGH SCHOOL

The NVTHS district serves the towns of Chelmsford, Groton, Littleton, Pepperell, Shirley, Townsend, and Westford.

District School Committee

Stratos Dukakis	Chelmsford
Charla Boles	Groton
Irene Machemer	Townsend
Doug Morin, Chairman	Westford
Mary Jo Griffin	Chelmsford
Sharon Shanahan	Chelmsford
Hajo Keoster	Westford
Augustine Kish, Vice-Chairman	Littleton
Joan O'Brien, Secretary	Westford
Garry Ricard	Pepperell
Benjamin Wales	Pepperell
Richard White	Shirley

Alternates

Samuel Poulten	Chelmsford
Leo Dunn	Westford
James Nugent	Littleton
Al Buckley	Pepperell
Heidi Schultz	Shirley
Barbara Sherritt	Townsend

School Council

Elizabeth Cain	Parent
Shirley Dupont	Parent
Joseph Goldstein	Teacher
William Lekas	Teacher
Victor Kiloski	Administration
Len Olenchak	Business
Patrick Miele	Teacher
Sharon Shanahan	Parent
Jeanette Reed	Parent

Daniel Toombs
Katherine Hafner
Barbara Whitney

Community
Student
Teacher

Administration

Judith L. Klimkiewicz	Superintendent-Director
Victor Kiloski	Assistant Director/Principal (interim)
Thomas Ryan	Vocational-Technical Coord. (interim)
Robert O'Meara	Learning Support Services Coordinator
Ralph Dumas	Accounting Manager

MISSION STATEMENT

The mission of Nashoba Valley Technical High School is to provide the highest quality academic and technical education possible to our students for their future success in a technical world.

Nashoba Valley Technical High School was founded in 1965 by the towns of Chelmsford, Groton, Littleton, and Westford to provide an opportunity for vocational education for the students of this area. The school opened in 1969 with nine vocational areas (shops) and an enrollment of 255 students. By 1979, the Nashoba District expanded to incorporate the three additional towns of Shirley, Pepperell, and Townsend. Having outgrown the original facility, Nashoba expanded as well, and opened in 1980 with an enrollment of 771 students.

The Nashoba Valley Technical High School enrollment, as of October 1, 1996, is as follows:

Chelmsford	119
Groton	49
Littleton	14
Pepperell	128
Shirley	45
Townsend	80
Westford	70
Tuitioned	34
School Choice	59
<u>TOTAL</u>	<u>588</u>

Nashoba Valley Technical High School is accredited by the New England Association of Schools and Colleges, Inc. and provides its students with on-the-job training, high level technical skills, a high school diploma, a technical certificate, an opportunity for further education, and job placement.

Each year, qualified seniors may elect to take advantage of our Work Based Training Program which allows senior students to work in industry or business and receive valuable training in their chosen fields as well as wages.

The following programs are offered at Nashoba Valley Technical High School:

Technical Programs

Automotive Body Repair	Graphic Arts/Design
Automotive Technology	Horticulture/Landscape Design
House Bldg/Cabinet Making	Machine Tool Technology
Hotel/Rest. Mgmt/Culinary Arts	Medical Occupations
Office Tech./Telecommunications	Metal Fabrication & Welding
Computer Aided Drafting Design	Interior Decorating/Design
Electrical Technology	Plumb & Heat/*Ventilation
Electronics/Robotics	Cooling & Refrigeration

***To be introduced in 1997/98**

Freshmen explore all fifteen vocational areas before making a final vocational selection midway through their first year. This exploratory program enables students to make realistic choices, reflecting their needs, interests, and abilities. Students who remain in their selected shops for their remaining three years at Nashoba Tech and complete required core competencies receive a technical certificate in addition to their high school diploma.

Instruction time is divided between the vocational and the academic areas. The academic areas consist of the following:

Academic Programs

MATHEMATICS

Algebra I & II
Applied Math I & II
Plane Geometry
Calculus
Business Math
Trigonometry
Statistics

ENGLISH

Composition I,II,III,IV
Literature I,II,III,IV
College Prep English
Tech/Creative Writing

WORLD LANGUAGES

Spanish 1A & 1B

SOCIAL STUDIES

Civics
Geography
U.S. History, I, II
Entrepreneurship

SCIENCE

Biology
Applied Bio/Chem. I,II
Princ. of Technology I,II
Chemistry
Environmental Science
Physical Science

COMPUTER APPS

Keyboard Skills
Computer Basics
Computers Apps and
Programming I,II,III

PHYSICAL EDUCATION

HEALTH EDUCATION

SCHOOL TO WORK TRANSITION

Supportive services are provided for those students entering Nashoba Tech with special needs. Remediation is also available for those who require learning on a more individual basis.

To qualify for a diploma from Nashoba Valley Technical High School all students must complete:

Four Years of
English Composition
English Literature
Mathematics
Physical Education
Health Vocational
Vocational Program

Three Years of
Social Studies
Science

Four Years Elective
Computer Applications OR
World Languages

College/Tech Prep

College/Tech Prep Programs prepare students with the necessary academic and advanced technical skills to successfully advance in a globally competitive workplace. With 80% of the jobs of the next decade demanding an advanced degree beyond high school, College/Tech Prep provides a defined educational pathway that links secondary and post-secondary studies. College/Tech Prep Programs integrate academic and “real life learning” which according to educational research is the means by which the majority of students learn.

Athletics

Athletics, as part of the overall high school program, includes the following:

Baseball	Basketball	Cheerleading
Cross Country	Volleyball	Football
Golf	Ice Hockey	Soccer
Softball	Track & Field	Wrestling
Weight Training		

Varsity, junior varsity, and some freshmen teams are available for students participation. There are **NO USER FEES** required for any sport, thus insuring that cost does not exclude any student. Nashoba also has a no cut policy giving more students the opportunity to participate.

Nashoba provides an array of extra curricular activities in addition to our athletic program:

Class Activities	Open House
Dances	Senior Trip
Field Trips	Senior Banquet
Music Club	Yearbook
Math Club	Student Council
Epicurean Club	Drama Club
Homecoming	StudentAgainstDrunk Driving (SADD)
Junior/Senior Prom	Student Mentor Program
National Honor Society	Student of the Month Recognition
National Voc. Honor Society	State Outstanding Student Program
World Language/Cultural Club	Internet Club
Vocational Industrial Clubs of America (VICA)	

Community/Continuing Education

Nashoba Valley Technical High School's Community/Continuing Education Program is open to anyone of high school age or over during the school year. A variety of evening classes in technical, academic, and special interest courses are offered. This year approximately 1,500 students will have enrolled in our Adult Education Programs. During the off school periods, enrichment programs for young students will be offered.

Originally founded as a vocational education facility, Nashoba Valley Technical High School continues to provide the residents of the district an opportunity for technical training and educational advancement.

Philosophy

The philosophy of Nashoba Valley Technical High School is to provide an educational facility for residents of the district, where they will receive occupational training, academic education and cultural enrichment which will assist them in developing their potential and contribute to their becoming productive members of society.

Our basic objective is to provide an education for all students with skills suitable for employment and further education. It is the aim of the school that students become self-reliant, responsible citizens, having pride in their technical areas, showing concern for others and an awareness of the world in which they live.

The school provides the students with academic skills necessary for success in pursuing continuing and higher education. Students are encouraged to enroll in courses necessary for success in higher education.

Our philosophy provides educational opportunities for area adults seeking to change their careers, to upgrade skills in their current field, and/or to pursue higher education or recreational activities.

Nashoba Tech provides for the individual concerns, abilities, and capabilities of all students by using various instructional methods, material, and programs.

Administration, staff, district residents, advisory committees, and students are involved both formally and informally in identifying the challenges and changes within the industrial technology field.

BOARD OF APPEALS

Members:

Ronald Pare', Chairman
Harold Organ, Jr., Vice-Chairman
Eileen M. Duffy
Gustave Fallgren
Karen Wharton
Leonard Richards, Alternate
John Coppinger, Alternate
Philip Eliopolous, Alternate

The Board of Appeals in 1996 saw an increase in the number of applications compared to previous years. The Board had 46 petitions for Variances and 37 petitions for Special Permits. The statistics are as follows:

	<u>Total</u>	<u>Granted</u>	<u>Denied</u>	<u>Withdrawn</u>
Variance	46	34	19	2
Special Permit	37	33	3	1
Comprehensive Permit	1	1	0	0
Section 8 Appeals*	3	1	2	0
Requested Extensions	2	2	0	0
TOTAL	89	71	15	3

*One Section 8 appeal was remanded back to the Board for reconsideration.

The Board wishes to express its gratitude to the Board of Health, Sign Advisory Committee, Conservation Commission, Planning Board and Board of Selectmen for their assistance and cooperation.

CELEBRATIONS COMMITTEE

Walter R. Hedlund, Chairman

James K. Gifford

Robert Kelley

David Marderosian

Jeffrey W. Stallard

The Committee was active coordinating the 1996 Annual 4th of July Celebration. Many thanks to Chelmsford Lodge of Elks No. 2310, for funding and organizing the annual parade, Chelmsford Art Society for the Art's Festival Fair, Chelmsford Community Band, and many other Town Volunteer Groups. Special thanks for the efforts and assistance received from Department heads and their personnel of Police, Fire, Highway, Parks and Public Works, Town Manager and the Board of Selectmen.

Thanks for many volunteer hours by members of the Chelmsford Auxiliary Police and the Explorers Troop.

The Committee now is in the process of planning for the 30th Annual Celebration for 1997.

Respectfully Submitted,

Walter R. Hedlund

COMMISSION ON DISABILITIES

In 1996, Chairman, Suzanne Donahue continued to lead the Chelmsford Commission on Disabilities. She was joined by commission members Matt Caiazza, Cathy Favreau, Ralph Hickey, Len Olenchak and Mary St. Hilaire. It was with great regret that she accepted the resignation of founding member and former Chairman, Paul Logan. In his ten years on the Commission Paul's efforts helped to make the Commission one of the most active and most respected disability Commissions in the State. The Commission wishes Paul the best in his future endeavors. Jack Clancy and Jan Nahabedian became new Commission members in 1996. Their enthusiasm and expertise are welcomed additions to the Commission.

During 1996 the Commission was instrumental in matching persons who need ramps with persons who were willing to provide the funding and labor to build a ramp. The Commission combined with the Fire Department and Knights of Columbus to build ramps for two Chelmsford households. A special thanks to commission member Len Olenchak and his son for donating their labor while the Fire Department provided funds. The Commission would like to continue helping disabled residents. In order to raise the funds necessary for such projects the Commission is starting a group called the Friends of the Disabled. The Commission hopes to get this project off the ground in 1997. Other projects in 1996 were a sticker decal competition at the High School. The Commission will use the winning student's artwork to make a decal that will be given to all businesses that are fully accessible. The Commission also sponsored a regional seminar that was very well received.

In addition, the Commission continues to monitor access in town. The Commission began 1996 with 25 ongoing access projects. 20 new access projects were begun in 1996. Out of the 45 access projects worked on during 1996, 22 were closed. The necessary access modifications were made. 23 were progressing. Steps have been taken towards improving access. More work, however, needs to be done.

COMMUNITY SERVICES COUNCIL

Members:

Kathy Cryan-Hicks, Library
Pat Fitzpatrick, Cultural Council
Kit Harbison, Resident
Holly Rice, Recreation
Matt Scott, Cable Television
Jeff Stallard, Historic Commission
Marty Walsh, Council on Aging

The Chelmsford Community Services Council was formed by the Town Manager, Bernard Lynch to coordinate and expand Chelmsford's recreational and cultural opportunities. By improving and expanding the delivery of these services we hope to enrich the quality of life in the Town of Chelmsford as well as increase our sense of community.

The Chelmsford Community Services Council continues to deliver over 13,000 copies of the *Chelmsford Community Newsletter* to Chelmsford residents. The *Chelmsford Community Newsletter* was designed to increase the awareness of the programs and services that Chelmsford offers its citizens. These programs may be educational, cultural, recreational or all of the above. In addition, to being a guide for seasonal activities, the *Chelmsford Community Newsletter* will provide information about the how and why of town services to better understand government operations.

The Chelmsford Community Services Council continues to sponsor the annual WinterFest events. This extremely successful and fun-filled weekend included the chowderfest, ice skating, snowshoeing, silent auction, tea room, entertainment, socials, carving of ice sculptures and much more. We will continue to offer a full slate of both indoor and outdoor activities for the entire community for WinterFest 1997. Numerous organizations in town sponsor specific events at various locations throughout Chelmsford.

The Chelmsford Community Services Council also organized the Grand Opening of the Community Center on October 5, 1996. Over

three hundred people strolled through the building enjoying live entertainment provided by the Come Back Kids and refreshments donated by Cafe' Aroma and Domino's Pizza. Local artists demonstrated and displayed art work on the front lawn while listening to the tunes of piano player John Mansfield. Program instructors answered questions and displayed class projects. This exciting event enhance community spirit and provided residents the opportunity to explore the community services available in Chelmsford.

The Chelmsford Community Services Council would like to thank all who supported the *Community Newsletter*, WinterFest '96 and the Community Center Grand Opening.

CONSERVATION COMMISSION

Members:

Michael Jasinski, Chairman
David McLachlan, Vice-Chairperson
John Smaldone
Christopher Garrahan
Bob Greenwood
Lynne Davis
Timothy Ervin

Nineteen-ninety-six saw a slight slowdown for the Conservation Commission compared to a busy 1995. There were a total of 51 filings under the Wetlands Protection Act and Wetlands Bylaw. The Commission also continued to make improvements to its Reservations, Town Forests and other conservation areas.

The primary responsibility of the Conservation Commission is enforcement of the Wetlands Protection Act, MGL Ch. 131, s. 40, and the Chelmsford Wetlands bylaw, Article XI of the General Bylaws. The Conservation Commission received 21 Notice of Intent filings. The Notices of Intent ranged from single family home projects to a large assisted living facility. The Commission also held public meetings for 30 low impact projects or requests to determine if the Commission has jurisdiction over the project. The Commission also promulgated Regulations pursuant to the Wetlands Bylaw establishing uniform administrative procedures.

The Conservation Commission is also pleased to report continuing progress in the management of its Reservations, Town Forests and conservation lands. Due in large part to volunteer efforts, significant improvements were made. Two residents, Tom & Tara Sileo, prepared a trail map for the Lime Quarry Reservation. Carolyn Bleck is a Girl Scout Gold Award candidate who prepared a trail map and sign for the George B.B. Wright Reservation, off Parker and Acton roads. Geoff Jaok, and Howard Fiddy, two Eagle Scout candidates, prepared trail maps and marked trails at Russell Mill Pond & Town Forest, and Thanksgiving Forest, respectively. These maps are available to the public at the Commission Office and are posted at

the parking lots of the areas. Matt Keegan's Eagle Scout project consisted of relocating a trail and constructing a bridge over a stream at the Lime Quarry Reservation, allowing for earlier year-round access to the trails. Another Eagle Scout project the Commission endorsed was the construction of a skaters' pavilion at Roberts Field by Joe Ready. This pavilion will provide a place for skaters to sit while putting on or taking off their skates.

Another important land management activity in 1996 was the creation of the Chelmsford Stewardship Committee. The Committee is a loose affiliation of residents who live near the various Reservations, Town Forest and conservation areas. The intent was to enlist their help in keeping an eye on lending assistance to the upkeep of the areas. In November the Stewardship Committee published the first of what is hoped will be a quarterly Stewardship Committee Newsletter. The Newsletter will highlight recent improvements to the areas and update the progress being made in land management activities. The Newsletter is sent to all stewards and is available at the Town Offices.

The Commission also had a change in membership in 1996. Lynn LeMaire and Susan Carter both resigned their seats on the Commission, with Susan moving to the Planning Board. The two new members are Lynne Davis and Timothy Ervin, both of whom come with technical and legal experience in wetlands protection. With this added experience, the Commission looks forward to 1997 with great expectations.

COUNCIL ON AGING

Your Council on Aging is committed to the ideal of providing the best services possible in meeting the ever-increasing needs of the Chelmsford Senior Community. During the course of this past year, over thirty programs and services were in place in an endeavor to accomplish this goal. Some programs, e.g., Meals-on-Wheels, Outreach, and Friendly Visitors, are designed specifically to assist those elders who are homebound. Other programs, which usually take place at the Center, are provided to fulfill the social, educational and nutritional needs of our mobile seniors. Several new programs have been added this year, including a support group for those dealing with Parkinson's Disease and one for Grandparents as Parents; we also have a Roundtable Discussion Group, as well as a Mentor Program, which provides help at the Parker School.

Our Adult Social Day Care emphasizes individual care; but, like our Respite Care Program, it greatly aids the caregivers who are frequently overburdened in taking care of an aging parent or relative. The following statistics give testimony to the level of program participation and the comprehensiveness of service delivery.

Adult Social Day Care --53 Participants--Avg. Daily: 12

Congregate Lunch Program --45,074 Total Meals--Avg Daily: 187

Elderly Home Repair Svs --Avg. 3/month

Friendly Visitor Prgm --25 seniors (22 women, 3 men)--25 volunteers

Outreach --15-20/week visits to seniors over 70 to asses needs & recommend resources.

Meals on Wheels --17,577--Avg. Daily: 73

Respite Care --19,598 Provider Hrs.--53 Clients

Sr. Tzx Rebate Prgm --23 Participants--11 Municipal Depts.

Volunteers --250 active participants in all programs and services --
total value: \$360,000

Transportation --1,446 (Soc. Day Care out-of-town)

7,666 (Single pax. trips)--Avg: 37.8 daily
9,112

Senior Recreational Seniors Trips --40 throughout year

Tax Assistance --96

Fuel Assistance --68

The Senior Center is only able to function at such a quality level because of the generosity and support of “The Friends of the Senior Center”, who contributed over \$100,000 in 1996 towards the building upkeep and the implementation of social services.

Your Senior Center is one of the most active in the Commonwealth, and it consistently receives high praise for quality programming and the level of caring for its older citizens. The Community also benefits from the use of the Center for special functions such as Chowderfest/ Winterfest, Town Meetings and numerous other events that take place throughout the year. It is indeed a source of pride and we are most thankful to Town residents for their continuing support, dedication and involvement.

Submitted By:

Martin J. Walsh
Director of Elder Services

Council on Aging Members 1996-1997

Arline Leman, Chairperson
Elizabeth Marshall, Vice-Chairperson
Lilla Eaton, Clerk
Martin Boermeester
Walter Cleven
Jean McCaffery
Elizabeth McCarthy
Jackie Matthews
Robert Monaco
Peter Pedulla
Verne Woodward

CULTURAL COUNCIL

Members:

Susan Carmeris
Cathy Clark
Judy Fichtenbaum
Pat Fitzpatrick
Kit Harbison
Winnie Liakos
Jean McCaffery
Pat Pestana
Nancy Vinkels

Meetings: 1st Monday of the month, twice a month during Arts Lottery Review.

The Chelmsford Cultural Council is comprised of interested residents appointed to inform the public, qualify applicants and dispense funds allocated by the Massachusetts Cultural Council (MCC), a state agency. The budget of the MCC is determined on an annual basis by the state legislature. The Local Cultural Council's (LCC) primary purpose is to regrant state funds for local, community-based programs in the arts, humanities and interpretive sciences. Grant award decisions are subject to final approval by the MCC.

In 1996 the Chelmsford Cultural Council funded 20 grants totalling \$14,070. Students in the Chelmsford Public Schools directly benefited from 7 of these programs.

Accomplishments this year: In addition to granting state funds, LCC's may choose to produce other cultural programs for the benefit of the community at large. The Chelmsford Cultural Council has taken an active role in enhancing the quality of life in the Town by promoting a variety of cultural events. Additional programs presented during 1996 include: Produced Performing Arts Series. Represented Cultural Council on Community Services Council. Held Annual Community Input Meeting in March. Represented at LCC regional meeting in Lowell. Created the Chelmsford "Artisans' Directory". Hosted "Arts on the Common", weekly demonstrations by local artists,

during July and August. Established a cultural office at Old Town Hall. Displayed "Robin's Hill Quilt", commissioned during Common Threads, in newly installed frame box. October was proclaimed "Cultural Month in Chelmsford" by the Board of Selectmen in conjunction with a national proclamation. Presented the second annual "Angel for the Arts" award to Peggy Dunn and David Allen for their support and initiation of cultural programs in Chelmsford.

Kit Harbison and Nancy Vinkels were recognized for their service to the Council. New members Nanda Salvitti and Robin Crane were welcomed.

Plans for 1997 include: Funding two performances for WinterFest. "*Hearts for the Arts*" silent auction fundraiser. Funding expanded version of Chelmsford "Artisans' Directory". Continuation of Performing Arts Series. Celebration of 15th anniversary. Ongoing efforts to maximize cultural resources and opportunities available to Chelmsford residents.

OFFICE OF EMERGENCY MANAGEMENT

Walter R. Hedlund, Director
John Abbott
Walter J. Adley, Jr.
J. Bradford Cole
George R. Dixon

Chelmsford Emergency Management Agency (CEMA) volunteers have been very active during the year 1996.

Many volunteer hours were spent during the MA State of Emergency, October 20th to October 31st 1996 due to heavy rain and flooding, also preparing reports for FEMA and MEMA.

Emergency Operating Center at the Town Office and Shelter at the Harrington School, was opened by volunteer personnel during the heavy snow and power outage December 8-10, 1996.

CEMA personnel wish to thank the Town Manager, Board of Selectmen, all Department heads and their personnel for their continuing cooperation.

Respectfully Submitted

Walter R. Hedlund
Emergency Coordinator

FINANCE COMMITTEE

Members:

Barbara Skaar, Chairman
Marcia Dobroth, Vice-Chairman
Dwight Hayward
Clare Jeannotte
Sue Olsen
Corneilius O'Neill
Chuck Piper

Michele Sperry, Clerk

The Finance Committee has seven members who are each appointed by the Town Moderator to three year terms. The FinCom is the arm of the Town Meeting whose primary mission is to study and make recommendations on articles considered at Town Meeting. The process for Fall Town meeting is limited to consideration of proposed warrant articles. In preparation for the Spring Town Meeting, the focus of the FinCom is the review of the town budget, as well as proposed warrant articles.

Each FinCom member acts as a liaison to various town departments and boards. Prior to the public hearing, the FinCom liaison meets individually with the department head to review the department's budget. Weekly hearings are held from December through March to hear, analyze and discuss departmental budgets and warrant articles. Each department or independent board is given the opportunity to present their budget and respond to questions and concerns raised by FinCom members. Based on its deliberations, the committee makes a recommendation on each line item of the budget and each warrant article.

Similar to the budget hearings, the Committee also meets with petitioners, proponents, and other interested parties, whether in support or opposition, of proposed warrant articles that are to be considered in the Spring or Fall Town Meetings. After consideration of each warrant article, the Committee votes on its recommendation. In certain instances, when the article has no financial implication to

the Town, the Committee may vote to make “no recommendation” on the article.

The recommendations of the Committee are published in the Spring and Fall warrant books. Additionally, the book contains financial data specific to the Town and other useful information for Town Meeting Representatives and residents. The FinCom has received several awards from the Massachusetts Association of Town Finance Committees distinguishing it as one of the best warrant books in the state. This year the Committee’s new clerk, Michele Sperry, has worked closely with Sue Olsen, current member and former clerk, to maintain this level of excellence.

In October, all members of the Committee attended the Annual Meeting of the Massachusetts Association of Town Finance Committees in Boxboro. A heavily-attended panel discussion concerning Charter Schools included Chuck Piper, Mary Frantz of the Chelmsford School Committee, and Bob Cruikshank of the Chelmsford School Department. In addition, members attended seminars concerning various issues such as current tax issues, proposed changes in Education Reform and the use of audits as a tool in fiscal management.

Throughout the year the Committee has meet in joint session with the Board of Selectmen and School Committee to discuss the very serious fiscal challenges facing the School Department.

HISTORIC DISTRICT COMMISSION

The H.D.C. functions as a regulatory commission for the benefit of the Town. A small area of the Town's center section is under the Commission's authority. The objective of the H.D.C. is to provide an expeditious application and review relative to the physical modification to the residences and businesses within the District. Regular meetings are held on the first Monday of each month at the Town Offices.

During the past year, the H.D.C. accepted 19 applications for review; held 3 public hearings and waived 16 public hearings. Seventeen Certificates of Appropriateness were issued and two Certificates of Non-Applicability were issued. No applications were denied.

Major accomplishments during the year include the establishment of two Historic Preservation Awards; one for structure and setting and one for signage. These awards will be made on an annual or as merited basis. We also acted as the sponsoring agent for an Eagle Scout project by Jeffery Needles to restore the Middlesex Canal Toll House located on the Center Common. We continue to redesign application forms and computerize records.

Members:

Peggy Dunn, Chairman

Steve Stowell, Vice Chairman

Robert LaPorte

Brenda Lovering

Joseph Marcotte

John Alden, Alternate

Bruce Foucar, Alternate

Pat LaHaise, Clerk

HISTORICAL COMMISSION

Progress on the signs for hundred-year-old houses has slowed down due to the cost of producing the signs and the lack of interest by the sign painters. Currently we are looking into other materials than painted wood. Also, some of the earlier signs are in need of renovation.

The 1802 Schoolhouse has been made available to the public from time to time. It was open to the public during the festivities on the Common on December 8th when the Christmas lights were turned on. Thirty-four people visited the building, many for the first time. Earlier the third grade students from the Westlands School were welcome during their lunch hour and "old-time classroom" was explained to them. This was in conjunction with a field trip through the Forefathers Cemetery that followed a classroom presentation at the school.

This Commission, with the cooperation of the Planning Board, arrived at a tentative agreement with the developer to place a suitable marker at the site of the first town meeting off Crosby Lane. Some of this Commission's work has been hampered by the temporary location of its files. It is hoped to resolve this problem early in 1997.

A map of North Chelmsford area that shows the location of hundred year old buildings is being developed.

All positions on this Commission have been filled with the reappointment of George Merrill and John Goodwin.

HOLIDAY DECORATING COMMITTEE

Committee Members:

Donna A. Johnson, Chairman	Linda Emerson
Ellen Donovan, Treasurer	Jacqueline Wenschel
Jean Kydd	Carrie Bacon
Marie Massota	Gloria Shoen
Iris Larssen	Tink Nussbum
Ruthann Burkinshaw	Karen Ready

Departmental Mission Statement: The Holiday Decorating Committee is a group of volunteers who arrange and implement the Holiday Lighting and Prelude Ceremony in Chelmsford Center the first Sunday in December. The committee, with the help of several interested individuals and groups, physically put up and take down all the lights on the shrubs and trees on Chelmsford Common, the Old Town Hall and the Chelmsford Business District. In addition to the lighting, we also organize musical talent who volunteer their time, arrange the hayride and assist "Santa" with the more than 500 children who come to see him.

Budget: While the Committee is sanctioned by the Town, we receive no funds and work from donations given to us by several groups and individuals. This year our fund raising chairman, Jacqueline Wenschel, did an outstanding job and raised enough money to purchase additional lighting, add a second hayride and pay all our lighting and electrical bills. We sincerely thank all those who gave so generously.

Goals and Objectives: Our goal in 1996 is to have continued success with our event and draw more and more of our residents to the business district. We have received help and cooperation from our Police, Fire and Highway Departments and could not hold this event without them. We feel fortunate to have so many residents support our efforts and thank all those who give so freely of their time and talents to make this once a year event possible.

Donna A. Johnson

HOUSING AUTHORITY

During 1996, the Chelmsford Housing Authority made the transition from low income housing to a mixed income population that will ensure the financial integrity of our programs. In August, the Division of Housing and Community Development notified the Authority that there were no longer any asset limits for State Aided Public Housing and that the income limits for eligibility had increased. For many years, individuals gifted their assets away or turned their homes over to their children. Under the current regulations, applicants could retain their assets and still be eligible for housing. This has resulted in an increase in the number of Chelmsford residents housed in the community in which they have lived for so many years.

The Chelmsford Housing Authority programs as of December 31, 1996 provided a total of 419 units of low income housing: 198 elderly, 199 family, and 22 handicapped. Four of these programs are funded by the Commonwealth of Massachusetts through the Division of Housing and Community Development under Chapter 667, Chapter 705, Chapter 689, and the Massachusetts Rental Voucher Program. Chelmsford Arms completed in 1974, has 56 regular units and 8 handicapped units. The Middlesex Community residence for the mildly to moderately retarded was purchased in 1974 and has 6 units. Six, two bedroom condominiums in Pickwick Estates were purchased in 1981. McFarlin Manor, completed in 1981, has 43 regular units, 3 handicapped units, and a four bedroom congregate unit which serves the semi-independent elderly. Delaney Terrace, finished in 1990, has 48 units, 3 of which are handicapped and a one, 4 bedroom congregate unit for the frail elderly. These developments are funded under Chapter 667. Under the 705 Family Program, 11 units are scattered around Chelmsford. The Chapter 689 program is able to serve up to 8 individuals in the facility based respite care development located on Groton Road.

Members of the staff include David J. Hedison, Executive Director, Linda Dalton, Administrative Assistant, Nancy Harvey, Leased Housing Coordinator, Richard O'Neil, Part-Time Maintenance Laborer, Michael Harrington, Full-Time Grounds Keeper and Manuel Mendonca, Full-Time Grounds Keeper. Regular Meetings are held at

McFarlin Manor, 10 Wilson Street at 7:30 p.m., on the first Tuesday each month. The annual Meeting is the first Tuesday in May. All meetings are open to the public. The Chelmsford Housing Authority Board of Commissioners would like to thank the residents of Chelmsford and Town Officials for their continued support and cooperation.

Chelmsford Housing Authority Board of Commissioners:

Lynn M. Marcell, Chairman

Robert L. Hughes, Vice-Chairman

William P. Keohane, Treasurer

Pamela A. Turnbull, Assistant Treasurer

Mary E. "Lisa" Royce, Equal Opportunity Officer

PERSONNEL BOARD

Members:

Joe Dyer

Charles Tewell

Jean Sparks

Peter Volonino

James Sousa

Jeanne Parziale, Personnel Coordinator

The Personnel Board meets on the second Tuesday of the month at Town Offices. Special work sessions are scheduled as necessary. The Board consists of five members (four are appointed by the Town Manager and one is elected by non-union employees). During the past year Will Perry, the former chairman, resigned and was replaced by Peter Volonino. Also, Angela Cosgrove declined reappointment and was replaced by Jean Sparks.

The Board wishes to thank Will Perry for all his hard work while serving many years as former chairman and member of the Personnel Board.

PLANNING BOARD



Front Row (l-r) Tracey Wallace-Cody, Clerk; Kim MacKenzie, Chairman; Susan E. Carter

Back Row (l-r) Robert C. Morse; James Creegan, Vice-Chairman; Eugene Gilet (Missing from photo: James P. Good)

PLANNING BOARD

Committee Members:

Kim J. MacKenzie, Chairman

James M. Creegan, Vice-Chairman

Tracey Wallace-Cody, Clerk

Eugene E. Gilet

James P. Good

Robert C. Morse

Susan E. Carter

Patricia A. Jamros, Senior Clerk

The Planning Board is responsible for insuring that the development of land in Chelmsford meets the criteria set forth in the State and Local Zoning By-Laws. This process involves the review of subdivision and site plans at a public hearing. The Planning Board is committed to protecting and maintaining the residential character and integrity of the Town of Chelmsford.

The Planning Board has had a busy year. A total of 24 Planning Board meetings were held. There were 5 Site Walks and 31 Public Hearings resulting in the Approval of 19 Subdivisions, 14 Site Plans and 11 Subdivision Control Law Not Required plans in 1996.

There were significant increases in the number of commercial development approvals being sought in Chelmsford. The emergence of specialized forms of Senior and Elderly residential housing has resulted in the view of several Assisted Living complexes and an Alzheimer's facility. A Special Needs School was approved to build at a location in North Chelmsford.

The Planning Board strives to insure that much of the cost of commercial development is not borne by the taxpayers. The cost of design, construction and installation of several sets of traffic signals (Parkhurst and Drum Hill; North and Technology) have been assumed by the applicants who desire to develop in these areas. Existing signalization improvements and studies for future traffic lights were also absorbed by applicants in other locations.

In addition to its normal activities, the Planning Board continued participation in several other committees:

The Master Plan Committee met regularly throughout 1996. The Committee held several public input meetings and received a tremendous amount of public comment that has influenced the updated Master Plan. John Brown Associates, the Planning Consultant selected to create the Master Plan and associated maps, presented several "build out" scenarios at a Fall public input meeting which was very well received. The Master Plan is anticipated to be presented at the Spring 1997 Town Meeting.

The Adult Entertainment Committee modified Section 4600 of the Zoning Bylaw. These changes serve to strengthen controls on any potential Adult Entertainment establishments.

The Parking Committee modified Section 3100 to increase parking requirements at restaurants.

The Sewer Escrow subcommittee was formed to modify the subdivision regulations to insure that developers would be responsible for the future cost of sewerage to subdivisions that are currently being developed in areas where sewers are not currently available.

The Road Bond subcommittee continued to oversee and maintain all current road bonds and periodically reviewed those that are either ineffective or inactive.

During 1996, the Planning Board experienced several changes. Tom Firth retired after 33 years of capable public service. Tom was the longest serving member on this Board and was succeeded by Robert Morse, an Electrical Engineer who was elected to fill his seat. Kevin Clark, who was elected to the Board in 1995, resigned his position due to job relocation. Susan Carter, former chairwoman of the Conservation Commission and a Civil Engineer was appointed to replace him. Eugene Gilet was reelected for his 10th term. Rayann Miethe, Principal Clerk for the past five years, resigned to pursue her education and Patricia Jamros, a lifelong resident of the Town was hired in July as Senior Clerk.

At the reorganization meeting of 1996, the Board elected their new officers: Kim MacKenzie, Chairman; James Creegan, Vice-Chairman; and Tracey Wallace-Cody, Clerk. James Good was voted to continue as the Board's representative to the Northern Middlesex Council of Governments; Kim MacKenzie continues to represent the Board on the Affordable Housing Committee; James Creegan chairs the Master Plan Committee and Robert Morse is the Board's representative to both the Traffic and Safety Committee and the Sewer Escrow Committee.

CHELMSFORD RECREATION

Members:

Robert Hayes, Chairman

Harry Ayotte

Robert Charpentier

MaryJo Griffin

Paul Murphy

James Young

Holly Rice, Recreation Coordinator

Agnes Angus, Administrative Clerk

Ryan Murphy, Summer Director

Meetings: 1st Monday of each month.

The Recreation Commission is composed of seven members appointed by the Town Manager. The primary reason of the commission is to support and make recommendations to continuously improve and expand the recreational opportunities offered to the Chelmsford community.

Like all Town Departments, Recreation again was challenged by the budget crunch. Our goal to maintain our recreation programs on a self-supporting basis in 1996 was realized. The Recreation Department offered over 300 self-supporting programs throughout the year. Some of the successful programs organized in 1996 include ski programs, Boston duck tour, craft classes, yoga, acting, tea parties, music lessons, dance classes, health and safety programs, Santa is calling, supernatural ghost tours, Halloween happenings, sport programs, Fall foliage cruises, science programs, golf lessons, and much more.

The Fourth of July Pre-Parade Race was another successful project for 1996. Thanks to the continued financial support from Sully's Ice Cream, personnel supplied by The Courthouse, and help from local runners, we were able to preserve a long standing Chelmsford tradition.

Our workreation volunteer program was implemented in 1996 and again was a great success. These young volunteers assisted with beach maintenance, and also helped with children in the day camp and many of the other summer programs. They did an exceptional job and should be commended for their dedication.

The Recreation Department is now located in the new Community Center, 1A North Road, Chelmsford. Our goal for 1997 is to open a Youth Center for grades 5 - 12. The Youth Center will be located in the Community Center and will provide kids with the opportunity to socialize with friends, receive tutoring, play pool, ping pong, etc. A student board will also be organized to provide kids the chance to become involved in a leadership program. The student board will be responsible to create, initiate, and implement programs.

The Recreation Department will continue to develop programming in response to the growing and changing needs of all populations within the Town of Chelmsford. Programs organized by the Recreation Department will be advertised in the Chelmsford Community Newsletter which will be delivered three times per year during the months of January, May and September.

The members of the commission regretfully accepted the resignation of Mike Ablove and wish to thank him for his eight years of dedicated service to the Recreation Department. The commission would also like to welcome Agnes Angus who has been hired as the Administrative Clerk for the Recreation Department.

The Recreation Commission would like to thank all who helped to make 1996 such a great success.

RECYCLING COMMITTEE

Members:

Norman Eisenmann, Chairperson

Barbara Scavezze, Recycling/Waste Coordinator

Robert McCallum

Peter Nelson

John Coppinger

The Town of Chelmsford contracted for the following services for residents, funded by taxes: weekly collection of solid waste, the biweekly collection of recyclables, and three curbside leaf collections held May 11, November 1 and December 7. Residents were allowed to dispose of brush at the curb with their weekly trash from December 23-January 18 (the Massachusetts Department of Environmental Protection temporarily lifted the ban on the disposal of brush as a result of a snowstorm on December 7, which produced a large quantity of fallen trees and branches). The Town disposed of 13,864 tons of solid waste, recycled 3,211 tons, and composted approximately 1,020 tones of yard waste, for a 23% recycling/composting rate.

The Chelmsford Recycling Committee (formerly the Solid Waste Advisory Committee) held a brush drop-off at Community Tree on May 18 and October 19. The CRC also held a drop-off for metal (which was recycled) and furniture and household goods (which were donated to the Massachusetts Coalition for the Homeless) on May 4 and September 28. The CRC held the annual Town-Wide Clean-Up on April 27 - volunteers picked up litter from conservation land, school yards, road shoulders, and illegal dump sites, and gathered afterwards for a picnic at the Elks Lodge. The Town received a grant from the state for 100 compost bins, which were sold at half cost, enabling the Town to purchase and sell an additional 100 compost bins.

The CRC produced two editions of its new Cable 43 television show, "Chelmsford Recycles," detailing the expanded recycling program, and the collections and drop-offs occurring in the fall. Each edition was broadcast several times. The CRC produced a "Chelmsford Recycles" web page for the Internet. The CRC also

produced and mailed a yearly informational flyer to all residents. This flyer included the recycling schedule, and detailed the proper methods, timing and places for disposal of various types of recyclable material and solid waste. This type of information was also prepared for inclusion in the Community Newsletter.

SEWER COMMISSION



Front Row (l-r) Evelyn Newman; John P. Emerson, Jr., Chairman; Jacqueline Sheehy

Back Row (l-r) James M. Harrington, Attorney; Robert Goober (Weston & Sampson Engineer); Richard J. Day, Vice-Chairman; Barry B. Balan; Thomas E. Moran, Clerk; Steven K. Pedersen (Weston & Sampson Engineer); Victor Manougian, Attorney; Stephen J. Richard (Weston & Sampson Engineer)

In 1996, Chelmsford accomplished something that Dracut and Billerica could not. A ballot question referendum and town meeting article passed that insured that 100% of the Town will be sewerred.

The ballot question referendum exempting \$49,000,000 additional to sewer the remaining 32% of Chelmsford passed by a 4 to 1 margin. This “voter mandate” paved the way for subsequent representative town meeting approval by a vote of 147 to 2. What was most important was that those of us with sewers, (68% of the Town had already been approved for sewers) did not turn our backs on our neighbors without sewers. It is sad to watch some of our partially sewerred neighbors, like Dracut and Billerica, struggle with town meeting opposition to continued sewer construction. Dracut is now faced with state imposed fines, and has been subsequently forced to fund their state mandated project entirely through users rates.

In Chelmsford we recognize the enormous benefits of municipal sewers. These benefits include:

- **Drinking water protection...**Failing and inadequate septic systems allow partially or untreated wastewater to reach our groundwater which is the source of 100% of our drinking water.
- **Surface water protection...**Those same failing and inadequate septic systems pollute our streams and ponds and contribute nutrients that choke ponds and lakes with weeds.
- **Relief from Title 5 Septic System Repairs...**The March 1995 changes to the State Sanitary code require each homeowner to have his/her septic system inspected when they sell their house. In 1995, the Chelmsford septic system inspection failure rate was 35% and the average septic system repair cost was \$12,000.
- **Sustained Property Values...**Any Chelmsford Realtor will verify that your home is worth more and is easier to sell if it has the availability of public sewers.

- **Incentive for economic growth...**In the 1990's multiple businesses relocated to Chelmsford and the commercial/industrial vacancy rate has steadily declined to below 10%. Many of these industries were attracted by the availability of public sewers. The resulting economic and tax benefits for the Town, although difficult to quantify, have been significant.

- **Higher bond ratings...**The sewer project's substantial, yet stable debt retirement schedule, combined with an efficient betterment assessment revenue program, has made Chelmsford municipal bonds attractive to investors. As a result, Chelmsford has benefitted from excellent bond ratings and lower borrowing costs.

With the success of the spring 1996 ballot question and town meeting behind us, the Sewer Commission must now turn its attention to the task of maximizing state and federal financial assistance, so as to accelerate the project schedule without increasing the impact on the tax rate above \$2.10 per thousand (our commitment to the voters). The state's June 1996 authorization of "Zero Interest Loans" for Fiscal Year 1997 has already helped us accelerate the schedule and reduce betterments. Continued increased state financial assistance beyond FY97 is the primary goal of our lobbying efforts.

During 1996 we also experienced sewer construction in one of the most heavily traveled roadways in Town, North Road. Thanks to early planning, an intense public information campaign, and heavy police details, traffic management was successful, and all main line sewer was installed from Dalton Road to the Route 3 Rotary in the 1996 construction season. 1996 also marked the completion of sewer construction on Groton Road and in the Freeman Lake Area.

The Commission would like to acknowledge our administrative staff, Evelyn Newman, Jacqueline Sheehy, and Irene Oczkowski for their hard work, professionalism and patience. Their multifaceted duties are shared by the Sewer Division of the Department of Public Works, and they are the individuals who interface with the public on a daily basis.

Respectfully Submitted,

CHELMSFORD SEWER COMMISSION

John P. Emerson, Jr., Chairman

Barry B. Balan, Vice Chairman

Thomas E. Moran, Clerk

George F. Abely

Richard J. Day

VETERANS' SERVICES

Director: Martin J. Walsh

Deputy Director: Regina B. Jackson

The Chelmsford Veterans' Services Office provides short-term financial assistance to eligible veterans and their dependents as mandated by Chapter 115 of Massachusetts General Law. The assistance we provide to eligible, needy veterans is in the form of monthly ordinary benefits, a fuel allowance, and some medical coverage.

In CY1996 the cost of benefits was \$82,642.00. The total monthly costs averaged \$4,915.00 for ordinary benefits and fuel allowances, and \$1,972.00 for medical costs. The monthly caseloads averaged between 15-20 veterans. The Commonwealth of Massachusetts will reimburse Chelmsford for 75% of our total costs.

Our office is located in the Community Center (Old Town Hall) in Chelmsford Center. We are available Monday - Friday, 8:30 to 4:30. Our phone number is 250-5238. Please call or come by if you are in need of assistance or would like more information. Thank You.

VETERANS' EMERGENCY FUND COMMITTEE

The year of 1996 was a quiet one for the committee inasmuch as no applications were received for assistance from Veterans of World War II. Applications are usually received by the Veterans' Agent of the Veterans' Benefits Department. In the past numerous Veterans have been assisted in the form of material grants. No cash payments have been made in the past.

The fund was established in 1947 and now totals \$20,879.01. The year 1997 marks the Fiftieth year that the fund has been in operation. Income is received from interest on bank deposits from a savings account and a certificate of deposit.

During the past year our representative from Precinct 4, Mr. James J. McNulty, passed on. He had been a faithful member of the committee for many years. We now acknowledge his service and his interest in the past work of the committee.

Present members, one from each voting precinct, are listed as follows:

- Precinct 1: Steven E. C. Belkakis, DDS
- Precinct 2: Carl J. Lebedzinski
- Precinct 3: John J. Kenney
- Precinct 4: Thomas M. Firth, Jr.
- Precinct 5: Frederick H. Reid
- Precinct 6: Alfred H. Coburn
- Precinct 7: Alan E. Greenhalgh
- Precinct 8: Neal C. Stanley
- Precinct 9: Lloyd C. Greene, Jr.

The committee extends it sincere appreciation to the various town officials who have assisted the committee for many years.

Respectfully Submitted,
VETERANS' EMERGENCY FUND COMMITTEE

Alfred H. Coburn, Chairman

VETERANS' EMERGENCY FUND

Treasurer's Report to the Board of Selectmen and the Town Manager

January 1, 1996 through December 31, 1996

Balance on Hand as of 1/1/1996: \$20,012.86

Add Receipts:

The MassBank for Savings, Reading MA
Savings-Interest \$452.59

The MassBank for Savings, Reading MA
Certificate-Interest \$413.56

Total Interest Received: \$866.15

Balance on Hand as of 12/31/1995: \$20,879.01

ASSETS

MassBank for Savings, Acct. #911287909 \$14,155.83
MassBank for Savings, Acct. #922055696 \$6,723.18
Total Assets \$20,879.01

LIABILITIES

Total Liabilities \$ None

Total Assets, less Liabilities, as of
December 31, 1996 \$20,879.01

Respectfully Submitted:

TOWN OF CHELMSFORD
VETERANS' EMERGENCY FUND COMMITTEE

Alfred H. Coburn, Treasurer

**WARRANT FOR
PRESIDENTIAL PRIMARIES
MARCH 5, 1996**

William Francis Galvin, Secretary of the Commonwealth

MIDDLESEX, SS.

To either of the Constables of the Town or City of Chelmsford

Greeting:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Primaries to vote at:

Precinct 1:

Town Office Building Gymnasium

Precinct 2:

Harrington Elementary School Gymnasium

Precinct 3:

Harrington Elementary School Gymnasium

Precinct 4:

Westlands School Cafetorium

Precinct 5:

Byam School Cafetorium

Precinct 6:

Westlands School Cafetorium

Precinct 7:

McCarthy Middle School, Small Gymnasium

Precinct 8:

McCarthy Middle School, Small Gymnasium

Precinct 9:

Town Office Building Gymnasium

On Tuesday, the 5th day of March 1996 from 7:00 a.m. to 8:00 p.m.
for the following purposes:

To cast their votes to the Primary Officers for the election of candidates of political parties for the following office:

PRESIDENTIAL PREFERENCE

DISTRICT MEMBERS OF STATE COMMITTEE

(one man and one woman) for each Political party for the 5th Middlesex Senatorial District.

35 Members of the Democratic Town Committee

35 Members of the Republican Town Committee

3 Members of the Libertarian Town Committee

For complete warrant information see original documents on file in the Town Clerk's Office.

DEMOCRATIC PRESIDENTIAL PRIMARY - MARCH 5, 1996

PRESIDENTIAL PREFERENCE	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
Blanks	1	1	5	0	3	3	1	0	0	14
Bill Clinton	93	51	73	81	67	106	84	89	51	695
Lyndon H. LaRouche, Jr.	1	1	2	3	1	4	2	1	1	16
No Preference	5	3	2	4	2	8	3	5	3	35
Buchanan	2	0	2	0	0	4	1	1	3	13
Write-In	5	0	2	1	1	1	0	3	0	13
Misc	0	0	1	0	0	0	2	0	0	3
TOTAL	107	56	87	89	74	126	93	99	58	789
STATE COMMITTEE MAN-5th Mldsx (1)										
Blanks	36	13	24	21	18	30	30	23	20	215
Thomas J. Larkin	70	43	63	68	56	96	63	74	38	571
	0	0	0	0	0	0	0	0	0	0
Write-In	0	0	0	0	0	0	0	2	0	2
Misc	1	0	0	0	0	0	0	0	0	1
TOTAL	107	56	87	89	74	126	93	99	58	789
STATE COMMITTEE WOMAN-5th Mldsx(1)										
Blanks	31	20	27	19	17	37	22	29	14	216
Virginia M. Allan	21	3	14	15	20	21	15	17	7	133
Susan R. Burstein	11	3	13	9	5	17	14	12	6	90
Carol Y. Mitchell	42	29	32	46	32	47	41	40	31	340
	0	0	0	0	0	0	0	0	0	0
Write-In	1	0	1	0	0	1	1	1	0	5
Misc	1	1	0	0	0	3	0	0	0	5
TOTAL	107	56	87	89	74	126	93	99	58	789

DEMOCRATIC PRESIDENTIAL PRIMARY - MARCH 5, 1996

DEMOCRATIC TOWN COMMITTEE (35)	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
Blanks	1933	942	1418	1060	893	2322	1449	1607	976	12600
Dennis J. Ready	72	31	54	64	57	80	70	68	36	532
Samuel Poulten	54	31	51	58	51	66	52	53	31	447
Irene J. Cetaruk	46	32	53	59	45	56	49	52	28	420
John P. Emerson, Jr.	69	35	56	64	54	75	64	69	34	520
Paul J. Cerqua	47	27	40	56	46	51	47	48	29	391
Alexander W. Gervais	50	28	49	58	46	55	52	55	28	421
Adrienne M. Jerome	47	29	46	58	50	53	47	50	29	409
Richard J. Jerome	46	29	45	54	44	50	45	48	29	390
Benari J. Poulten	48	30	43	56	49	55	46	45	29	401
Charles K. Spear	46	28	50	55	47	51	50	50	28	405
James T. Ravanis	45	25	38	51	45	51	51	48	28	382
Scott E. Johnson	57	30	51	61	50	61	50	56	32	448
Christos Simorellis	56	26	50	62	53	64	55	53	34	453
Louise P. Duhamel	44	26	41	56	45	54	45	48	28	387
Gail E. Poulten	48	30	45	56	50	61	47	49	29	415
John L. Ingraham	44	28	43	54	44	49	45	47	29	383
Cathy A. Hutchinson	48	26	44	59	49	57	49	48	28	408
Bernice F. Poulten	47	28	41	55	48	54	45	50	29	397
Grace M. Dunn	51	32	47	62	50	65	52	54	31	444
Thomas E. Moran	50	27	49	56	48	55	51	56	28	420
James M. Harrington	59	33	52	61	50	62	57	56	32	462
Barry T. Bell	59	29	53	60	49	65	59	57	32	463
Marianne J. Paresky	49	33	46	57	49	63	49	58	31	435
Gary D. Sullivan	50	27	43	56	46	56	49	50	28	405
Cheryl M. Warshafsky	49	31	48	61	49	63	51	49	32	433
Daniel J. Sadkowski	48	28	42	55	45	53	51	51	29	401
Kellie A. Dunn	49	31	46	62	51	60	49	51	31	430
Linda J. Allen	51	26	44	61	47	62	49	52	30	422
Paul F. Allen, Jr.	51	26	42	57	45	52	47	50	29	399
Raymond P. McKeon	66	32	48	58	50	68	63	69	34	488
Loretta A. Gelenian	45	28	44	60	46	56	52	49	28	408
Yvette M. Lemire	48	26	44	58	45	60	46	49	30	406
Mary E. White	56	31	44	65	50	68	55	53	28	450
Judith A. Olsson	59	32	51	67	54	75	57	62	32	489
Stratos G. Dukakis	58	27	44	63	50	62	61	55	31	451
Write-In	0	0	0	0	0	0	0	0	0	0
Misc	0	0	0	0	0	0	0	0	0	0
TOTAL	3745	1960	3045	3115	2590	4410	3255	3465	2030	27615

REPUBLICAN PRESIDENTIAL PRIMARY - MARCH 5, 1996

PRESIDENTIAL PREFERENCE	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
Blanks	2	1	2	1	2	0	6	4	2	20
Richard G. Lugar	5	5	6	5	8	7	18	2	5	61
Morry Taylor	0	0	1	0	1	3	1	0	0	6
Phil Gramm	0	0	0	0	0	0	1	2	0	3
Patrick J. Buchanan	109	64	89	77	96	94	93	62	101	785
Bob Dole	144	74	115	92	133	146	161	155	173	1193
Steve Forbes	46	16	37	33	44	45	50	34	49	354
Lumar Alexander	34	15	26	14	26	30	21	25	30	221
Alan Keyes	5	1	2	3	3	2	5	3	3	27
Robert K. Dornan	0	0	2	1	0	1	0	0	0	4
No Preference	2	1	3	1	2	11	3	4	2	29
	0	0	0	0	0	0	0	0	0	0
Write-In	1	0	2	0	2	4	1	3	3	16
Misc	1	0	0	0	0	0	0	0	0	1
TOTAL	349	177	285	227	317	343	360	294	368	2720
STATE COMMITTEE MAN-5th Mldsx (1)										
Blanks	107	76	120	83	123	130	115	98	117	969
David P. Railsback	88	44	74	58	60	94	89	79	94	680
Tom Valle	154	57	90	86	134	116	155	115	156	1063
	0	0	0	0	0	0	0	0	0	0
Write-In	0	0	0	0	0	3	0	1	0	4
Misc	0	0	1	0	0	0	1	1	1	4
TOTAL	349	177	285	227	317	343	360	294	368	2720
STATE COMMITTEE WOMAN-5th Mldsx(1)										
Blanks	81	54	87	64	106	92	94	70	72	720
Martha Bradley-Roche	24	15	26	23	27	31	28	27	40	241
Judy L. Cypret	87	42	80	54	61	73	103	94	57	651
Margaret A. Fudge	157	66	92	86	120	144	134	99	198	1096
	0	0	0	0	0	0	0	0	0	0
Write-In	0	0	0	0	0	3	0	1	1	5
Misc	0	0	0	0	3	0	1	3	0	7
TOTAL	349	177	285	227	317	343	360	294	368	2720

REPUBLICAN PRESIDENTIAL PRIMARY - MARCH 5, 1996

REPUBLICAN TOWN COMMITTEE (35) GROUP 1	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
Blanks	6349	3673	6000	3754	6776	5324	6292	4780	6409	49357
Jeffrey A. Brem	130	40	77	71	108	149	158	130	144	1007
Lisa H. Brem	125	38	67	63	104	136	144	116	136	929
Richard F. Burt, Jr.	119	39	68	63	81	130	143	111	128	882
Norman L. Cease	114	33	54	53	81	124	128	110	141	838
Natalye B. Cease	117	36	59	57	85	125	128	109	140	856
Nancy P. Clark	122	42	71	70	87	134	161	123	130	940
Lincoln Clark, III	112	38	61	59	83	130	144	118	121	866
Carol C. Cleven	154	58	118	89	153	182	198	157	176	1285
Walter A. Cleven	133	49	89	67	112	154	177	139	151	1071
Richard Codling	115	36	52	55	79	124	129	108	126	824
John G. Coppinger	120	38	56	64	82	126	125	113	128	852
Philip L. Currier	128	46	70	68	97	149	145	112	138	953
Marian D. Currier	130	44	65	65	97	144	145	116	144	934
William C. Curry	112	36	59	54	85	132	141	125	122	866
James R. Doukaszewicz	133	57	87	71	99	160	159	120	137	1023
Martha D. Doukaszewicz	131	50	80	66	95	154	161	116	129	982
Peter Dulchinos	125	45	62	63	93	140	168	127	131	954
Bradford O. Emerson	141	52	101	77	119	167	179	132	157	1125
Eileen K. Fletcher	131	39	73	66	95	147	165	136	125	977
Margaret A. Fudge	136	47	86	74	113	152	154	135	161	1058
John S. Fudge, Jr.	126	44	67	64	97	141	144	111	158	952
Joan B. Gutwein	116	37	61	59	93	121	134	110	146	877
Joseph M. Gutwein	112	38	54	58	85	120	136	108	147	858
Jeannette B. Hannaford	131	40	68	67	91	144	141	116	122	920
Louis L. Hannaford, Jr.	129	40	65	64	89	137	140	114	122	900
Donna A. Johnson	125	47	69	66	92	146	142	117	135	939
Henrick R. Johnson, Jr.	127	47	81	69	94	158	150	124	137	987
John F. Ketcham	116	34	51	58	79	124	125	111	119	817
William R. Logan	146	53	81	78	112	160	178	126	148	1082
Muriel L. W. McGrann	112	35	56	64	80	124	122	104	141	838
Charles R. Moore	110	35	53	58	86	130	120	106	145	843
Colleen R. Pickard	120	35	69	61	87	138	148	117	121	896
Constance A. Pickard	117	34	65	57	85	133	144	115	124	874
Stuart G. Weisfeldt	138	46	91	66	107	154	172	146	154	1062
Thomasina L. MacKenzie	128	40	68	63	90	131	137	112	127	896

REPUBLICAN PRESIDENTIAL PRIMARY - MARCH 5, 1996

REPUBLICAN GROUP 2	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
Halvar P. Peterson	49	41	74	68	33	66	49	44	54	478
Delores A. Blomgren	56	41	59	88	53	80	59	54	72	562
Arthur W. Blomgren	57	43	63	83	49	76	54	56	71	552
Judy L. Cypret	57	34	50	64	41	58	46	56	53	459
John T. Warren	51	38	45	72	37	64	37	41	59	444
Nicholas Theochares	45	31	47	64	35	58	37	49	70	436
Florence E. Morrison	53	33	50	71	31	66	32	44	53	430
Linda D. Marinel	49	47	69	63	34	66	45	50	54	477
Francis X. Harrison, Sr.	50	36	48	62	28	61	31	41	64	421
Janet B. Hendl	47	34	55	69	32	66	48	62	53	466
Robert F. Wood	50	35	47	68	35	62	35	43	54	429
Sandra B. Martinez	62	38	54	68	35	64	40	51	57	469
Verton W. Lenfest	50	37	52	63	29	59	38	43	53	424
Frances S. deJager	49	34	43	67	31	56	33	43	60	416
Patricia A. Saber	54	41	45	65	31	58	35	46	69	444
Jeffrey W. Stallard	63	61	86	73	39	65	53	54	60	554
Leslie P. Cypret	51	31	48	64	30	58	40	52	52	426
Edward F. McCarthy	55	37	55	69	33	70	38	46	55	458
Bruce C. Foucar	54	42	47	71	36	59	47	48	66	470
Mark J. Keenan	47	33	42	69	31	56	26	44	55	403
Dorothy M. Harrison	50	34	52	69	37	59	35	44	66	446
Francis S. Harrison, Jr.	47	34	45	63	32	56	30	42	65	414
Eugene O. Picard, JR.	54	38	69	65	34	67	33	40	50	450
Christopher J. Luppi	47	36	46	65	29	55	29	37	49	393
Gilbert F. Saber	46	33	40	60	30	59	30	39	65	402
Ernest J. Taylor	55	34	47	70	32	59	33	37	56	423
Bonnie G. Wilder	73	42	73	78	68	75	67	57	89	622
Carmen L. Edwards	49	35	54	68	32	58	43	48	55	442
Write-In	15	1	16	5	7	1	0	2	9	56
Write-In	0	0	0	0	0	0	0	0	0	0
Write-In	0	0	0	0	0	0	0	0	0	0
Write-In	0	0	0	0	0	0	0	0	0	0
Write-In	0	0	0	0	0	0	0	0	0	0
Write-In	0	0	0	0	0	0	0	0	0	0
Write-In	0	0	0	0	0	0	0	0	0	0
Misc	0	0	0	0	0	7	0	7	0	14
TOTAL	12215	6195	9975	7945	11095	12005	12600	10290	12880	95200

LIBERTARIAN PRESIDENTIAL PRIMARY - MARCH 5, 1996

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
PRESIDENTIAL PREFERENCE										
Blanks	0	0	0	0	0	0	0	0	0	0
Harry Browne	1	0	0	0	0	0	0	2	0	3
Rick Tompkins	0	0	0	0	0	0	0	0	0	0
Irwin Schiff	0	0	0	0	0	0	0	0	0	0
No Preference	0	0	0	0	0	1	0	0	0	1
Write-In	0	0	0	0	0	0	0	0	0	0
Misc	0	0	0	0	0	0	0	0	0	0
TOTAL	1	0	0	0	0	1	0	2	0	4
STATE COMMITTEE MAN-5th Mldsx (1)										
Blanks	1	0	0	0	0	1	0	2	0	4
Write-In	0	0	0	0	0	0	0	0	0	0
Misc	0	0	0	0	0	0	0	0	0	0
TOTAL	1	0	0	0	0	1	0	2	0	4
STATE COMMITTEE WOMAN-5th Mldsx(1)										
Blanks	1	0	0	0	0	1	0	2	0	4
Write-In	0	0	0	0	0	0	0	0	0	0
Misc	0	0	0	0	0	0	0	0	0	0
TOTAL	1	0	0	0	0	1	0	2	0	4
TOWN COMMITTEE										
Blanks	3	0	0	0	0	3	0	6	0	12
Write-In	0	0	0	0	0	0	0	0	0	0
Misc	0	0	0	0	0	0	0	0	0	0
TOTAL	3	0	0	0	0	3	0	6	0	12

**WARRANT FOR ANNUAL
TOWN ELECTION APRIL 2, 1996**

MIDDLESEX, SS.

To the Constable, or any other suitable person of the Town of Chelmsford:

Greetings:

In the name of the Commonwealth aforesaid, you are hereby requested to notify and warn the legal voters of said Chelmsford to meet in their several polling places, VIZ:

Precinct 1:

Town Office Building Gymnasium

Precinct 2:

Harrington Elementary School Gymnasium

Precinct 3:

Harrington Elementary School Gymnasium

Precinct 4:

Westlands School Cafetorium

Precinct 5:

Byam School Cafetorium

Precinct 6:

Westlands School Cafetorium

Precinct 7:

McCarthy Middle School, Small Gymnasium

Precinct 8:

McCarthy Middle School, Small Gymnasium

Precinct 9:

Town Office Building Gymnasium

On Tuesday, the 2nd day of April 1996 being the first Tuesday in said month at 8:00 a.m. until 8:00 p.m. for the following purposes:

To bring in their votes for the following officers:

One Moderator for three years;

One Selectman for three years;

Two School Committee Members for three years;

Three Members of Public Library Trustees for three years;

One Board of Health Member for three years;

Two Members of Planning Board for three years;

Two Sewer Commissioners for three years;

One Member of the Housing Authority for five years;

One Cemetery Commissioner for three years;

and to vote on the following questions:

QUESTION 1

Shall the Town of Chelmsford approve the Town Charter amendment proposed by the May 8, 1995 (Article 17) Annual Town Meeting?

Yes/No

QUESTION 2

Shall the Town of Chelmsford approve the Town Charter amendment proposed by October 19, 1995 (Article 2) Annual Town Meeting?

Yes/No

QUESTION 3

Shall the Town of Chelmsford be allowed to exempt from the provisions of Proposition two and one-half (2 1/2), so called, the amounts required to pay for the bonds to be issued in order to design and construct sewers, pump stations, and force mains and for related legal, administrative, and other pertinent expenses, to complete the

Town's Sewering Project by providing sewers to the remainder of the Town?

Yes/No

and to bring in their votes for the following:

Fifty-four Representative Town Meeting members; six representatives per precinct for a three year term.

One Representative Town Meeting Member for an unexpired two year term in Precinct 5.

The polls will be open from 8:00 a.m. until 8:00 p.m.; and will meet in the Senior Center, Groton Road, North Chelmsford on Monday, the twenty-ninth day of April, at 7:30 p.m. in the evening, then and there to act upon the following articles, VIZ:

For complete warrant information see original documents on file in the Town Clerk's Office.

TOWN ELECTION APRIL 2, 1996

*Candidate for Re-election

MODERATOR 3 Year Term (1)

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
Blanks	124	72	183	117	192	134	251	142	170	1385
Dennis E. McHugh*	488	245	631	455	623	581	781	543	470	4817
Write-In	5	1	1	2	3	4	6	2	5	29
Misc	0	2	1	2	2	1	1	1	0	10
TOTAL	617	320	816	576	820	720	1039	688	645	6241

SELECTMEN 3 Year Terms (1)

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
Blanks	58	31	88	64	140	63	128	68	95	735
Christopher J. Driscoll	180	129	274	195	224	232	223	141	156	1754
Stuart G. Weisfeldt	374	160	451	313	454	425	684	477	390	3728
Write-In	5	0	2	1	2	0	4	1	3	18
Misc	0	0	1	3	0	0	0	1	1	6
TOTAL	617	320	816	576	820	720	1039	688	645	6241

SCHOOL COMMITTEE 3 Year Terms (2)

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
Blanks	240	171	385	245	330	296	412	278	271	2628
Judith B. Mallette*	359	163	428	306	506	421	645	423	349	3600
Brian P. Latina	300	167	423	322	403	347	447	312	338	3059
Mary E. Frantz*	330	137	390	275	400	374	573	361	330	3170
Write-In	5	1	2	2	0	2	1	1	2	16
Misc	0	1	4	2	1	0	0	1	0	9
TOTAL	1234	640	1632	1152	1640	1440	2078	1376	1290	12482

LIBRARY TRUSTEE 3 Year Terms (3)

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
Blanks	769	445	1087	754	1138	957	1340	925	905	8320
Kathryn M. Fisher	327	167	446	297	395	378	528	344	320	3202
Elizabeth A. McCarthy*	428	194	495	374	519	457	678	439	395	3979
Margaret E. Marshall	318	154	415	299	407	366	568	354	310	3191
Write-In	8	0	1	0	0	1	3	1	5	19
Misc	1	0	4	4	1	1	0	1	0	12
TOTAL	1851	960	2448	1728	2460	2160	3117	2064	1935	18723

TOWN ELECTION APRIL 2, 1996

*Candidate for Re-election

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
BOARD OF HEALTH 3 Year Term (1)										
Blanks	155	93	237	168	251	202	296	201	215	1818
Peter Dulchinos*	456	225	576	406	568	515	740	484	428	4398
Write-In	6	0	0	1	0	2	3	1	2	15
Misc	0	2	3	1	1	1	0	2	0	10
TOTAL	617	320	816	576	820	720	1039	688	645	6241
PLANNING BOARD 3 Year Terms (2)										
Blanks	276	173	476	276	418	362	532	348	304	3165
Phyllis M. Elias	283	88	284	237	331	280	422	277	270	2472
Robert C. Morse	303	144	303	268	373	316	456	286	397	2846
Kevin J. Mahoney	134	86	190	154	264	171	197	149	140	1485
Eugene E. Gilet*	234	149	375	216	253	311	470	315	177	2500
Write-In	4	0	1	0	0	0	1	1	2	9
Misc	0	0	3	1	1	0	0	0	0	5
TOTAL	1234	640	1632	1152	1640	1440	2078	1376	1290	12482
SEWER COMMISSION 3 Year Terms (2)										
Blanks	412	215	503	372	562	487	688	437	482	4158
Thomas E. Moran*	397	203	573	385	537	467	688	460	404	4114
Richard J. Day*	418	222	550	393	538	481	699	474	398	4173
Write-In	6	0	3	1	0	3	3	2	6	24
Misc	1	0	3	1	3	2	0	3	0	13
TOTAL	1234	640	1632	1152	1640	1440	2078	1376	1290	12482
HOUSING AUTHORITY 5 Year Term (1)										
Blanks	198	77	243	173	266	223	364	211	234	1989
William P. Keohane*	416	240	571	398	552	493	673	476	409	4228
Write-In	3	2	1	3	1	3	2	0	2	17
Misc	0	1	1	2	1	1	0	1	0	7
TOTAL	617	320	816	576	820	720	1039	688	645	6241

TOWN ELECTION APRIL 2, 1996

*Candidate for Re-election

CEMETERY COMMISSION 3 Year Term (1)

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
Blanks	195	65	186	148	260	198	322	191	223	1788
James F. Dolan*	420	254	630	426	559	520	716	496	421	4442
Write-In	2	1	0	0	0	2	1	0	1	7
Misc	0	0	0	2	1	0	0	1	0	4
TOTAL	617	320	816	576	820	720	1039	688	645	6241

QUESTION 1

Blanks	94	57	112	79	129	99	160	123	113	966
Yes	437	214	584	409	581	515	756	486	448	4430
No	86	49	120	88	110	106	123	79	84	845
TOTAL	617	320	816	576	820	720	1039	688	645	6241

QUESTION 2

Blanks	48	30	62	53	81	63	75	67	63	542
Yes	434	222	640	401	614	524	848	510	452	4645
No	135	68	114	122	125	133	116	111	130	1054
TOTAL	617	320	816	576	820	720	1039	688	645	6241

QUESTION 3

Blanks	45	30	35	54	43	48	35	34	34	358
Yes	432	207	653	376	635	489	881	548	449	4670
No	140	83	128	146	142	183	123	106	162	1213
TOTAL	617	320	816	576	820	720	1039	688	645	6241

TOWN ELECTION APRIL 2, 1996

* Candidate for Re-election

TOWN MEETING REPRESENTATIVES PRECINCT 1		TOWN MEETING REPRESENTATIVES PRECINCT 2		TOWN MEETING REPRESENTATIVES PRECINCT 3	
SIX 3 YEAR TERMS		SIX 3 YEAR TERMS		SIX 3 YEAR TERMS	
Blanks	1469	Blanks	843	Blanks	1855
Robert P. Joyce*	305	Patrick Mike Curran*	199	Adrienne M. Jerome*	393
Sandra A. Kilburn*	345	Bernard V. Clark*	206	D. Lorraine Lambert*	500
Cynthia J. Kaplan*	345	George L. Merrill*	198	Jaclyn D. Matzkin	315
Anthony V. Volpe	251	Bruce J. Harper, Sr.*	206	George F. Abely*	385
Elizabeth A. McCarthy*	359	Francis G. Miskell*	215	Susan M. Olsen*	479
Marian D. Currier*	324	Jim Doukaszewicz(Write In)	21	Jason P. Hanscom	228
Barry B. Balan	295	John Bates(Write In)	18	Roy J. Perry*	262
Write-In	9	Write-In	13	Michael F. Curran*	464
Misc	0	Misc	1	Write-In	8
TOTAL	3702	TOTAL	1920	Misc	7
				TOTAL	4896

TOWN MEETING REPRESENTATIVES PRECINCT 4		TOWN MEETING REPRESENTATIVES PRECINCT 5	
SIX 3 YEAR TERMS		ONE 2 YEAR UNEXPIRED TERM	
Blanks	1051	Blanks	318
Matthew P. St. Hilaire	300	Jennifer Renna Ferreira	502
Elena D. Bowman	164	Write-ins	0
Thomas E. Firth, Jr.*	304	Misc	0
Lynn M. Marcella*	270		
Roger C. Sumner	201	TOTAL	820
John G. Coppinger*	284		
Brian P. Latina	287		
Henrick R. Johnson, Jr.*	292		
Kathleen M. Redican*	298		
Write-In	2		
Misc	3		
TOTAL	3456		

TOWN ELECTION APRIL 2, 1996

* Candidate for Re-election

TOWN MEETING REPRESENTATIVES PRECINCT 6		TOWN MEETING REPRESENTATIVES PRECINCT 7		TOWN MEETING REPRESENTATIVES PRECINCT 8	
SIX 3 YEAR TERMS		SIX 3 YEAR TERMS		SIX 3 YEAR TERMS	
Blanks	1598	Blanks	2202	Blanks	2080
Peter V. Lawlor*	500	Judith Hass*	577	Walter A. Cleven*	417
Howard J. Hall*	358	Mark P. Luchini	362	Ralph J. Huislander, Jr.*	367
Ralph M. Nebalski*	360	Dennis J. Ready*	684	Marie M. Fitzgerald*	372
Mary E. Frantz*	417	Bernard A. Ready*	517	Stuart G. Weisfeldt*	445
Charles F. Smith	320	Bradford O. Emerson*	580	Richard J. Day*	383
Cheryl M. Warshafsky*	357	Francis J. Miethe*	443	John F. Sheehy (Write-In)	30
Christopher J. Driscoll*	388	Kathleen S. Fitzpatrick*	545	Angelo Taranto (Write In)	10
Write-ins	18	Andrew M. Shuhany	321	Write-In	15
Misc	4	Write-In	1	Misc	9
TOTAL	4320	Misc	2	TOTAL	4128
		TOTAL	6234		

TOWN MEETING REPRESENTATIVES
PRECINCT 9

SIX 3 YEAR TERMS	
Blanks	1745
John S. Fudge, Jr.*	360
John G. Harrington*	376
Francis X. Harrison, Sr.	325
Barry K. Hamill	363
Anne Lise Sexton*	328
Charles A. Piper*	354
Write-In	11
Misc	8
TOTAL	3870

ANNUAL TOWN MEETING

April 29, 1996

The Annual Town Meeting was called to order at the Senior Center by the Moderator, Dennis E. McHugh at 7:35 PM, who recognized the presence of a quorum. There were 155 Town Meeting Representatives present. He went over the various procedures and pointed out the fire exits.

The Moderator then asked for a moment of silence in honor of two individuals who have passed away since the October meeting. Carl A. Olsson, who died on November 5, 1995. He had served for twelve years on the School Committee from 1983-1995, been a member of the Board of Registrars and Personnel Board. Margaret Johnson, Town Meeting Representative from precinct 6, who died on March 13, of this year. She had attended Town Meeting for many years prior to it becoming representative style in 1989, then as a Town Meeting Representative.

Selectman Peter V. Lawlor moved that the reading of the Constable's return of service and the posting of the warrant be waived. Motion carried, unanimously, by a show of hands. Selectman Lawlor moved to waive the reading of the warrant. The Moderator asked for a show of hands, motion carried, unanimously.

The Moderator then asked for permission to allow non-residents Bernie DiNatale, and Karen Mazza, from the School Department to address the Body if need be concerning any budget or article questions. Motion carried, unanimously, by a show of hands.

Under Article 1.. Selectman Peter Lawlor moved to hear reports of the Town Officers and Committees.

The Town Manager Bernard F. Lynch explained that an article was passed last year which requires the Manager to report on any non-zoning or budget articles that were passed the previous year. The actual report is on file with the original Town Meeting minutes in the Town Clerk's Office. He spoke about the following articles from the April 1995 Annual Town Meeting:

Articles 8,10,11,13,15,16,17,18,19,20 and 23. From the Special Town Meeting of May 4th. Articles 1,3,4,9,10,11 and 12.

The Town Manager then addressed the Town Meeting Body giving the Financial Condition of the Town for FY1996. He went over the Town Accountant's quarterly report. So far the Town has received 75% of the estimated revenues. He gave a status report of expenditures for the various Town Departments. He then gave a report of the five year financial plan that he developed along with the Board of Selectmen and other departments. The goal is to allow the Town to maintain services and improve facilities and allow to generate tax relief for the residents while maintaining and improving the financial condition. He touched upon the highlights of the plan. To increase capital investment. Put more money towards sidewalks and parks and road improvements. Continue with the vehicle replacement program. Make building improvements. And to get the Stabilization Fund to grow at the end of five years to \$3.2 million dollars. The goal is to get the Fund to an appropriate level, which is 5% of the operating budget. It has been anticipated that by the year 2001 the operating budget will be close to \$60 million dollars, so the Stabilization Fund should be at \$3.2 million dollars. He went over the planned facility projects. The Community Center at the Old Town Hall. An addition to the Adams Library and Police Station. It is the intent to implement the Central Square Traffic plan and Community Action programs. All of this is to be accomplished without any increase in taxes, beyond that which is provided for under the law. And most importantly to move ahead with tax reductions with utilizing surplus monies to give back to taxpayers a form of dividends.

He then showed a list of Revenue Assumption. These are projects that will draw from the Stabilization Fund in certain years. In 1999 the Center School project will draw \$220,000.00. In 2000, \$700,000.00 and in 2001 \$450,000.00. All this is to be done while still maintaining a \$3.2 million dollar level of Stabilization. This dollar amount is essential for a Town the size of Chelmsford. The current Stabilization balance is \$1.8 million dollars. He is proposing to add \$550,000.00 to the fund and with the anticipated interest of \$108,000.00, the account will have a balance of \$2.4 million dollars.

Then each year after with the certification of free cash \$250,000.00 will be added to the fund.

He then showed a list of Expenditure Assumption. The average personnel cost is to be 2.5% per year, which is the estimated cost of living increase. This amount could fluctuate it is not set. The Health Insurance increase is 4% per year, Expenses are estimated to be 4%, Capital Improvement projects \$1.2 million dollars, \$3 million dollars for the Library addition to begin in FY 1997 and \$2 million dollars for the Police Station addition to begin in 1998. This is a positive plan, revenue estimates are realistic yet conservative and the proposed improvement projects are essential.

The Moderator asked for a vote to accept the Town Manager's report. Motion carried, unanimously.

The Moderator then announced that today was Student Government Day at the High School and that a number of students had participated. For the record he read the names and ask each student to stand.

Selectmen

Scott Johnson
Khara Campbell
Kevin Ready
Mike Costa
Chris Wu

Cemetery Superintendent

Kyle Kydd
Katie Dube
Erin Wojtowicz
Stephen Woodbury

Housing Authority Director

Kristen Learson
Holly Driscoll
Colleen Mullen

Board of Health

Helena Safran
Margaret Feeney
Vlad Shamritsky

Sewer Commission

Garen Boghosian
Paul Langworthy
Will Woods

School Superintendent

Fred Marcks

Ass't Superintendent

Janelle Rockett

School Committee

Kristen Higgins
Jacob Silva
Jen Hardy
Carolyn Bleck

Planning Board

Matt Sager
Andy Cline
Tom Peal

State Senator

Allison Govoni

State Representative

Jonathan Quimby

Library Director

Melissa Eisenman
Luke Chao

Town Accountant

Lynne Tanner

Police Chief

Zbigniew Butkiewicz

Ass't Police Chief

Rachel Terrace

Fire Chief

Sean Davis

Asst't Fire Chief

Mike Muise

DPW Director/Engineer

Jason Soo Hoo

Building Inspector

Jason Allberg

Superintendent of Streets

David MacPhail

Wiring Inspector

Peter Cormier

Town Manager

Chris Steiling

Town Clerk

Annamarie Hawking

Council on Aging Director

Lora McCormack

Town Moderator

Patrick Walsh

Finance Director/Treasurer

Joseph Rogers
Dave Dickieson

Chief Assessor

Melissa Bator

Ass't Assessors

Jim Fraser
Deborah Sheehan
Eva Price

Veteran's Agent

Geno Villare

Land Use Coordinator

David Walsh

Town Constable

Jessica Hill

Recreation Coordinator

Jessica Hill

The Town Meeting Representatives gave the students a round of applause. The Town Moderator proceeded onto Article 2. In the middle of the discussion of this article, he noted that State Representative Carol Cleven and State Senator Lucile Hicks were present and requested them to come forward and give their reports to the Body. He apologized that this hadn't been done under Article 1.** Representative Cleven spoke about pending bills relating with local aid and tax relief for title 5 and charter school reimbursements. Senator Hicks explained that she was not seeking another term as State Senator and took this opportunity to said good-bye to all her constituents. She expressed how much she enjoyed serving as the State Senator and that she would miss doing so. She went over the pending bills in the Senate.

Under Article 2. The Moderator read the motion which listed the eleven budget categories citing the total amount of Personnel Services and Expenses under each. He then explained that he would again announce each category and their amounts individually and list the various departments that fell under each category. If there were to be any questions or discussion it will be addressed within the category. Under Municipal Administration with a total budget of \$1,507,153.00 a question was asked by John O'Connell concerning the Town Manager's budget process and his salary. He wanted to know who decides the total budget for each department and if the Body wanted to increase the Town Manager's salary are they allowed to do so. The Town Manager explained that he is responsible for determining the what the final budget figure will be for each department. His salary is determined by a contract with the Board of Selectmen. Even if the Body were to decide to increase his salary, they could only increase personnel line item in his budget, because he has a contract, he will not receive the increase.

The Moderator read the School Department Category with a total budget of \$29,516,635.00, Mary Frantz, Chairman of the School Committee said that the budget increased by \$1.3 million dollars. \$860,000.00 of it is the 3.5 % increase by the Town which is in line with what the Educational Reform Law expects the Town to increase. 12% will come from State Aid which is almost a half a million dollars. She noted that the Committee had made significant reduction in expenses which freed up \$1.9 million dollars for funding additional programs. The School Committee supports the \$29.5 figure and she asked School Committee Member, Angelo Taranto to come forward and explain the new programs. He explained that there are much needed programs and staff and supplies that are being added to the budget. Some of these programs and staff had been cut in the past due to budget constraints and were now being reinstated. He give a complete list of areas effected. Clare Jeannotte questioned what was the Town's Education Reform Act mandated spending level? Mary Frantz explained that Chelmsford is slightly above the required level, but below "foundation budget", the minimal level which is where the State feels at the end of seven years the Town should be at. Clare Jeannotte questioned why the Charter School Budget didn't appear separate like the Nashoba Technical High budget did? The Town Manager explained that the way the State Law statute reads is that the Towns are assessed an amount to the member communities based on enrollment and population at the time. The Charter School is a creation of the Education Reform Act, which allows the State to charter certain schools and the money is based on amount of students enrolled, multiplied by average cost per pupil. The money will then be deducted off the State Aid when the Cherry sheet comes in. At that time if there are adjustments to be made the Body must decide what expenditures will be reduced in order to balance the budget. Clare Jeannotte questioned under which budget would the reduction take place? The Town Manager explained that the intent of the Reform Act was that this would occur under the School area, however that would be up to discussion.

The Moderator noted that he had inadvertently not recognized State Representative Carol Cleven's and State Senator Hicks under Article 1 and asked them to come forward and address

the Body at this time. (See ** Under Article 1 for further information regarding this matter)

The Moderator then read the Nashoba Tech High School category with a total budget of \$627,117.00. Cheryl Warshafsky questioned why there was 26% increase in the budget if there was only a 18% increase in enrollment? MaryJo Griffin came forth and explained that she had just been newly appointed to the NTHS Committee as a regular member and had just attended one meeting, she asked the Business Manager Ralph Dumais to answer the question. He explained that the vast majority contribution assessment of Chelmsford is the minimal contribution mandated by the State Education Reform Act. Although Chelmsford makes up a little under 26% of total enrollment, Chelmsford's assessment only represents under 25% of total assessment. This is a case that the Education Reform Act is applied fairly. When there is an increase in students to a vocational school the funds are shifted to the regional school, the funds follow the students.

The Moderator read the Public Safety category with a total budget of \$6,314,289.00. Cheryl Warshafsky then moved to increase the Fire Department's budget line item 5 by \$200,000.00. to fund East and West Fire Stations to be taken from the Stabilization Fund to be used directly for the purpose of manning the East and West Fire Station. She felt that the East and West Fire stations were not opened continuously nor fully manned and expressed her concern for the people in the immediate area. The Moderator explained that this would require a majority vote to amend the budget figure, then a 2/3's vote would have to be taken at the end of the budget in order to use the money from the Stabilization Fund. The Finance Committee was not in favor of the motion to transfer. The Board of Selectmen were four against and one in favor in transferring the money. The Town Manager was not in favor and expressed his reason. He felt that the occasional closing of these stations were not jeopardizing the public safety, and that there were no indications otherwise. A discussion followed. Ronald Wetmore asked if the Fire Chief could explain just what he needed to keep the stations opened. Fire Chief John Parow explained that currently in the budget there is an additional \$40,000.00 which will be used for

overtime in order to keep these two stations opened more hours. In order to fully maintain all the stations through out the Town, he would need a budget figure of \$280,000.00. Matthew St. Hilaire questioned if the figures reflected were prior to any contract settlements, then how much additional money would be needed once the contract was settled, and where would it come from? The Town Manager explained that these figures are based on the present rates and if and when the contract is settled then most likely additional money will be required over and above the proposed transfer. He explained that the Stabilization Fund can only be used for this purpose once so the additional money will have to be added by a Town Meeting vote. Henrick Johnson moved the question to stop debate. The Chair attempted a show of hands, which left him in doubt, the following tellers were asked to come forward and take an hand count:

Dorothy Frawley, Patricia Plank, Lucy Simonian, John Maleski. The result: Yes 129 No 6 2/3's is 90, motion carried.

The Moderator asked for a show of hands on the motion to amend, motion defeated.

The Moderator then read the Public Works Budget, Sewer Commission Budget, Cemetery Department Budget and Community Services Budget. Under the Library Budget with a total figure of \$910,802.00. John O'Connell questioned who decides what the Library Budget will be. Is it the Elected Library Trustee's or the Town Manager? The Town Manager explained that he has the final decision on what the budget will be. The Moderator continue to read the Undistributed Expenses Budget and the Debt and Interest Budget. He asked for a vote of a show of hands on the total budget of \$54,713,999.00, motion carried, unanimously. The article reads as follows:

Town Manager Bernard Lynch moved that the Town vote to raise and appropriate the sum of \$54,713,999.00 to defray Town charges for the fiscal period July 1, 1996 to June 30, 1997 according to the following line items:

Municipal Administration	
Personnel Services	1,005,883.00
Expenses	501,270.00
Chelmsford School Department	29,516,635.00
Nashoba Technical High School	
Assessment	627,117.00
Public Safety	
Personnel Services	5,744,879.00
Expenses	569,410.00
Public Works	
Personnel Services	1,187,664.00
Expenses	3,172,787.00
Offset Receipt	<u>(738,643.00)</u>
TOTAL	3,621,808.00
Sewer Commission	
Expenses	17,500.00
Cemetery Department	
Personnel Services	180,512.00
Expenses	16,375.00
Community Services	
Personnel Services	375,752.00
Expenses	147,617.00
Library	
Personnel Services	690,733.00
Expenses	220,069.00
Undistributed Expense	5,291,000.00
Debt and Interest	
Principal	4,368,434.00
Interest	1,819,005.00

Under Article 3. Town Manager Bernard Lynch moved that the Town vote to transfer the sum of \$2,000.00 from Conservation fees under Wetlands Special Reserve Fund to reduce the Conservation Commission budget Fiscal Year 1997.

The Town Manager explained that this is from the Wetlands Protection Act account, the money is used to offset the Conservation Budget. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

Under Article 4. Town Manager Bernard Lynch moved that the Town vote to transfer \$1,250,000.00 from Sewer Betterment's, to reduce the exempt portion of debt and interest in the Fiscal Year 1997 budget.

The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

Under Article 5. Town Manager Bernard Lynch moved that the Town vote to transfer the sum of \$338,628.00 from Sewer Rate Relief Funds, to reduce the exempt portion of debt and interest in the Fiscal Year 1997 budget.

The Finance Committee recommended the article. The Board of Selectmen supported the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

Under Article 6. Town Manager Bernard Lynch moved that the Town vote to appropriate the sum of \$1,285,000.00 for the following capital projects:

<u>Department</u>	<u>Project</u>	<u>Expenditure</u>
Fire	Pumping Engine	230,000.00
	Staff Vehicle	21,000.00
Police	Cruiser Replacement	100,000.00
	Dog Officer Vehicle	15,000.00

DPW	Drainage	75,000.00
	One (1) One-Ton Truck	30,000.00
	Truck/Highway Div Foreman	24,000.00
	Parks Improvement	25,000.00
DPW/School		
	Sidewalk Design&Construct	250,000.00
	Recreation/School	
	Multi-Purpose Facility	100,000.00
<u>Schools</u>		
High School		
	Upgrade Heat & A/C Systems	36,000.00
	Replace Microscopes	
	(25 @\$1,238.00)	31,000.00
	Cafeteria Tables	31,000.00
	McCarthy School	
	Roof Work - Gym Apron	25,000.00
	Road Repaving	20,000.00
	Lecture Hall Seats	10,000.00
All Buildings		
	Clock System	60,000.00
Technology		
	Network School System	100,000.00
	Workstations	<u>102,000.00</u>
	TOTAL	1,285,000.00

and to transfer the sum of \$1,038.16 from unexpended bond proceeds under Article 13 of the 1988 Annual Town Meeting, transfer the sum of \$7,079.16 from unexpended bond proceeds under Article 8 of the 1990 Annual Town Meeting, transfer the sum of \$18,113.85 from unexpended bond proceeds under Article 16 of the 1992 Annual Town Meeting, transfer \$12,184.63 from unexpended bond proceeds under Article 28 of the 1993 Annual Town Meeting, transfer \$5,719.20 of unexpended bond proceeds under Article 30 of the 1994 Annual Town Meeting, transfer \$10,865.00 of the unexpended bond proceeds under Article 3 of the 1995 Town Meeting, and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow \$1,230,000.00 under Massachusetts

General Laws Chapter 44, Sections 7 and 8 or any other enabling authority.

George Merrill questioned who decides what parks will be improved and how much money is spent to do so. The Town Manager explained that this comes under the jurisdiction of the DPW Director. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

Under Article 7. Town Manager Bernard Lynch moved that the Town vote to raise and appropriate the sum of appropriate the sum of \$150,000.00 to be used as a Reserve Fund at the discretion of the Finance Committee, as provided in General Laws Chapter 40, Section 6.

The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

Under Article 8. Superintendent John Sousa moved that the Town vote to transfer the sum of \$12,500.00 from the sale of the Graves and Lots to the Cemetery Improvement and Development Fund.

The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

Under Article 9. Town Manager Bernard Lynch moved that the Town vote to raise and appropriate the sum of \$19,000.00 to engage a private accounting firm to prepare an audit of all accounts in all departments in the Town of Chelmsford.

The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

Under Article 10. Town Manager Bernard Lynch moved that the Town vote to raise and appropriate the sum of \$20,000.00 for the purpose of funding the sand lease approved by the Town Under Article 12 of the 1989 Annual Town Meeting.

The Town Manager explained that this is a housekeeping article. It is used to pay for the lease of land behind the Highway garage where sand is removed from. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

Under Article 11. Town Manager Bernard Lynch moved that the Town vote to raise and appropriate the sum of \$500,000.00 to the Stabilization Fund.

The Town Manager explained that this is the money he wanted to put aside in the Stabilization Fund in order to build up this fund to be 5% of the operating budget. This is recommended by the Banking Commission and the Financial Advisory. It doesn't make sense to apply it to the operating budget, it should be saved and used towards future projects. Wendy Marcks wanted to know if this could wait and be done in October at the fall meeting? The Town Manager explained that the commitment should be made now. The money could be transfer if need be to be used at a later date, however the plan is to use it for the projects mentioned. Wendy Marcks felt that perhaps this money could be used if there was a shortfall as the result of the State Aid being less than anticipated. He felt that it was the intention of the School Reform Act that any type of reduction if need be would come from the school budget because the amount of money from State Aid is based on the per student cost. However, the final decision whatever or wherever the reduction need be made will be done by Town Meeting vote. Ed Cady asked where the Charter School is going to get its money from to pay for teachers and budget. The Town Manager explained that this will come from the State, from the monies taken from the reduction in State Aid on the Cherry Sheet. Cheryl Boss said in the past that the Stabilization Fund could not be used for salaries or budget items, and wasn't it

better for the Town's bond rating to have the money put aside? The Town Manager explained that the law has changed a few years ago and now the money can be used for these items. And it would be in the Town's benefit to have money in the Stabilization Fund. This is essential to achieve and maintain the Town's good bond rating. The Finance Committee supported the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

Under Article 12. Town Manager Bernard Lynch moved that the Town vote to raise and appropriate the sum of \$10,000.00 to establish a Community Action Program to be administered by a committee of citizens established and appointed by the Town Manager in order to provide matching funds to community improvement projects by individuals and/or organizations within the Town of Chelmsford.

The Town Manager explained that this is a successful program in operation in Colorado. At different times neighborhood groups, civic groups approach the Town seeking funds to do small projects that will improve the quality of life in the Town. This would give added incentive to these groups. He'd like to try it for two years then possibly increasing it up to \$40,000.00 if need be. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

Under Article 13. Town Manager Bernard Lynch moved that the Town vote to raise and appropriate the sum of \$12,500.00 to provide Senior Citizen Real Estate Tax Payment Vouchers for services rendered, pursuant to an agreement formulated by the Council on Aging and approved by the Town Manager.

The Town Manager explained that this is the fourth year of this program. It has been extremely successful. There have been thirty communities in Massachusetts and surrounding communities throughout the United States that have copied this program. The Finance Committee recommended the article. The Board of Selectmen enthusiastically recommended the article. The Moderator

asked for a vote by way of a show of hands, motion carried, unanimously.

Under Article 14. Town Manager Bernard Lynch moved that the Town vote to raise and appropriate the sum of \$103.38 to meet bills from previous years.

The Town Manager explained that this is a left over bill from Nashua School Bus Company. It was for transferring the High School Band to the Memorial Day Parade. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

Under Article 15. Chairman of the Sewer Commission, John P. Emerson Jr. moved that the Town vote to raise and appropriate the sum of \$49,000,000.00 as the local share of the cost for designing and constructing sewers, pump stations, and force mains to complete the Town's Sewering Project by providing sewers to the remainder of the Town, including related legal, administrative, and other pertinent expenses and the acquisition by purchase, eminent domain, or otherwise of all necessary easements and rights in land; that to meet this appropriation, the Treasurer with the approval of the Selectmen, is authorized to borrow \$49,000,000.00 under Massachusetts General Laws, Chapter 44, Section 8(15); that the Sewer Commission is authorized to contract for and expend any federal, state or other aid available for the project, and is further authorized to execute all contracts deemed necessary and appropriate to complete the Town Sewering Project as set forth above; that betterments shall be assessed based on sewer construction in accordance with the applicable provisions of the Massachusetts General Laws; and that the Sewer Commission is authorized to take any other action necessary to carry out this project.

Chairman of the Sewer Commission John P. Emerson Jr. explained the article. On April 2 of this year, there was a ballot question in which 79.5% of the people who voted, voted in favor of continuing the Sewer project. This Town Meeting vote is the next step necessary for authorization of spending the money for the

project. Presently there is activity going on at the State level to allow a zero point interest bill, which would give those betterment payers of \$7,500.00 an automatic reduction in their cost of betterment's in the vicinity of about \$3,100.00. Also future relief is coming for the sewer project. It will lift the limit on contracts which would allow escalated construction projects and pay back the debt more quickly then done in the past. As of July 1st of this year there will be \$10,546,000.00 in retired construction debt, which was the entire amount of the N. Chelmsford project. The results of the April 2nd ballot question indicates to the Sewer Commissioners that they are doing a good job and that the homeowners and taxpayers have set their priority for the community and asked for support of the article.

John O'Connell question the exempt tax funds. He wanted to know if the funding isn't used how does the money get returned to the taxpayer? John Emerson explained that the money is controlled by a State Revolving Fund. When a project goes out for contracted bids the Town borrows only the amount needed to fund the contract, so there is no money to return. A discussion took place. C. Fred Mansfield the Financial Director, verified the bonding process. Paul Gleason asked questions concerning the increased betterment fee costs when this phase is started. John Emerson explained that the price of Sewering has gone up over the years since the project first started. He explained that in order to proceed with this future plan the fee will most likely be increased to \$7,500.00. When the project first started the betterment was \$1,250.00. At that time there were State grants available that provided 70% of the cost, that the Town took advantage of. The money has since dried up. Now when the work is done on North Road the fee may be about \$2,000.00, when the project gets to the Hart Pond area its likely to be \$3,000.00. The Commission has been upfront with the higher betterment fees from the very beginning when discussing this future plan. They are continually working towards reducing this cost. The Finance Committee and the Board of Selectmen were in favor of the article. Bradford Emerson moved the question to stop debate. The Moderator asked for a show of hands, motion defeated. George Merrill said that the voters should take a look of what has been accomplished up to this point before proceeding any further.

Perhaps an Independent Engineering audit should be hired. It would verify that everything that has been accomplished and is planned for the future is done properly. The present system is not a gravity system, it is pumped with electricity, with the present cost being budgeted at \$98,000.00. What will the cost be when the project is completely done? He felt that an area on Dunstable Road wasn't repaved correctly and said that problems occurred. He also wanted the voters to think about twenty years down the road. The Town may be responsible for any additional fees that might occur if the Sewerage Treatment plant in Lowell is in need of repairs due to changes in the Federal Regulations. John Wilder urged the body to support the article. He felt his property value will increase, eventually his twenty year old septic system will have to be replaced and the ground water is plentiful and of excellent quality, it should be maintained because it may be sellable.

The Moderator asked for a vote by way of a show of hands on the article, which left the Chair in doubt, a 2/3's vote is required. He asked the tellers to come forward and conduct a hand count. At this time John Emerson asked for a roll call vote. He felt that the voters who went to the polls on April 2nd and voted five to one in favor, should see where their Representatives stood on the issue. The Moderator explained that in order to do this, forty Representatives had to be in favor of the motion therefore he asked the tellers to conduct a hand count. The result was 56 Representatives in favor. A roll call vote was conducted. The Moderator explained the process. Town Clerk Mary E. St. Hilaire, read the Representatives names alphabetically in Precinct order, and recorded the vote of each as Yes, No or absent. The Moderator then asked by Precinct order if any Representative wished to record his/her vote or to change their vote if already recorded. Precincts 1 through 3 nothing changed, Under Precinct 4 Matthew St. Hilaire, who was not present in the room when the vote was recorded, changed from absent to Yes. The Moderator then asked if any Representative from Precinct 5 through 9 wished to record his/her vote or to change their vote if already recorded. Hearing none he declared the polling closed, and the votes were tallied. Results Yes 147 No 2 2/3's is 99 the motion carried. (The actual result of the individual Representatives can be viewed in the Town Clerk's Office.)

At this time Janet Dubner moved to adjourn the meeting until Monday May 6th. She explained the purpose of requesting the Monday vs Thursday adjournment. The Finance Committee and the Board of Selectmen were not in favor of adjourning until Monday evening. The Moderator asked for a show of hands on the motion to adjourn, motion defeated. George Ripsom then moved to adjourn the meeting until Thursday, May 2nd at 7:30 PM at the Senior Citizen Center on Groton Road. The Moderator asked for a show of hands, motion carried unanimously. The meeting adjourned at 10:50 PM.

Dennis E. McHugh, Moderator

Mary E. St.Hilaire, Town Clerk

ADJOURNED ANNUAL TOWN MEETING

May 2, 1996

The Annual Town Meeting was called to order at the Senior Center by the Moderator, Dennis E. McHugh at 7:40 PM, who recognized the presence of a quorum. There were 157 Town Meeting Representatives present. Selectman Thomas Welch requested a moment to address the Town Meeting Body. On May 1st a Bone Marrow Drive was held in his name. As a result, there were 1,158 donors added to the national register. He expressed his thanks to the workers and everyone who participated in the event. The Town Meeting Body responded with a round of applause.

Under Article 16. Library Trustee Chairman Jaclyn D. Matzkin moved that the Town vote to authorize the design, construction, and original equipping of a new library facility to be constructed as an addition to the existing Adams Library and appurtenant Town owned properties, and further to authorize the Board of Library Trustees, Board of Selectmen, and/or Town Manager to apply for any State and/or Federal funds which might be available to defray all or part of the cost of the design, construction and original equipping of the addition to the Adams Library and to authorize the Board of Library Trustees to accept and expend any such funds when received without further appropriation under the supervision of the Town Manager.

The Town Manager Bernard Lynch explained the article. This is the same article that appeared before the Body a year ago. The Library Trustees had applied to the State for a grant, which was denied. In October of 1995, a question was put on a Special Election ballot to override Proposition 2 1/2 , which failed. This article is to keep the Town's option opened. If it passes, it will allow the Library Trustees to petition the State again for funding. If the Town receives the grant, the Library will not be automatically built. The Town Meeting Body must vote to appropriate the money. The Manager explained that this new plan has addressed all the concern's that the voter's had with the previous plan presented in the fall. There will be an additional 100 parking spaces, no flat roof, the

Pink house will stay, no increase in staff, taxes will not go up. The money will come from the retired debt. Clare Jeannotte asked how much money will be used from the Stabilization Fund. The Town Manager explained that \$220,000.00 will be drawn for the Center School project and the Library addition. There will be \$700,000.00 and \$450,000.00 drawn for future projects at another time. The Finance Committee is in favor of the article. The Board of Selectmen recommended the article.

A discussion took place. Jeffrey Stallard said that the people voted no against the Library addition. Felt it was still the same. The Manager further explained that the Library is presently not handicapped accessible, and is in violation of the American Disability Act. The Town has been able to waive accessibility pending the addition issue, however time is now running out and it must be dealt with. Regardless if the grant is received, the Town will have to spend at least \$500,000.00 to achieve the required accessibility. If this is done the only area where the entrance must be put will take away 35% of space that the Library cannot afford to lose. He would not be doing his job if he allows the money to be spent without informing the voters of the results. Instead of improving the Library, in reality this will be cutting it back. Janet Dubner and Michael Sockol spoke in favor. Ronald Wetmore spoke against the location. He felt that the people weren't against the total concept it was the location. He suggested that it be built on Town Land by the High School entrance on Richardson Road. Some comments were made saying that the voters should be able to vote on this again. Edward Cady wanted to know how the Internet will effect the Library's future. The Town Manager said that the Library will be on the cutting edge of technology. Dennis Ready spoke in favor. Daniel Frantz said that other long range plans that are not override items are not ballot questions, this shouldn't be one. Karen Ready said that not all researching can be done on the Internet. Books are still needed. More Representatives spoke in favor of the article. Thomas Moran felt that a non-binding referendum question should be put on the next annual Town Election ballot. He moved that the following motion be voted. "Town Meeting request that the Selectman place a non-binding referendum at the next regular annual election following the state grant approval asking the voters if they

approve the library project.?" The Finance Committee was against the motion. The majority of the Selectmen were against the motion. David McLachlan spoke against the motion. He felt that this went against the purpose of Representative Style Town Meeting. Jeffrey Stallard asked that the Board of Selectman be polled on their recommendation. Selectmen Gates, Lawlor and Welch were against the motion. Selectmen Dalton and Weisfeldt were in favor. The Town Manager spoke against the motion. He explained that the grant deadline was by March 1st of 1997. If any wording is added, it may be sending a message that the Town isn't behind the project. Michael Sockol moved the question to stop debate. The Moderator asked for a show of hands, which left the Chair in doubt. The following tellers came forward and a hand count was taken. Dorothy Frawley, Patricia Plank, Lucy Simonian, John Maleski. The result was Yes 103 No 42, 2/3's is 97, the motion carried. The Moderator asked for a show of hands on the motion to amend. The motion was defeated.

More discussion took place under the main motion. Ronald Wetmore felt that Representatives must vote the way the people want, not how a Representative feels. John Emerson questioned about dropping the first paragraph, would this be restricting. The Town Manager said yes it would. George Merrill said that this article is saying that the Town is going to build the library. The Town Manager explained that the Town must have plans in place to show that the Town is sincere. We cannot build if there is no money appropriated. More discussion took place regarding the wording. William Griffin moved to amend the article by inserting "To see if the Town will vote to authorize the presentation of the State of Mass existing plans by Tappe' Associates for the design, construction.....equiping of the addition to the Adams Library. (and delete the rest the wording)" The Finance Committee did not recommend the motion to amend. Board of Selectmen unanimously did not recommend the motion. Town Counsel John Georgio, expressed concern about changing the language. He recommended that the language not be changed. This is the language recommended by the State. The Moderator asked for a show of hands on the motion to amend. Motion defeated. Clare Jeannotte said that she felt the voter's were actually against

overriding Proposition 2 1/2 and not against the Library's need to expand. John Coppinger felt that the Representatives should honor the October vote. William Griffin spoke in favor. He said all the issues from October's election have been addressed, and the Town couldn't afford to do this due to possible litigation because of accessibility. Karen Ready moved the question to stop debate. The Moderator asked for a show of hands, motion carried. He then asked for a vote by way of a show of hands on the article. Motion carried. John Coppinger requested a roll call vote. The Moderator explained the time factor involved and the procedure necessary. He asked the tellers to come forward and conduct a hand count. There were 34 Representatives were in favor of the motion. The by-law states 40 Representatives must be in favor, the motion is denied.

John Wilder expressed a point of order. He felt that the Moderator had discouraged a roll call vote by the way the issue was addressed. He hopes that this would not happen in the future. The Moderator so noted the comment.

Under Article 17. Selectman Peter V. Lawlor, moved that the Town vote to authorize the Board of Selectmen to acquire any and all temporary and/or permanent easements, and any property in fee simple with the trees thereon by purchase, eminent domain, or otherwise, for the property located in the Town of Chelmsford, Massachusetts, and further described and shown on Exhibits showing sidewalk maintenance and construction easements, Dalton Road and Steadman Street, Chelmsford, MA prepared for the Town of Chelmsford, April 1996, by Town of Chelmsford, Engineering Division, said Exhibits to be presented at Town Meeting, for the purpose of constructing and maintaining sidewalks and all other appurtenances thereto.

The Town Manager explained the article and the location of the takings. Some money will come from Chapter 90 for the takings along Dalton Road. Steve Hadley question the location along Dalton Road. Why was this being done if there all ready sidewalks along the Street. The Traffic and Safety Committee recommended that even though there is an existing sidewalk on portions of Dalton Road, a new one should be installed and the present one brought up

to code. Fran McDougall questioned when a sidewalk will be done on Golden Cove Road. DPW Director and Town Engineer Jim Pearson, said that the need is there, however, other immediate areas must be done first. The Finance Committee and the Board of Selectmen recommended the article. Steven Hadley asked that the article be defeated. Ralph Nebalski said that the neighbors who have school children have been expressing concern about the safety issue of the area for years. He asked the Body to support the article. The Moderator asked for a vote by way of a show of hands, motion carried.

Under Article 18. Selectman Peter Lawlor moved that the reading of the article be waived. Motion carried, unanimously by a show of hands. George Ripsom explained the article. Evelyn Thoren stressed that this is not a tax, it is a voluntary contribution. A slip of paper will be inserted with each and every real-estate and excise bill. The person indicates the amount they wish to contribute. The Treasurer said he would support the process. Michael Sockol wanted to know if a certain amount will be disbursed or just the interest. The Committee will keep a certain amount and invest the rest in high interest accounts. Questions were asked concerning if the Charter School could apply. Town Counsel John Georgio said that they could. The Finance Committee did not recommend the article. The Board of Selectmen recommended the article. The Moderator explained that there is a proposed amendment to correct some typo errors and added wording to the original. The Finance Committee was not in favor of the motion to amend. The Board of Selectmen supported the motion to amend. The Moderator asked for a show of hands on the motion to amend, motion carried, unanimously. Michael Sockol moved to limit debate to thirty minutes. Motion was defeated. Steven Mallette spoke against the article. He said it would effect any PTA fund raising events that are held throughout the year. Jeffrey Stallard spoke in favor. Bonnie Wilder said this would be a great benefit to the teachers. Brian Latina spoke in favor of the article. Barry Balan said that it's not a hard decision to make. If someone didn't want to make a contribution then they throw the slip out or they can send it back with their contribution, the body should move on to other articles. Karen Ready moved the question to stop debate. Motion carried, unanimously by a show of hands. The

Moderator then asked for a vote on the main motion as amended. Motion carried. The article reads as follows:

Selectman Peter V. Lawlor, moved that the Town vote to accept the Provisions of General Laws Chapter 60, Section 3C, authorizing the establishment the Chelmsford Arts and Technology Education Fund, and to amend the General By-Laws by adding a new Section 13 to Article VII, to read as follows:

Section 13: Chelmsford Arts and Technology Education Fund

A. PURPOSE

The Town of Chelmsford Arts and Technology Education Fund is established in accordance with the provisions of Massachusetts General Laws. Chapter 60, Section 3C, as amended by the Acts of 1993 to provide supplemental educational funding for local educational needs.

B. DEFINITIONS

1. *Local educational needs* will be defined as the needs of those schools and students that are under the jurisdiction of the Local Educational Agency (LEA) which is the Chelmsford Public Schools.
2. *Supplemental educational funding* shall be defined as that which adds to, enhances, or continues the educational opportunities provided by the Local Educational Agency and funded by the Town of Chelmsford. Supplemental funding will not take the place of funds requested in the Chelmsford School Committee's annual budget request which support the essential curriculum and programs of the Chelmsford Public Schools or be used to create new, ongoing programs or reinstitute cancelled programs that a future annual budget of the Chelmsford Public Schools might be expected to support.
3. The Chelmsford Arts and Technology Education Fund will include the subject areas concerning the liberal and fine arts and

technology. Applications will be made for funding of programs, events, supplies, and/or equipment.

4. The Chelmsford Arts and Technology Education Fund will be known hereafter and referred to as the Chelmsford ATEF.

C. THE CHELMSFORD ATEF COMMITTEE

1. There will be established a Chelmsford ATEF Committee to administer the Chelmsford ATEF and to authorize the expenditure of its funds.

2. Members of the Chelmsford ATEF Committee will include the Superintendent of Schools or his/her designee thereof, six residents of the Town of Chelmsford that will include at least three parents who presently have children in the Chelmsford Public Schools, a member of the business community, a senior citizen, and a member-at-large.

3. Appointment to three year terms will be made in accordance with the statute. Upon initial formation of the ATEF Committee, terms of members will be arranged so that the terms of as nearly an equal number of members as is possible shall expire each year.

D. MEETINGS

1. The Chelmsford ATEF Committee shall meet at least quarterly and as many times as deemed necessary and appropriate for the conduct of ATEF Committee business.

2. Attendance at meetings of the Chelmsford ATEF Committee is strongly encouraged. Absence from 50% or more of its meetings in a given year will result in the dismissal of said appointment and there will be a new appointment for the remainder of the term.

3. A quorum for purposes of transacting business shall consist of five members. Decisions will be based upon a vote of the majority of the members present.

4. A secretary will be elected by the ATEF Committee to keep records.
5. The Town Treasurer shall provide the ATEF Committee with quarterly financial reports on the status of the Chelmsford ATEF.

E. PROCEDURES

1. Written proposals presented in the format specified by the Committee requesting funding from the Chelmsford ATEF shall be submitted to the ATEF Committee at least two weeks prior to a posted meeting.
2. Application for such funds may be made by a School Council (as established under M.G.L. Chapter 71, Section 59C) and by members of the professional teaching staff employed by the Chelmsford Public Schools. The School Committee may make application through the Superintendent of Schools who is a member of the ATEF Committee.
3. The funds will be dispersed through the Town Treasurer after the application, presentation, and decision process have been completed. All requests for supplemental funding must support the mission and beliefs of the Chelmsford Public Schools and be in accordance with Chelmsford School Committee policy.

The Moderator proceeded with Article 19. Chairman of the Planning Board Kim MacKenzie read the Board's recommendation. A discussion took place concerning the wording of Residential Cluster Development vs Planned Open Space. Henrick Johnson made a point of order. He stated that due to the lateness of the hour, at this time he felt that the meeting should adjourn and return on Monday, May 6th at 7:30 PM at the Senior Citizen Center on Groton Road. The Moderator asked for a show of hands, motion carried, unanimously. The meeting adjourned at 10:55 PM.

Dennis E. McHugh, Moderator

Mary E. St.Hilaire, Town Clerk

ADJOURNED ANNUAL TOWN MEETING

May 6, 1996

The Annual Town Meeting was called to order at the Senior Center by the Moderator, Dennis E. McHugh at 7:40 PM, who recognized the presence of a quorum. There were 144 Town Meeting Representatives present.

Under Article 19. Planning Board Member Robert C. Morse, moved that the Town vote to amend the Zoning By-Law, Town of Chelmsford, Section 4700, Residential Cluster Development, by deleting the existing name of "Residential Cluster Development" or the abbreviation to "RCD" and substituting the following new name "Planned Open Space Residential Development" or the abbreviation "POS" wherever applicable in sections 2300, 4700, 4710, 4711, 4712, 4713, 4714, 4720, 4730, 4740, 4760, 4770, and 4780 of the Zoning By-Laws.

Chairman of the Planning Board Kim MacKenzie, read the Board's recommendation: The Planning Board held a Public Hearing on March 13, 1996 on the above mentioned article after advertising a legal notice in the Chelmsford Independent on February 22nd and 29, 1996, a minimum of 14 days before the hearing. A copy of the ad was sent to all abutting towns and the appropriate agencies, as required in the Massachusetts General Laws, Chapter 40A, Section 5. At the meeting of March 13, 1996, the proponents, residents and the Planning Board discussed the merits of the this zoning by-law change. It is the opinion of the Planning Board that by deleting the existing name of Residential Cluster and substituting Planned Open Space Development, that it is more representative with the purpose and intention of this type of development. Therefore, in keeping consistent with the general intent of the Zoning By-Laws in the development of the community, the Planning Board voted (6-0) (one member was not in attendance) to recommend, an amendment to delete the existing name of "Residential Cluster Development" to "Planned Open Space" as stated in he attached legal ad.

Kim MacKenzie explained that the only change in the zoning By-law is the name not the use. The Board is not changing the intent of the By-law. If anything it is to clear up the misconception of the term "Cluster". A developer is still going to have to have ten acres of buildable land to develop under this category. He asked Planning Board Member Tracy Wallace Cody, to further explain. She said that Cluster doesn't mean more houses will be built on the ten acres. Instead of building the ten houses on one acre lots each, the developer can build the ten houses on half acre lots and the rest of the land will remain as open space within the development. This would allow the houses to be closer together which would make it less expensive for the developer when building a road, and running the utility lines. No structure will be allowed on the open space. It could be used as bike paths, or a park, as long as the space is left open. The Finance Committee recommended the article. The Board of Selectmen recommended the article. A number of Representatives expressed their concerns about the changed wording, felt it could be a misconception. It won't make a difference in the interpretation. Chris Garrahan of the Conservation Commission spoke in favor. All this By-law does is controls growth. Robert Morse, Planning Board Member and member of the Open Space Committee spoke in favor of the article. Dennis Ready moved the question to stop debate. The Moderator asked for a show of hands, motion carried, unanimously. He then attempted vote by way of a show of hands on the motion. This left the Chair in doubt, a unanimous or 2/3's vote is needed. He asked the following tellers to come forward and conduct a hand count. Dorothy Frawley, Patricia Plank, Lucy Simonian, John Maleski. The result: Yes 90 No 38 2/3's is 85, motion carried.

Under Article 20. Planning Board Member Robert C. Morse, moved that the Town vote to amend the Zoning By-Law, Town of Chelmsford, Article V. Definitions, by substituting the term "net floor area" for the terms "gross floor area" wherever it now appears in the By-Law, and by adding the following definition of "net floor area":

Net floor area: The aggregate horizontal area in square feet of all floors of a building or several buildings on the same lot, measured from the exterior

faces of the walls enclosing each building; and exclusive of the cellars and attic area used only for storage, bathrooms, stairwells, elevators, mechanical rooms, or areas for service incidental to the operation or maintenance of the building.

Chairman of the Planning Board Kim MacKenzie, read the Board's recommendation: The Planning Board held a Public Hearing on February 28, 1996 on the above mentioned article after advertising a legal notice in the Chelmsford Independent on February 1st and 8th, 1996, a minimum of 14 days before the hearing. A copy of the ad was sent to all abutting towns and the appropriate agencies, as required in the Massachusetts General Laws, Chapter 40A, Section 5. At The Meeting of February 28, 1996, the proponents, residents and the Planning Board discussed the merits of the this zoning By-law change. It is the opinion of the Planning Board that substituting the term "net floor area" for the terms "gross floor area" will provide a more accurate measurement for related construction. Therefore, in keeping consistent with the general intent of the Zoning By-Laws in the development of the community, the Planning Board voted (6-0) (Mr. James Good was absent) to recommend, an amendment to amend the existing Zoning By-Law, Town of Chelmsford regarding Floor Areas as stated in the above attached legal ad.

Kim MacKenzie explained that this article changes the wording under the definition section of the By-law. Article 22 will address the actual section in the By-law which will be effected. Dennis Ready questioned why there are a lot of zoning changes on this warrant. He felt that the Fall meeting was where zoning issues should be addressed. Kim MacKenzie explained that the Planning Board wanted to address these problem areas now and not wait until the Master Plan or the Fall meeting. John Wilder wanted to know if this would effect the assessed value of the buildings? No it would not. The Finance Committee recommended the article. The Board of Selectmen were against the article. James Doukszewicz asked if there would be any type of grandfather clause for the present businesses. Yes any of the businesses now in operation are grandfathered, this is intended for future business. John Wilder

wanted to know the reasoning behind the Selectmen's recommendation. Chairman Lawlor explained that money has been appropriated for a Master Plan study and felt that is when any issues should be changed. The Moderator asked for a show of hands on the article. Motion defeated.

Under Article 21. Planning Board Member Robert C. Morse, moved that the Town vote to amend Article 3, Section 3120 (f) of the Chelmsford Zoning By-Law in order to change the number of parking spaces required for restaurants, lounges, and function rooms, by deleting the phrase, "One (1) space per three (3) seats based on the legal seating capacity of the facility" and substituting therefore the following phrase:

One (1) space per employee and one (1) space per two and one-half (2.5) seats based on the maximum-rated legal seating capacity of the facility.

Chairman of the Planning Board Kim MacKenzie, read the Board's recommendation: The Planning Board held a Public Hearing on February 28, 1996 on the above mentioned article after advertising a legal notice in the Chelmsford Independent on February 1st and 8th, 1996, a minimum of 14 days before the hearing. A copy of the ad was sent to all abutting towns and the appropriate agencies, as required in the Massachusetts General Laws, Chapter 40A, Section 5. At The Meeting of February 28, 1996, the proponents, residents and the Planning Board discussed the merits of the this zoning by-law change. It is the opinion of the Planning Board that there is a need to increase the required parking spaces for restaurants, lounges and function rooms. Therefore, in keeping consistent with the general intention of the Zoning By-laws in the development of the community, the Planning Board voted (6-0) (Mr. James Good absent) to recommend, an amendment to change the existing Zoning By-law, Town of Chelmsford regarding the number of parking spaces for restaurants, lounges and function rooms as stated in the attached legal ad.

Kim MacKenzie explained that this change would only apply to new businesses or if any grandfathered business changes it's use,

like putting on an addition which would increase it's seating capacity. If a business was to sell then wouldn't the business become non-conforming? Town Counsel John Georgio said the buyer would need a use variance under Chapter 40 Section 6 from the Board of Appeals. The Board of Selectmen were in favor of the article. When businesses come before them for the various licenses, the parking issue is always a concern. A lengthy discussion took place over the employee parking being part of the seating capacity restriction. John Harrington expressed the concerns of the business community of this being very limited and restrictive. Kim MacKenzie said this would not effect any present business operation. After listening to the discussion, The Board of Selectmen felt that Article 23 was the better article to consider. The Finance Committee preferred Article 23 also and asked that this article be rescinded. Henrick Johnson moved the question to stop debate. The Moderator asked for a show of hands, motion carried. The Moderator asked for a show of hands on the article, motion defeated.

Under Article 22. Planning Board Member Robert C. Morse, moved that the Town vote to see if the Town will vote to amend Article 3, Section 3120(d), of the Chelmsford Zoning By-Law in order to change the ratio of parking spaces required for businesses and professional offices, office buildings, and office of a wholesale establishment including sales space, by substituting the term "net floor area" for the term "gross floor area".

The Moderator explained that because Article 20 was defeated, this article was being withdrawn by the Planning Board. He asked for a show of hands on the motion to withdraw, motion carried, unanimously.

Under Article 23. Planning Board Member Robert C. Morse, moved that the Town vote to amend Article 3, Section 3120(f) of the Chelmsford Zoning By-Law in order to change the ratio of parking spaces required for restaurants, lounges and function rooms, by deleting the Section 3120(f) in its entirety and substituting therefore the following new Section 3120(f):

Section 3120(f). Restaurants, lounges, and function rooms. One (1) space per employee on the largest shift and one (1) space per two and one-half (2.5) seats, based upon the maximum-rated, legal seating capacity of the facility.

Chairman of the Planning Board Kim MacKenzie, read the Board's recommendation: The Planning Board held a Public Hearing on February 28, 1996 on the above mentioned article after advertising a legal notice in the Chelmsford Independent on February 1st and 8th, 1996, a minimum of 14 days before the hearing. A copy of the ad was sent to all abutting towns and the appropriate agencies, as required in the Massachusetts General Laws, Chapter 40A, Section 5. At The Meeting of February 28, 1996, the proponents, residents and the Planning Board discussed the merits of the this zoning By-law change. It is the opinion of the Planning Board that there is a need to increase the required parking spaces for restaurants, lounges and function rooms. Therefore, in keeping consistent with the general intent of the Zoning By-laws in the development of the community, the Planning Board voted (6-0) (Mr. James Good was absent) to recommend, an amendment to change the existing Zoning By-Law, Town of Chelmsford regarding the number of parking spaces for restaurants, lounges and function rooms as stated in the attached legal ad.

Kim MacKenzie explained the purpose of the article. The basic reasoning was the same as those expressed in Article 21. The Finance Committee and the Board of Selectmen were in favor of this article. John Harrington said this amendment is still restrictive for the business community. James Creegan member of the Planning Board who was Chairman when these articles were drawn up, stated that the Planning Board is trying to be pro-active on the different issues addressing the Town now. The members on the Planning Board and the Open Space Committee put a lot of time into researching these issues. Now is the time to have these regulations changed and in place, rather than waiting for the future completion of the Master Plan. He asked support from the Body. Dennis Ready moved the question to stop debate.

The Moderator asked for a show of hands, motion carried, unanimously He asked for a show of hands on the motion, which left the Chair in doubt. A 2/3's vote is required. He asked the tellers to come forward and take a hand count. The result was Yes 107 No 25 2/3's is 88, motion carried.

Under Article 24. Planning Board Member Robert C. Morse, moved that the Town vote to amend Article 3, Section 3140 of the Chelmsford Zoning By-Law in order to establish location and minimum size requirements for off-street loading areas, by 1) adding a new subsection 3147 to read as follows:

3147. Location and Off-Street loading bay required under Section 3130 shall be no less than twelve (12) feet in width, forty (40) feet in length, and fourteen (14) feet in height, exclusive of driveway and maneuvering space. And; 2) adding a new subsection 3148 to read as follows:

3148. Required Off-Street loading bays and their associated maneuvering space shall be located entirely on the same lot as the building being served.

Chairman of the Planning Board Kim MacKenzie, read the Board's recommendation: The Planning Board held a Public Hearing on February 28, 1996 on the above mentioned article after advertising a legal notice in the Chelmsford Independent on February 1st and 8th, 1996, a minimum of 14 days before the hearing. A copy of the ad was sent to all abutting towns and the appropriate agencies, as required in the Massachusetts General Laws, Chapter 40A, Section 5. At The Meeting of February 28, 1996, the proponents, residents and the Planning Board discussed the merits of the this zoning by-law change. It is the opinion of the Planning Board that there is a need to establish location and minimum size requirements for off street loading areas. Therefore, in keeping consistent with the general intent of the Zoning By-laws in the development of the community, the Planning Board voted (6-0) (Mr. James Good was absent) to recommend, an amendment to change

the existing Zoning By-Law, Town of Chelmsford regarding the off-street loading areas as stated in the attached legal ad.

Kim MacKenzie said that the By-laws do not presently have any criteria for loading zones, and there is a need to have one. The Board of Selectmen recommended the article. The Finance Committee recommended the article. The Moderator asked for a vote by way of a show of hands on the article. Motion carried, unanimously.

Under Article 25. Planning Board Member Robert C. Morse, moved that the Town vote to amend the Chelmsford Zoning By Law, Article V, Definitions, by deleting the existing definition of "Lot, frontage of": and substituting, therefore, the following new definition:

Lot, frontage of: A lot line coinciding with the sideline of a street which provides both legal rights of vehicular access and physical, vehicular access to the lot, said line to be measured continuously along a single street or along two (2) intersecting streets if their angle of intersection is greater than one hundred and twenty (120) degrees. Vehicular access to a building site on the lot shall be exclusively through the frontage of the lot.

Chairman of the Planning Board Kim MacKenzie, read the Board's recommendation: The Planning Board held a Public Hearing on February 28, 1996 on the above mentioned article after advertising a legal notice in the Chelmsford Independent on February 1st and 8th, 1996, a minimum of 14 days before the hearing. A copy of the ad was sent to all abutting towns and the appropriate agencies, as required in the Massachusetts General Laws, Chapter 40A, Section 5. At The Meeting of February 28, 1996, the proponents, residents and the Planning Board discussed the merits of the this zoning By-law change. It is the opinion of the Planning Board that the current definition of lot frontage needed as a clearer and more accurate description of the Board's interpretation of lot frontage. Therefore, in keeping consistent with the general intent of

the Zoning By-laws in the development of the community, the Planning Board voted (6-0) (Mr. James Good was absent) to recommend, an amendment to change the existing Zoning By-Law, Town of Chelmsford regarding "Lot, Frontage of:" and attached the new definition..

Kim MacKenzie explained that the way the By-law reads now, people and developers are able to skirt the legal requirements of frontage in order to build on property. This would require that the property must have frontage access off a street in order to develop property. He gave an example of what is happening now. Long driveways are being developed to go around a problem area on a lot or to obtain access due to a existing structure all ready being in place. This avoids the need of having 150 foot frontage access. This restriction would prevent what is now really inaccessible land being considered a buildable lot. And the possible unbuildable land from being built on in the future once sewage is completed. The Finance Committee was in favor of the article. A majority of the Board of Selectmen were against the article. A discussion took place. Planning Board Member James Creegan said that this prevents people building on marginal lots. A question was asked concerning the frontage access. In order for the house to have acceptable frontage access, does the driveway of the structure have to come in off the front of the structure? Town Counsel John Georgio said that in his opinion frontage means that the driveway must be located on the front unless a variance from the Board of Appeals is obtained. The Moderator asked for a vote by way of a show of hands on the article. This left the Chair in doubt. The tellers came forward and a hand count was taken. Yes 102 No 36 92 is 2/3's the article passes.

Robert Joyce made a motion to reconsider Article 20 at this time. The Finance Committee was not in favor of the motion. The Board of Selectmen were not in favor of the motion. The Moderator asked for a show of hands on the motion, motion defeated.

Under Article 26. Selectman Peter V. Lawlor, moved that the Town vote to authorize the Board of Selectmen to acquire any and all temporary and/or permanent easements, and any property in

fee simple with the trees thereon by purchase, eminent domain, or otherwise, for the property located in the Town of Chelmsford, Massachusetts, and further described and shown on Exhibit A showing drainage easement on land of Charles G. Mackey at 157 Middlesex Street, North Chelmsford, Massachusetts, dated March, 1996. Said Exhibit to be presented at Town Meeting, for the purpose of constructing and maintaining a drainage system and all other appurtenances thereto; and to raise and appropriate \$1,000.00 (subject to appraisal) to defray all necessary costs, fees and expenses in connection with the acquisition of said land and for paying any damages which may be awarded as the result of any such taking.

The Town Manager explained the article. Twelve years ago a drain line was put in behind this property. The owner of the land brought it the DPW's attention saying that the Town didn't have a legal easement across his property in order to maintain the line. The Manager said that the property owner had been receiving a tax break of 8% per year for the last twelve years because of the easement, which is why it had gone unnoticed as not being a legal easement. This article would allow the Town opportunity to gain the legal right of easement. The Finance Committee recommended the article. The Board of Selectmen recommended the article. Hank McEnany said that he spoke to the property owner Mr. Mackey. Mr. Mackey wasn't aware of this article, and doesn't want to grant the easement. He felt by granting the easement he will be unable to build a garage on the property. The Town Manager said that Mr. Mackey was the person who brought this issue to his attention. Showing the plot plan layout of the property it indicates that building a garage would not effect the easement location. Selectman Dalton said Mr. Mackey had been informed of the pending article. It is in the best interest for Mr. Mackey to agree to this because if and when he ever goes to sell his house or goes to refinance the property he needs to have a clear title. A discussion took place. Some Representatives felt that further discussion should take place with the property owner and once an agreement is made bring the article back in the Fall. Dennis Ready moved the question to stop debate. The Moderator asked for a show of hands on the motion, motion carried, unanimously. The Moderator attempted a vote by way of a show of hands, which left the Chair in doubt, the tellers were called to come and conduct a

hand count. The result Yes 105 and No 23 2/3's 85, the motion carried.

Under Article 27. Selectman Peter V. Lawlor, moved that the Town vote to authorize the Board of Selectmen to amend the Chelmsford Home Rule Charter under Part III, Section 3-2(c), Board of Selectmen Appointment Powers by adding the following sentence at the end of the section:

"The Board of Selectmen may appoint policy advisory committees to assist their decision making process".

Selectman William Dalton explained the article. There has been three Town Meeting articles, then a non-binding ballot question in April of 1995, which had received over five hundred votes in favor of the question which is why the article has come back again. The Finance Committee was against the article. The Board of Selectmen did not have a recommendation. Glenn Thoren spoke in favor of the article. He felt that the Board should be able to appoint there own committee when addressing a policy issue. Selectman Susan Gates asked for permission to read Selectman Thomas Welch's statement on why he was against the article to the Body. Permission was granted. The statement listed his reasons and ask that the Body defeat the article. John O'Connell spoke in favor of the article. He cited an incident when he was on a committee to view the use of computers in the Town Offices. He felt that because the Committee wasn't going in the same direction as the Manager, that Committee was disbanded. Selectman Gates said that the Charter now allows the Board to decide who can be on a Committee that they want to establish because when the Town Manager makes his recommendation of a committee appointment they as a Board can veto the recommendation. Donald Elias spoke against the article. Robert Joyce, who was a former Selectman said that the Board can only veto the appointments they can't make the actual appointments. Dennis Ready spoke in favor of the article. He felt that the Selectmen should be able to vote for the actual people that they want to have on a committee. Jeffrey Stallard, William Griffin spoke in favor. Cheryl Boss said that the majority of the Selectmen feel that the present system is working. Barbara Scavezze moved the

question to stop debate. The Moderator asked for a show of hands, motion carried, unanimously. The Moderator asked for a show of hands on the article. Motion defeated.

Thomas Christiano attempted to discuss adjourning the meeting due to the lateness of the hour. The Representatives did not even want to hear any discussion, they wanted the meeting to continue.

Under Article 28. Petitioner Jonathan Stubbs moved to withdraw the article. The Moderator asked for a show of hands on the motion, motion carried, unanimously.

The article read as follows:

To see if the Town will vote to amend Article VI, Section 20 of the General By-Laws by adding Paragraph 10, to read as follows:

A civilian unit be established within the Police Department to patrol the handicap parking spaces within the Town. This unit will have the authority to issue citations for handicap parking violations. Any moneys generated by this unit will be designated for handicap access projects in the Town of Chelmsford.

Under Article 29. Jonathan Stubbs moved that the Town vote to amend Article II, Section 4.14 of the General By-Laws by adding Paragraph (h) to read as follows:

The subject matter of a Town Meeting Article may not be brought before future Town Meeting for three years, except where governed by state law.

Jonthan Stubbs moved to amend the article to read as follows: The substance of any article defeated at a Town meeting shall not again be placed on the warrant for a period of one year without specific approval of the Board of Selectmen.

Jonathan Stubbs explained that he had been advised by Town Counsel that State statue says an article is allowed to come back

after one year, so the By-law should be the same as the State statute. The Finance Committee was against the article. The Board of Selectmen were against the article. Thomas Moran felt that this would effect petitioned articles. The Moderator asked for a vote on the motion to amend by way of a show of hands, motion defeated. He then asked for a vote on the main motion by way of a show of hands, motion defeated.

Under Article 30. Jonathan Stubbs moved that the Town vote to amend Article II, Section 4.14, Paragraph (g) of the General By-Laws, by deleting the existing Paragraph (g) which reads "The Moderator will allow a question-and-answer period of the sponsor of an article to gather factual information or understanding of the article. Debate of the article is not allowed during this period." and substituting, therefore, the following new Paragraph (g):

The Town Moderator will allow a thirty (30) minute question and answer period of the sponsor of an article to gather factual information or understanding of the article. Debate of the article is not allowed during this time. The Town Moderator will keep track of the time remaining.

Jonathan Stubbs explained the purpose of the article. Selectman Dalton asked that the Body consider combining the debate and question time, this would speed up the process. A number of representatives spoke against putting any time limit on an article. Dennis Ready moved the question to stop debate. The Moderator asked for a show of hands on the motion, motion carried unanimously. The Moderator asked for a show of hands on the article, motion defeated.

The Moderator then recognized the motion that Selectman Lawlor had given him allowing the Body to extend the Town Meeting action to proceed beyond the 11:00 PM By-law requirement. He asked that Selectman Lawlor actually indicate on the motion what articles are to be taken up during this extended time. Selectman Peter Lawlor moved that the Town Meeting go beyond

11:00 PM to address Articles 31, 32, and 33. The Moderator asked for a show of hands on the motion. Motion carried, unanimously.

Under Article 31. Selectman Peter V. Lawlor, moved that the Town vote to accept the following mentioned streets, as laid out by the Board of Selectmen and shown by their reports duly filed in the office of the Town Clerk:

Lori Lane	Marguerite Road
Dobson Road	Deana Lane
McCormick Lane	Alcorn Road
Courthouse Lane	Grady Drive
Kristin Drive Extension	Brittany Lane
Old Farm Way	Moccasin Lane
Somerset Place	Fairmount Street
Moore Street (0+0 to 16+82)	

Providing all the construction of the same meets with the requirements of the Board of Selectmen, and subject to the withholding of any remaining bonds until such requirements have been met; and to see if the Town will vote to authorize the Board of Selectmen to acquire any and all temporary and/or permanent easements, and any property in fee simple, with trees thereon, by purchase, eminent domain, or otherwise, for the purpose of securing traffic safety and road improvements, and to raise and appropriate \$15.00 to defray all necessary costs, fees and expenses in connection with the acquisition of said land and for paying any damages which may be awarded as a result of any such taking; and to authorize the Board of Selectmen to negotiate and execute all necessary and proper contracts and agreements thereto.

Town Manager Bernard Lynch explained that the Planning Board and the DPW Departments have gone over the accepted street listing and noticed that most of the Streets shown never had been accepted officially by the Town. 99% of them had been built according to the Town's requirements and their bonds have been released. There were a few that aren't fully completed yet. There is one more step that the Selectmen must take after the Town Meeting votes acceptance. They are required to sign off the streets as

officially accepted, and until any street in question meets all the requirements they will not be signed off. John O'Connell questioned if the streets that are not fully completed what guarantee does the Town have that the Sewer Project won't end up doing the finish work. That way the developer won't have to spend the money and the Town will. James Pearson of the DPW said that the Streets in question already have the sewer lines going down them, in fact the developer did the work which meant that the Town wasn't responsible for providing the lines. The Finance Committee and the Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

Selectman William Dalton moved that Article 30 be reconsidered at this time. The Finance Committee was not in favor of the motion. The Board of Selectmen were not in favor of reconsideration. Selectman Dalton explained that his intent is to bring the article back so he could amend it. He wanted to delete all the wording of the section mentioned in the article, which would ultimately result in no question and answer period or debate period being observed. Everything and anything could be addressed at one time. John Coppinger expressed concern of this being done due to the fact that the intent of the article was to amend the by-law by adding to it, not eliminating anything. Town Counsel John Georgio said that the motion to delete could be done because it would be addressing an area cited in the warrant. Dennis Ready moved the question to stop debate, motion carried. The Moderator asked for a show of hands on the motion to reconsider article 30. Motion defeated.

Under Article 32. Town Manager Bernard Lynch moved that this article be withdrawn. The Moderator asked for a vote by way of a show of hands, motion carried. The article read as follows:

To see if the Town would vote pursuant to Massachusetts General Laws, Chapter 82, Section 21, that public conveyance and necessity require that the "Paper Road" known as Canal Street, North Chelmsford, as hereinafter described shall be discontinued and all public rights in any and all portions of said streets, and/or town ways relative to said street shall be henceforth discontinued and

abandoned; said street is more particularly described as follows: That portion of Canal Street on a plan entitled "Proposed Discontinuous Parcel 'A', Town Meeting, 1996", prepared by the Town Engineer's Office, Town of Chelmsford, copies of such are on file in the Town Engineer's Office. And to authorize the Board of Selectmen, for consideration to be determined, to convey and transfer all rights, title, and interest, if any, held by the Town in the above parcel of land located on the discontinued portion of said way/road, to the abutters of said property.

Under Article 33. Town Manager Bernard Lynch moved that the Town vote to amend Article 2 of the 1995 Spring Town Meeting by transferring \$63,000 from Line Item 1, General Government Personnel Services, to Line Item 2, General Government Expenses.

The Town Manager explained that Town Counsel is handle as an hourly expense, not as a personnel line item as in the past, therefore the money should be transferred to the expense section within the budget. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

Seeing that there was no further business at hand, the Moderator declared the Town Meeting adjourned sine die. Motion carried, unanimously. The meeting adjourned at 11:20 PM.

Dennis E. McHugh, Moderator

Mary E. St.Hilaire, Town Clerk

**WARRANT FOR
STATE PRIMARIES
SEPTEMBER 17, 1996**

William Francis Galvin, Secretary of the Commonwealth

MIDDLESEX, SS.

To the Constable of the Town or City of Chelmsford

Greeting:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Primaries to vote at:

Precinct 1:

Town Office Building Gymnasium

Precinct 2:

Harrington Elementary School Gymnasium

Precinct 3:

Harrington Elementary School Gymnasium

Precinct 4:

Westlands School Cafetorium

Precinct 5:

Byam School Cafetorium

Precinct 6:

Westlands School Cafetorium

Precinct 7:

McCarthy Middle School, Small Gymnasium

Precinct 8:

McCarthy Middle School, Small Gymnasium

Precinct 9:

Town Office Building Gymnasium

On Tuesday, the 17th day of September 1996 from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes to the State Primary for the Candidates of Political parties for the following offices:

US SENATOR	FOR THE COMMONWEALTH
REPRESENTATIVE IN CONGRESS	FIFTH CONGRESSIONAL DISTRICT
COUNCILLOR	THIRD COUNCILLOR DISTRICT
SENATOR IN GENERAL COURT	FIFTH MIDDLESEX SENATORIAL DISTRICT
REPRESENTATIVE IN GENERAL COURT	SIXTEENTH MIDDLESEX REPRESENTATIVE DISTRICT
REGISTER OF PROBATE	MIDDLESEX COUNTY
COUNTY TREASURER	MIDDLESEX COUNTY
COUNTY COMMISSIONER	MIDDLESEX COUNTY
SHERIFF (to fill vacancy)	MIDDLESEX COUNTY

For complete warrant information see original documents on file in the Town Clerk's Office.

DEMOCRATIC STATE PRIMARY - SEPTEMBER 17, 1996

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
U.S. SENATOR										
Blanks	32	15	26	23	24	30	20	32	20	222
John F. Kerry	87	77	81	93	73	114	76	98	61	760
Write-In	4	2	4	3	0	2	4	5	2	26
Misc	0	0	0	2	1	0	0	1	0	4
TOTAL	123	94	111	121	98	146	100	136	83	1012
REPRESENTATIVE CONGRESS -5th										
Blanks	9	2	5	6	6	5	7	7	7	54
Martin T. Meehan	93	83	88	94	78	124	81	113	65	819
Patrick M. Raymond	21	9	18	21	14	17	12	15	10	137
Write-In	0	0	0	0	0	0	0	0	1	1
Misc	0	0	0	0	0	0	0	1	0	1
TOTAL	123	94	111	121	98	146	100	136	83	1012
COUNCILLOR - 3rd District										
Blanks	50	34	33	45	39	46	39	53	30	369
Cynthia Stone Creem	72	60	78	76	59	100	60	83	53	641
Write-In	1	0	0	0	0	0	1	0	0	2
Misc	0	0	0	0	0	0	0	0	0	0
TOTAL	123	94	111	121	98	146	100	136	83	1012

DEMOCRATIC STATE PRIMARY - SEPTEMBER 17, 1996

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
SENATOR GENERAL COURT-5th Mldsx										
Blanks	38	30	28	33	24	27	30	45	27	282
Susan Fargo	85	64	83	88	73	118	69	91	56	727
Write-In	0	0	0	0	0	1	1	0	0	2
Misc	0	0	0	0	1	0	0	0	0	1
TOTAL	123	94	111	121	98	146	100	136	83	1012
REPRESENTATIVE IN GENERAL COURT-16th Mldsx										
Blanks	46	40	30	39	35	43	42	52	33	360
Patrick Ryan Sparks	76	53	80	82	62	103	58	82	50	646
Write-In	0	1	1	0	0	0	0	1	0	3
Misc	1	0	0	0	1	0	0	1	0	3
TOTAL	123	94	111	121	98	146	100	136	83	1012
REGISTER OF PROBATE -Mldsx County										
Blanks	24	20	15	15	6	19	19	23	9	150
Robert B. Antonelli	11	13	16	27	11	21	7	14	9	129
John J. Buckley	15	14	23	10	6	20	13	13	5	119
Francis X. Flaherty	5	4	13	10	6	14	8	13	4	77
Diane Poulos Harpell	17	14	12	18	16	20	12	23	10	142
Marie E. Howe	10	7	2	11	5	11	4	13	6	69
Joyce E. Hurley	8	7	3	6	5	6	1	6	2	44
Ronald A. MacDonald	2	2	6	3	1	1	4	5	5	29
Wanda M. Milik	31	13	21	20	41	34	32	23	33	248
Write-In	0	0	0	1	0	0	0	2	0	3
Misc	0	0	0	0	1	0	0	1	0	2
TOTAL	123	94	111	121	98	146	100	136	83	1012

DEMOCRATIC STATE PRIMARY - SEPTEMBER 17, 1996

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
COUNTY TREASURER - Middlesex										
Blanks	33	22	21	22	18	30	28	44	22	240
James E. Fahey, Jr.	57	50	58	67	52	80	38	55	32	489
Warren R. McManus	33	22	32	32	27	36	34	35	29	280
Write-In	0	0	0	0	0	0	0	1	0	1
Misc	0	0	0	0	1	0	0	1	0	2
TOTAL	123	94	111	121	98	146	100	136	83	1012
After Recount of 9/30/96										
COUNTY COMMISSIONER - Middlesex (2)										
Blanks	80	54	57	71	52	90	71	104	59	638
Thomas J. Larkin	29	22	31	30	31	33	29	30	22	257
Melissa Hurley	23	23	25	21	23	23	12	27	21	198
James P. Kennedy	38	35	48	48	34	54	28	41	20	346
Eleanor A. McGarry	36	35	33	44	28	39	27	27	30	299
Joseph W. Mullin	21	12	16	9	18	23	24	18	10	151
Edward J. Sullivan	19	7	12	19	10	30	9	22	4	132
Write-In	0	0	0	0	0	0	0	2	0	2
Misc	0	0	0	0	0	0	0	1	0	1
TOTAL	246	188	222	242	196	292	200	272	166	2024
SHERIFF - Middlesex County fill vacancy										
Blanks	21	6	12	6	10	10	16	22	13	116
James V. DiPaola	48	40	36	51	39	58	37	37	28	374
Leonard H. Golder	5	6	8	12	7	6	6	12	6	68
Edward J. Kennedy, Jr.	38	40	47	43	35	58	35	57	29	382
Edward J. Rideout	11	2	8	9	7	14	6	5	7	69
Write-In	0	0	0	0	0	0	0	2	0	2
Misc	0	0	0	0	0	0	0	1	0	1
TOTAL	123	94	111	121	98	146	100	136	83	1012

REPUBLICAN STATE PRIMARY - SEPTEMBER 17, 1996

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
U.S. SENATE										
Blanks	4	2	2	2	3	1	3	3	1	21
William F. Weld	62	23	41	36	38	70	42	36	47	395
Write-In	1	3	1	4	0	1	0	0	0	10
Misc	0	0	0	0	0	2	0	0	0	2
TOTAL	67	28	44	42	41	74	45	39	48	428
REPRESENTATIVE CONGRESS -5th										
Blanks	59	27	43	41	37	61	42	34	46	390
Write-In	2	1	0	0	1	2	1	2	2	11
Misc	6	0	1	1	3	11	2	3	0	27
TOTAL	67	28	44	42	41	74	45	39	48	428
COUNCILLOR - 3rd District										
Blanks	61	27	43	42	37	66	44	37	47	404
Write-In	0	1	0	0	1	0	0	0	1	3
Misc	6	0	1	0	3	8	1	2	0	21
TOTAL	67	28	44	42	41	74	45	39	48	428
SENATOR GENERAL COURT-5th Mldsx										
Blanks	14	8	10	10	15	18	9	18	7	109
Hasty Evans	52	19	34	32	26	52	36	21	40	312
Write-In	1	1	0	0	0	0	0	0	1	3
Misc	0	0	0	0	0	4	0	0	0	4
TOTAL	67	28	44	42	41	74	45	39	48	428
REPRESENTATIVE IN GENERAL COURT-16th Mldsx										
Blanks	13	11	10	18	8	20	11	12	10	113
Carol C. Cleven	53	15	34	22	32	51	34	27	38	306
Write-In	1	2	0	1	0	1	0	0	0	5
Misc	0	0	0	1	1	2	0	0	0	4
TOTAL	67	28	44	42	41	74	45	39	48	428

REPUBLICAN STATE PRIMARY - SEPTEMBER 17, 1996

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
REGISTER OF PROBATE -Midx County										
Blanks	13	8	9	9	17	15	15	16	9	111
Donna M. Lambert	54	20	34	32	24	58	30	23	39	314
Write-In	0	0	1	0	0	0	0	0	0	1
Misc	0	0	0	1	0	1	0	0	0	2
TOTAL	67	28	44	42	41	74	45	39	48	428
COUNTY TREASURER - Middlesex										
Blanks	61	27	42	41	40	66	36	35	48	396
Write-In	0	1	1	0	0	0	1	1	0	4
Misc	6	0	1	1	1	8	8	3	0	28
TOTAL	67	28	44	42	41	74	45	39	48	428
COUNTY COMMISSIONER - Mddlsx (2)										
Blanks	65	27	43	40	50	81	49	49	32	436
Anthony G. Marino	39	15	25	25	20	40	25	17	36	242
Jerry Vengrow	29	13	20	19	12	26	15	12	28	174
Write-In	1	1	0	0	0	0	1	0	0	3
Misc	0	0	0	0	0	1	0	0	0	1
TOTAL	134	56	88	84	82	148	90	78	96	856
SHERIFF - Middlesex County										
Blanks	14	8	8	7	14	19	10	11	6	97
Brad Bailey	53	19	35	35	27	52	35	28	42	326
Write-In	0	1	1	0	0	1	0	0	0	3
Misc	0	0	0	0	0	2	0	0	0	2
TOTAL	67	28	44	42	41	74	45	39	48	428

LIBERTARIAN STATE PRIMARY - SEPTEMBER 17, 1996

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
U.S. SENATOR										
Blanks	0	0	0	0	0	0	0	0	0	0
Write-In George Phillies	1	0	1	1	0	0	0	0	0	3
Write-In Weld	0	0	0	0	0	0	0	0	1	1
Write-In Brian Woods	0	0	0	0	0	0	0	1	0	1
Misc	0	0	0	0	0	0	0	0	0	0
TOTAL	1	0	1	1	0	0	0	1	1	5
REPRESENTATIVE CONGRESS -5th										
Blanks	1	0	1	1	0	0	0	1	1	5
Write-In	0	0	0	0	0	0	0	0	0	0
Misc	0	0	0	0	0	0	0	0	0	0
TOTAL	1	0	1	1	0	0	0	1	1	5
COUNCILLOR - 3rd District										
Blanks	1	0	1	1	0	0	0	1	0	4
Write-In	0	0	0	0	0	0	0	0	1	1
Misc	0	0	0	0	0	0	0	0	0	0
TOTAL	1	0	1	1	0	0	0	1	1	5
SENATOR GENERAL COURT-5th Mldsx										
Blanks	1	0	1	1	0	0	0	1	0	4
Write-In	0	0	0	0	0	0	0	0	1	1
Misc	0	0	0	0	0	0	0	0	0	0
TOTAL	1	0	1	1	0	0	0	1	1	5
SENATOR GENERAL COURT-16th Mldsx										
Blanks	1	0	1	1	0	0	0	1	0	4
Write-In	0	0	0	0	0	0	0	0	1	1
Misc	0	0	0	0	0	0	0	0	0	0
TOTAL	1	0	1	1	0	0	0	1	1	5
REPRESENTATIVE IN GENERAL COURT-16th Mldsx										
Blanks	1	0	1	1	0	0	0	1	0	4
Write-In	0	0	0	0	0	0	0	0	1	1
Misc	0	0	0	0	0	0	0	0	0	0
TOTAL	1	0	1	1	0	0	0	1	1	5

LIBERTARIAN STATE PRIMARY - SEPTEMBER 17, 1996

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
REGISTER OF PROBATE -Midsx County										
Blanks	1	0	1	1	0	0	0	1	0	4
Write-In	0	0	0	0	0	0	0	0	1	1
Misc	0	0	0	0	0	0	0	0	0	0
TOTAL	1	0	1	1	0	0	0	1	1	5
COUNTY TREASURER - Middlesex										
Blanks	1	0	1	1	0	0	0	1	1	5
Write-In	0	0	0	0	0	0	0	0	0	0
Misc	0	0	0	0	0	0	0	0	0	0
TOTAL	1	0	1	1	0	0	0	1	1	5
COUNTY COMMISSIONER - Middlesex (2)										
Blanks	2	0	2	2	0	0	0	2	2	10
Write-In	0	0	0	0	0	0	0	0	0	0
Write-In	0	0	0	0	0	0	0	0	0	0
Misc	0	0	0	0	0	0	0	0	0	0
TOTAL	2	0	2	2	0	0	0	2	2	10
SHERIFF - Middlesex County										
Blanks	1	0	1	1	0	0	0	0	0	3
Write-In	0	0	0	0	0	0	0	1	1	2
Misc	0	0	0	0	0	0	0	0	0	0
TOTAL	1	0	1	1	0	0	0	1	1	5

**WARRANT FOR
ANNUAL TOWN MEETING
OCTOBER 21, 1996**

MIDDLESEX, SS.

To the Constable, or any other suitable person of the Town of Chelmsford.

Greetings:

In the name of the Commonwealth aforesaid, you are hereby requested to notify and warn the Town Meeting Representatives of said Chelmsford to meet in the Senior Center, Groton Road, North Chelmsford, on Monday, the twenty-first day of October, at 7:30 p.m. o'clock in the evening, then and there to act upon the following articles, VIZ:

For complete warrant information see original documents on file in the Town Clerk's Office.

ANNUAL TOWN MEETING

October 21, 1996

The Annual Town Meeting was called to order at the Senior Center, at 7:30 PM by the Moderator Dennis E. McHugh, who recognized the presence of a quorum. There were 150 Town Meeting Representatives present. The Moderator then announced that the Chelmsford Middle School Band, directed by Robert Thurlow and Evan Williams, which consisted of the Parker and McCarthy Schools grades 7 and 8 would play the Star Spangle Banner. This was followed with the Body saluting the flag. The Moderator went over the rules and regulations and pointed out the locations of the fire exits within the hall. He made further announcements regarding the date and time scheduled for celebrating Halloween, and that absentee ballots were available at the Town Clerk's Office for the November 5th election.

The Moderator asked for a moment of silence in honor of Selectman and Town Meeting Representative, Thomas J. Welch who passed away on August 2. And for Walter Lewis who had just died last Friday October 18, who was a former member of the Finance Committee during the 70's.

Selectman Peter V. Lawlor moved that the reading of the Constable's return of the warrant be waived. Motion carried, unanimously. Selectman Peter Lawlor moved that the reading of the warrant as posted be waived. Motion carried, unanimously. The Moderator asked permission from the Body to allow non resident Stu Roberts, Architect for the Library project under Article 6 to address the meeting when the time came. Motion carried, unanimously.

Under Article 1 Selectman Peter V. Lawlor moved to hear reports of the Town Officers and Committees.

James Creegan, Chairman of the Master Plan Committee, gave a brief progress report of the Committee. He said that the Committee has successfully completed inventory, analysis and vision statements (input from three public meetings). Completed a draft of means for attaining the vision. Currently in process of defining an

implementation plan. The next step is to finalize a Master Plan Report and Implementation Plan, which will be brought forward to the Representatives at the Spring 1997 Town Meeting for approval.

Town Manager Bernard Lynch gave a report regarding the status of the articles that were approved at the Spring Town Meeting. He went over his plans for the use of free cash that he would be presenting in the upcoming articles. He presented a five year comprehensive implementation plan.

The Moderator then announced that Hal Matzkin, Beverly Koltookian, and John Morrison had resigned as members of the Finance Committee. He thanked them for their years of dedication and welcomed to the Board new members Sue Olsen, Claire Jeannotte, and Connie O'Neil.

Under Article 2 Town Manager Bernard Lynch moved that the Town vote to rescind a portion of the Golf Course Authorization to borrow funds under Article 12 of the Special Town Meeting held on May 4, 1995, in the amount of \$1,190,000.00.

Town Manager Bernard Lynch explained that the Town paid cash for the purchase of the course so there presently isn't any need to borrow the funds. Jim Doukszewicz questioned if there was still pending litigation. The Town Manager said that there was, but it was felt that fair purchase price had been made. The article to borrow should be remove for bonding purposes, it does not make good financial sense to carry it. If more money is needed then he would bring it back to the body or raise it as a court settlement if necessary. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a show of hands, motion carried, unanimously.

Under Article 3 Chairman of the Sewer Commission, John Emerson Jr, moved that the Town vote to rescind the appropriation and borrowing authority under Article 16 of the Annual Spring Town Meeting in June of 1990 for the purpose of designing and constructing sewers in certain designated areas.

Chairman of the Sewer Commission John Emerson explained that now that the Town voted last Spring to Sewer the whole Town, this article is not necessary. The monies needed are now included in the amount requested at the Spring Town Meeting. The Finance Committee recommended the article. The Board of Selectmen unanimously recommended the article. The Moderator asked for a show of hands, motion carried, unanimously.

Under Article 4 Town Manager Bernard Lynch moved that the Town vote to transfer the sum of \$250,000 from Free Cash to the Stabilization Fund.

The Town Manager explained that this is part of his ongoing goal to raise the Stabilization fund to be 5% of the operating budget. If passed the account will have \$2.5 million dollars set aside which can be drawn on in the future. The Finance Committee recommended the article. The Board of Selectmen unanimously recommended the article. The Moderator asked for a show of hands, motion carried, unanimously.

Glenn Thoren moved to take Article 8 out of order in order. His purpose was to amend the figure requested by increasing it and to fund the requested increase with monies from Article 5, which if passed would then reduce the requested amount for Article 5. The Finance Committee does not recommend taking the article out of order. The majority of the Board of Selectmen do not recommend taking the article out of order. Dennis Ready made a point of order. He felt that Article 5 should be tabled until a certain time rather than taking any articles out of order. The Moderator agreed to this solution, as did Glenn Thoren. Therefore the Moderator asked for a show of hands on the motion to take Article 8 out of order. Motion defeated.

The Moderator then advised Dennis Ready to recommend a certain time to table Article 5 to. Dennis Ready moved to table Article 5 to be heard at the conclusion of Article 24 before the start of Article 25. The Finance Committee supported the motion to table. The Board of Selectmen did not. The Moderator asked for a show of hands, motion carried.

**NOTE: SEE THE OCTOBER 24TH MEETING FOR
ARTICLE 5**

Under Article 6 Town Manager Bernard Lynch moved that the Town vote to appropriate the sum of \$4,832,843, this amount to be reduced by approximately \$1,832,843 of state Library grant assistance, for the purpose of constructing, an addition to and remodeling, reconstructing or making extraordinary repairs to the Adams Library, including original equipment and furnishings related thereto; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$3,000,000 under General Laws Chapter 44, Section 7; that the Board of Selectmen is authorized to contract for and expend any federal or state aid available for the project; and that the Town Manager is authorized to take any other action to carry out this project.

Town Manager Bernard Lynch explained the article. He explained that at the Spring Town Meeting the Representatives had voted to authorize the Board of Library Trustees to pursue the avenue necessary for obtaining a state grant for the purpose of putting an addition onto the present Adams Library. If awarded then the Trustees would return to the Fall Town Meeting requesting the additional funds necessary to complete the project. The State awarded the grant to the Town, it was one of the largest amounts awarded. Construction must begin in March of 1997 or the Town will lose the grant. The next step is to authorize the borrowing of the money needed to complete the project, which is the figure of \$3,000,000. He asked the Chairman of the Library Trustees Jaci Matzkin to come forward and further explain. Jaci Matzkin gave a slide presentation to the Body which showed the present condition of the Adams Library. And the areas needed for improvement. One major issue is the need to comply with the ADA Act. For the past few years, the Town was able to obtain a waiver, however the grace period has run out and the Town will soon be forced to comply. In order to do this the Town would need to spend \$750,000 which will result in eliminating much needed space and the lost of books. The new addition will address the required entrance specifications. In the

Fall of 1995 a \$6.5 million dollar project had been designed and presented to the Town's people. A Special Election was held and a question was put forth requesting that the funding for this project be done through an override expenditure. The question was defeated and the project dropped. In the Spring of 1996 after the Representatives agreed to let the Trustee's pursue another grant. A new design was submitted. All the concerns from the previous project were addressed and considered in the new project. Stu Roberts the Architect for this project from the firm of A. Anthony Tappe' and Associates, came forward and explained the project. He showed a compact, efficient design that blended well with the present building. The parking issue was addressed by adding 103 additional spaces, and the Pink house would stay. The Town Manager explained that the cost would be \$30.00 per household for ten years. The Town can pay for the project without an override. Questions were asked by the Representatives. John Wilder wanted to know if there was going to be an increase in maintenance and utility cost. The Manager explained that because it will basically become a new facility the maintenance cost will be reduced but the utility costs will increase because of the increase in size and usage of lights, computers. The Traffic issue was brought up and the Town Manager explained that the DPW Director looked over the plans presented and felt that this would improve the present flow of traffic. There will be no entrance off of Adams Ave as there is presently. This will be eliminated and entrance and exiting will be done in front of the Library on Boston Road. What will the pink house be used for. Presently it will be used for storage possible rental space in the future. The intent is to keep it in the Town's hands for control of the area. Questions were asked concerning the handicap accessibility issue. Town Counsel John Georgio explained that the Town could be opened for law suits if it doesn't soon comply. Richard Allison wanted to conduct a role call vote. The Moderator explained that at this time the Body was in the question and answer mode. When the time came for a vote, then the request should be made. Kit Harbison wanted to know what the results would be if this wasn't voted. Jaci Matzkin explained that the Trustee's would have to start all over again. The Town would lose the grant money, it would go to another town and Chelmsford would go to the bottom of the list. George Merrill wanted to know why the handicap issue wasn't address in the

past. He felt that this was being used as a excuse to force the spending of the monies for this project even after the Towns people had voted no on the project last year. It was explained that because of the expense the Trustee's felt it made more sense to combine the need for more room plus accessibility all at once. The Moderator asked for the Finance Committee's recommendation. The Finance Committee was in favor of the article. The majority of the Selectmen were in favor of the article. Selectmen Peter Lawlor explained the Boards recommendation. They felt that there is a definite need, it's affordable, and the public support is there. Selectman William Dalton expressed the fact that the people voted on the issue last year to spend \$6.7 million dollars, they should have the opportunity to vote again on whether or not to spend any money for this project. More discussion took place. John Coppinger expressed concerns of the present site. He then moved to amend the article by adding the following wording to the end of the main motion. "Provided that this vote shall not take effect until the voters approve a debt exclusion for this project pursuant to general laws Chapter 59, Section 21C(M)". The Finance Committee did not recommend the amendment. The majority of the Board of Selectmen did not recommend the amendment. Barbara Scavezze spoke against the amendment and read a letter to the Body from a person unable to get inside the library. Glenn Thoren read a quote from the Federalist papers as to why he felt that the issue should go back to the people for a vote. The Town Manager then read to the Body information from the Federalist papers stating examples on why the Town Meeting Representatives are responsible for making the decision. Dennis King and Judy Olsson, non Town Meeting Representatives spoke in favor of the library expansion, both stating personal reasons. Dennis Ready moved the question to stop further debate on the motion to amend, motion carried. The Moderator then asked for show of hands on the motion to amend, motion defeated. More discussion. Ralph Hickey the ADA Coordinator for the Town said it is against the law not to have a public building fully accessible for the public use. Brad Emerson moved the question. The Moderator asked for a show of hands, motion defeated. Brian Latina spoke against the article. Bob Joyce spoke against the article, he felt it should go back to the ballot. John Emerson spoke in favor and asked that the Body support the article. Dennis Ready moved the question.

The Moderator attempt a show of hands, which left the Chair in doubt, the following tellers came forward and a hand count was taken: Dorothy Frawley, John Maleski, Patricia Plank, Lucy Simonian. Result: Yes 121 No 18 2/3's 93 motion carried to stop debate. The Moderator acknowledged Richard Allison's request for a roll call vote on the article. Forty Representatives in favor is needed in order to conduct a roll call vote. He asked for a show of hands and instructed the tellers to take a hand count. The result was 129 Representatives in favor. The Moderator explained that the Town Clerk would read in Precinct order each Representative alphabetically by last name. They are to respond Yes, No or present. If there is no response the Representative will be marked absent. At the end of the reading The Clerk will repeat the precinct number and ask if any Representative wishes to change their vote, they will be allowed to do so then. The Town Clerk proceeded to read the names.

The final result was Yes 126 No 24 and 1 present, the motion passes. **NOTE:** (The actual roll call vote is on file in the Town Clerk's Office)

Under Article 7 Town Manager Bernard Lynch moved that the Town vote to appropriate the sum of \$100,000, for the cost of architectural services for plans and specifications for an addition to the existing Police Station at 230 North Road, Chelmsford, Massachusetts: that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow \$100,000 under Massachusetts General Laws, Chapter 44, Section 7 (21); and that the Town Manager be authorized to take any other action necessary to carry out this project.

The Town Manager explained the article. This is only for designing plans. The present Police Station is in need for more room. He asked the Police Chief to come forward and explain what the anticipated space would be used for. Police Chief Armand Caron said that the needs are for more training space, interrogating space, witness space, storage space, and appropriate jail cells. He cited that the previous week a rape victim had to be interview in the garage because there isn't an appropriate private area where this type of interviewing can be done. He said surrounding towns are now

starting to expand their Police Stations. One Town is building a brand new station. Our station is over thirty years old. Repairs are ongoing. There is a definite need for improvements. A discussion followed. The Moderator asked for the Finance Committee's recommendation. The Finance Committee was in favor of the article. The Board of Selectmen recommended the article. The Moderator attempted a vote by a show of hands. A 2/3's vote is required. The tellers came forward and a hand count was taken: Yes 125 No 13, 92 is 2/3's the motion carried.

Barry Balan moved to adjourn the Town Meeting until Thursday October 24th, 1996, at 7:30 PM to be held at the Senior Center. The Finance Committee and the Board of Selectmen recommended the motion to adjourn. The Moderator asked for a show of hands, motion carried, unanimously. The Meeting adjourned at 10:50 PM

Dennis E. McHugh, Moderator

Mary E. St.Hilaire, Town Clerk

ADJOURNED ANNUAL TOWN MEETING

October 24, 1996

The Annual Town Meeting was called to order at the Senior Center, at 7:35 PM by the Moderator Dennis E. McHugh, who recognized the presence of a quorum. There were 128 Town Meeting Representatives present.

The Moderator explained that the Town Nurse, Judy Dunigan was available for answering any questions concerning Article 8, however a vote would be needed from the Body in order to allow her to address the meeting. The Moderator asked for a show of hands, motion carried, unanimously.

Under Article 8 The Town Manager explained that this was a joint article between the himself and the Board of Health. It was to allow the Board of Health to set up a revolving account in order to administer a Hepatitis B program to a certain population within the Town. A revolving account is allowed through the State Law, however authorization must be voted on. A limit as to how much money can be in the account must also be voted. He stressed that there is not any expenditure of any town money, the amount shown is the limit to the amount of funds allowed. He asked Judy Dunigan the Town Nurse to come forward and further explain the purpose of the program. Judy Dunigan explained that Hepatitis B is on the increase throughout the country. The Chelmsford Board of Health would offer these shots at a nominal cost of \$10.00 per shot, \$30.00 for the series. The series could cost anywhere from \$120.00 to \$150.00 if done outside the Board of jurisdiction. This would be offered for the students in grades 7th through 12th. The State Department of Public Health says that 6th grade students or ages 11 - 12 must be given the shots free of charge. It was felt that a age limit had to be set and the 6th grade was pre-puberty that is why that age group will be given the shot free. The State has also required that all children born after January 1st of 1992 be given the shot at birth, and that all children entering kindergarten in September of 1996 must have had the shot. The School Department Nurses and the Principal of the High School have all been extremely cooperative with this

situation. The Moderator asked for the Finance Committee's recommendation. The Finance Committee recommended the article. The Board of Selectmen unanimously recommended the article. Jeffrey Stallard asked if the Town's public safety personnel have had the shots? The Town Manager explained that the Police, Fire, DPW, and Sewer personnel all have had the shots. Glenn Thoren moved to amend the article by amending the second sentence "to provide Hepatitis B vaccination to all students grades 7 through 12 at no cost to any family and requesting a voluntary donation of \$30.00 per vaccination to help defray the costs and to provide sufficient funding limited to \$60,000 to provide the vaccination series. Replace \$7,500. in the last sentence with \$60,000." He felt even though the cost of \$30.00 isn't that much, for a family with financial constraints it may be a problem. Everyone should be allowed to receive the series of shots even if they are not being able to pay for them. Judy Dunigan explained that there is a built in mechanism in the price offered, which would allow her to waive the fee when necessary. The Moderator asked for the Town Counsel's opinion on the motion to amend. Town Counsel John Georgio said that the motion doesn't state where the required funding of \$60,000 is going to come from. The Finance Committee did not recommend the amendment. The majority of the Board of Selectmen did not recommend the motion to amend. Town Counsel also noted certain times the warrant article does differ from the motion, however as long as the scope of the content is the same this is fine, but in this case it was never mentioned that any money was going to be raised or transferred so the amendment could be considered out of order. Based on Town Counsel's comments, Glen Thoren withdrew his amendment.

The Moderator asked for further discussion, hearing none he asked for a show of hands on the article as presented, motion carried, unanimously. The article reads as follows:

Peter Dulchinos, member of the Board of Health, moved that the Town vote to authorize the revolving fund Massachusetts General Law Chapter 44, Section 53E ½ for the Board of Health for Fiscal Year 1997, the receipts to be credited to the fund shall be from the collection of fees from the implementation of a Hepatitis program. The Board of Health shall be authorized to spend money

from the fund for the purpose of acquiring supplies and materials necessary for implementing a Hepatitis B program. Expenditures from the Hepatitis B Revolving Fund shall be limited to \$7,500 during Fiscal Year 1997.

Under Article 9 Town Manager Bernard Lynch moved that the Town vote to transfer the sum of \$17,271 from Free Cash to pay bills of previous fiscal years.

The Town Manager presented a list of the departments and the amounts required to pay.

- Personnel Department
 - \$1,692.49 Injured on Duty - Police
 - \$8,644.51 Injured on Duty - Fire
- Public Works Department
 - \$5,528.00 - Tree Work
- Veteran's Benefits
 - \$1,406.00 Medical

The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a show of hands, motion carried, unanimously.

Under Article 10 Town Manager Bernard Lynch moved that the Town vote to transfer the sum of \$134,152 from free cash to the School Department, said funding coming from Medicaid reimbursements.

The Town Manager explained that this is money that the School Department collects from the Federal Government for Medicaid reimbursements for certain Special Education costs. The agreement has been that they go after the money and once received it is to go towards the operation of the School Budget. The Finance Committee recommended the article. The Board of Selectmen unanimously recommended the article. The Moderator asked for a show of hands, motion carried, unanimously.

Under Article 11 Town Manager Bernard Lynch moved that the Town vote to amend the Fiscal Year 1997 operating budget as

voted under Article 2 of the Annual Town Meeting held on April 29, 1996 by making the following changes:

Decrease Line Item #3, Chelmsford School Department, by \$284,113 to \$29,232,522.

Increase Line Item #5, Public Safety Personnel, by \$12,000 to \$5,756,879.

Increase Line Item #8, Public Works Expenses, by \$100,000 to \$3,272,787.

Decrease Line Items #16, Undistributed Expenses, by \$55,000 to \$5,236,000.

Decrease Line Item #18, Debt Interest, by \$44,270.

And that the Town transfer and appropriate \$100,000 from free cash to defray such changes.

The Town Manager explained the article. He presented a budget analysis which showed the original revenue and expenditure figures along with the above mentioned amended figures. He said that the his goal was to use free cash for areas that there was a public need for, and to reduce the debt and interest and undistributed expense. However, most importantly apply a certain sum of money to reduce the tax rate. He explained to the School Department that he would work with them on the amount of money they would receive from the Town for the final funding of their budget. They would be given a certain amount. It was up to them to work out staying within that final budget figure. The Finance Committee recommended the article. The Board of Selectmen unanimously recommended the article. Mary Frantz, Chairman of the School Committee moved to amend the article. She explained that the members of the School Committee had different views on whether to submit an amendment to this article, a majority of the membership felt that an amendment should be submitted and it is as follows. Under Paragraph 2 decrease line item #3. Chelmsford School Department, by \$102,710 to \$29,413,925. and under Paragraph 7 "And that the Town transfer

and appropriate \$281,403 from free cash to defray such changes.” She explained that the figures in this article and the previous article are less than the budget article approved at the Spring Town Meeting. She asked Dr. Richard Moser the School Superintendent to explain further. Dr. Moser explained that when planning the budget in order for the School year to begin in September, budget figures are put together and estimations are made in the amount of actual money needed. These figures are approved with the anticipation of funding from the State when the cherry sheet figures are available. The requested amount of \$181,403 would still leave a difference of \$43,558 from the original approved figure from the Spring Town Meeting. He presented a list of the 1996-97 Unfunded needs. There were five items that totaled \$181,403. \$20,848. Budget imbalance, \$33,000 Negotiations, \$15,555 - Reading teacher, \$16,000 Technology Staff and \$96,000 Classroom aides. If this proposed amendment isn’t voted, then the Budget imbalance and the Negotiations figures were items that are a necessity. Cuts would be made within the final budget to meet these items. The other three items listed had been put on hold even after the Spring Town Meeting had approved them, therefore no additional staff had been hired, so no cuts will have to be made. He asked the Representatives to support the amendment, the School system has real needs and they’re not being met. Questions were asked. James Doukaszewicz asked where the additional money would come from if passed? The Town Manager explained from the money that was going to be used to reduced the tax rate. More questions and discussion took place. The Moderator asked for the Finance Committee’s recommendation on the motion to amend. The Finance Committee including one abstention did not support the motion to amend. The Board of Selectmen did not recommend the amendment. School Committee Member, Judy Mallette, spoke in favor of the amendment citing that this was a one time commitment. The present budget doesn’t meet the basic educational values. Fred Marcks, the Student Representative to the School Committee urged the Representatives to support the amendment. Dennis Ready moved the question to stop debate. The Moderator asked for a show of hands, motion carried, unanimously. The Moderator asked for a show of hands on the amendment to the motion, motion defeated. He asked if there was a

need for further debate, hearing none, he asked for a show of hands on the article as presented by the Town Manager, motion carried.

Under Article 12 The Moderator said that this article had been withdrawn. The wording in the warrant was: To see if the Town would vote to appropriate from Free Cash for the funding of negotiated collective bargaining agreements.

Under Article 13 Selectman Peter V. Lawlor, moved that the Town vote to transfer the care, custody, management and control of the following described parcel of land to the Board of Selectmen to be held for the purpose of conveyance and to authorize the Board of Selectmen to convey in accordance with Massachusetts General Law, Chapter 30B, for consideration to be determined, all right, title, and interest, if any, held by the Town in a certain parcel of land on Kensington Drive, shown as Lot 79 shown on Assessors Map 138, containing 3,600 square feet more or less, and more fully described in a deed recorded in the Middlesex North Registry of Deeds in Book 04811, Page 0148.

The Town Manager explained that this is Town owned property at the end of Gail Street, with an assessed value of \$1,200.00. The abutters have indicated an interested in purchasing the land. The Finance Committee was in favor of the article. The Board of Selectmen unanimously supported the article. The Moderator asked for a show of hands, motion carried unanimously.

Under Article 14 Town Manager Bernard Lynch moved that the Town vote to transfer the care, custody, management and control of the following described parcel of land to the Board of Selectmen to be held for the purpose of conveyance, and to authorize the Board of Selectmen to convey in accordance with Massachusetts General Laws Chapter 30B, for consideration to be determined, all right, title and interest, if any, held by the Town in a portion of a certain parcel of land located adjacent to 144 Littleton Road in Chelmsford, Massachusetts, shown as Assessor's Map No. 176, Parcel No. 15, containing 2,631 square feet more or less, as more fully described in a deed recorded in the Middlesex North Registry of Deeds in Book 2223, Page 140, and to authorize the Board of Selectmen to file a

Home Rule Petition under Article 97 of the Massachusetts Constitution, if necessary.

The Town Manager explained that this was land that was originally given to the Town. this is a piece of a piece of property that is under the control of the Conservation Commission. A driveway goes across a portion of this land and this action is necessary in order to obtain a clear title. The Conservation Commission was in favor of the article. The property is valued at \$400.00 and the Board of Selectmen will petition the Legislation for final approval. The Finance Committee recommended that article. The Board of Selectmen unanimously recommended the article. The Moderator asked for a show of hands, motion carried, unanimously.

Under Article 15 The Moderator explained that the motion wasn't signed therefore not action will be taken on the article. The wording in the warrant was: To see if the Town will vote to transfer the care, custody, management and control of the following described parcel of land and easement to the Board of Selectmen to be held for the purpose of conveyance, and to authorize the Board of Selectmen to convey in accordance with Massachusetts General Laws Chapter 30B, for consideration to be determined, all right, title and interest, if any, held by the Town in a portion of a certain parcel of land located adjacent to 20 Jensen Avenue in Chelmsford, Massachusetts, shown as Assessor's Map No. 95, Parcel No. 94, containing approximately 225 square feet more or less, and an access easement on a portion of the same certain parcel of land containing approximately 2,109 square feet more or less, as more fully described in a deed recorded in the Middlesex North Registry of Deeds in Book 2328, Page 249, and to authorize the Board of Selectmen to file a Home Rule Petition under Article 97 of the Massachusetts Constitution, if necessary.

Under Article 16 Town Manager Bernard Lynch moved that the Town vote to authorize the Town Manager to execute an inter municipal agreement between the Town of Chelmsford and the City of Lowell pursuant to Massachusetts General Laws Chapter 40 Section 4A for the purpose of operating and maintaining a traffic signal at the intersection of Drum Hill Road and Parkhurst Road.

The Town Manager explained that this is needed in order to comply with the newly installed traffic signal at the corner of Drum Hill and Parkhurst Rd. The Finance Committee recommended the article. The Board of Selectmen unanimously recommended the article. The Moderator asked for a show of hands, motion carried, unanimously.

Under Article 17 John Harrington moved that the Town vote to amend the Town of Chelmsford Zoning By-Law, Section 2110 Official Zoning Map as it pertains to a 1.394 acre portion of Parcel C, Meetinghouse Road, Chelmsford, Massachusetts containing 4.69 acres in total land, more or less, east of Crosby Lane and south of Interstate 495, said Parcel C being more fully described in Plan Book 165, Page 148 recorded with the Middlesex County North District Registry of Deeds, by changing the designation of said 1.394 acre portion of Parcel C from RB to CD - General Commercial District.

Attorney Douglas Hausler, explained that he represented J.C. Management Corp, which is the Parlee family here in Town. His client is constructing office buildings on Meetinghouse Rd. The land on which his project is being constructed has a zoning line of Residential Zone running through a portion of the project. Back in 1979 a note was made in the zoning to run the residential (RB) zone in that area back 600 feet from North Road. When he appeared before the Planning Board with his current project, it was realized that a portion of the building would be in the RB zone which has different requirements, and couldn't be built in a residential zone. This change would keep the entire project under one zone. He felt that this was the actual intent of the zoning By-law, to use property lines as zoning lines. By setting a actual amount of feet you can and did cut a property in half with two different zones. He asked Kathy Howe, the Engineer for the project, from Howe surveying to come forward and show the project. She showed the building and the present zoning and how the proposed building would look once completed. Attorney Hausler said that the Conservation Commission approved the change, as did the Planning Board. George Merrill, member of the Historic Commission, questioned if

this was near the Historic Site of the first Town Meeting? Attorney Hausler said it was explained to him that the site had been moved to the Greenwood property, however, his client would be willing to acknowledge this if it becomes an issue. Bob Joyce questioned why this was coming before the Representatives now, shouldn't it wait for the Master Plan? It was felt that it was better to deal with this now, then the proposed project could continue. The Master Plan may not be completed at the estimated time. The Moderator asked for the Planning Board's recommendation. Kim MacKenzie, Chairman of the Planning Board came forth and read the Boards' recommendation.

The Planning Board of the Town of Chelmsford held a Public Hearing on October 9, 1996 on the above mentioned article after advertising a legal notice in the Chelmsford Independent on September 19, 1996 and September 26, 1996, a minimum of 14 days before the hearing. A copy of the ad was sent to all abutting towns and the appropriate agencies, as required in the Massachusetts General Laws, Chapter 40 A, Section 5.

At the meeting on October 9, 1996 the proponents, residents and the Planning Board discussed the merits of this zoning By-law change. It is the opinion of the Planning Board that changing the zoning designation from RB to CD (General Commercial District) will maximize the use of the entire parcel and would result in a tax benefit to the Town . Therefore, in keeping with the general intent of the zoning by-laws in the development of the community, the Planning Board voted unanimously (5-0) (Mr. Gilet not voting) to recommend this zoning change from RB to CD (General Commercial District) for a 1.394 acre portion of Parcel C at Meetinghouse Road.

The Moderator asked for the Finance Committee recommendation. The Finance Committee was in favor of the article. The Board of Selectmen unanimously recommended the article. More discussion took place. David McLachlan spoke against the article. Concerns about traffic were discussed. Kathy Howe explained that traffic surveys had been taken and there would be no unnecessary effects on the level of service. The Moderator

asked if there was any need for further debate, hearing none he asked for a show of hands, motion carried, unanimously.

Under Article 18 Robert Joyce moved that the Town vote to amend the Chelmsford Zoning By-law, Section 2110 Official Zoning Map as it pertains to certain parcels of land located northerly of Riverneck Road, easterly of Carter Drive and Cove Street, and southerly of Route 495, and being parcels of land shown on Assessors Map 107, Parcel 54, Map 108 Parcels 14 and 40 a portion of Map 109 Parcel 50, Map 109, parcels 53 and 54, and Map 110 Parcels 13 and 14, by changing the designation of those lots from IA to RB.

Attorney Joseph Johnson, representing the petitioner explained that the land in question is 36 acres surrounded on three sides by residential zone. Out of the 36 acres three acres are zoned residential and he would like to have the opportunity to develop this land as residential that is why he had petitioned for the change in zoning. Kim MacKenzie, Chairman of the Planning Board, gave the Board's recommendation.

The Planning Board of the Town of Chelmsford held a Public Hearing on October 9, 1996 on the above mentioned article after advertising a legal notice in the Lowell Sun on September 25, 1996 and October 2, 1996, a minimum of 14 days before the hearing. A copy of the ad was sent to all abutting towns and the appropriate agencies, as required in the Massachusetts General Laws, Chapter 40A, Section 5.

At the meeting on October 9, 1996, the proponents, residents and the Planning Board discussed the merits of amending this zoning By-law. It is the opinion of the Planning Board that the change in zoning designation from IA to RB for certain parcels of land located northerly of Riverneck Road, easterly of Carter Drive and Cove Street and southerly of Route 495 would not be beneficial to the Town of Chelmsford. Therefore, in keeping with the general intent of the zoning by-laws in the development of the community, the Planning Board voted unanimously (6-0) Not to recommend the re-zoning of these parcels of land.

Kim MacKenzie went further on to say that the petitioner when he appeared before the Planning Board was not prepared, he did not have any plans or description of his intentions. The Finance Committee was against the article. The Board of Selectmen were against the article. Chris Garrahan of the Conservation Commission said that the Commission was not in favor, they had concerns. John Harrington of the Center Water District said that the Commissioners were concern about the water wells that are located next to the area in question and were against the article to rezone. The Moderator asked for further discussion, hearing none he asked for a vote by way of a show of hands, motion defeated.

Dennis Ready moved that the reading of Article 19 be waived. Motion carried, unanimously.

Under Article 19 Selectman Peter V. Lawlor moved that the Town vote to amend the Zoning By-law, Town of Chelmsford, Section 2420, by inserting the following sentence at the end of the section (Note: Language in bold print is new; all normal print presently appears in the Zoning Bylaw)

2420. *Extension or Alteration.* As provided in Section 6 of Chapter 40A, G.L., a nonconforming single-or two-family dwelling may be altered or extended provided that doing so does not increase the nonconforming nature of said structure and other pre-existing nonconforming structures or uses may be extended, altered, or changed in use on special permits from the Board of Appeals if the Board of Appeals finds that such extension, alteration, or change will not be substantially more detrimental to the neighborhood than the existing nonconforming use. **Extension or alteration of nonconforming single-or two-family structures shall be allowed as of right, so long as such extension or alteration is within the existing footprint.**

Andrew Sheehan Land Use Co-ordinator representing the Board of Appeals explained that this was primarily a housekeeping article which resulted from a 1993 court case. The court ruled that extension of a nonconforming structure required a Special Permit by

the Board of Appeals. Prior to this court case extensions of nonconforming structures were granted as a right. It is the intent of the article to return the procedure to the situation that it was prior to the court case. Which is to allow the Building Inspector to issue building permits for extensions of nonconforming structures without going to the Board of Appeals.

The Moderator asked for Kim MacKenzie to give the Planning Board's recommendation. Chairman of the Planning Board, Kim MacKenzie read the Board's recommendation to the body. The Planning Board of the Town of Chelmsford held a Public Hearing on September 25, 1996 on the above mentioned article after advertising a legal notice in the Chelmsford Independent on September 5, 1996, and September 12, 1996, a minimum of 14 days before the hearing. A copy of the ad was sent to all abutting towns and the appropriate agencies, as required in the Massachusetts General Laws, Chapter 40A, Section 5.

At the meeting on September 25, 1996 the proponents, residents and the Planning Board discussed the merits of this zoning By-law change. It is the opinion of the Planning Board that the addition of the following wording at the end of 2420: "Extensions or alterations of non-conforming single or two family structures shall be allowed as of right, so long as such extension or alteration is within the existing footprint" will clarify the By-law and alleviate unnecessary Board of Appeals applications and allow building permits to be issued by the building Department. Therefore, in keeping with the general intent of the zoning by-laws in the development of the community, the Planning Board voted unanimously (6-0) to recommend the addition of the above mentioned language to the end of Section 2420 of the Chelmsford Zoning By-law.

The Finance Committee recommended the article. The Board of Selectmen unanimously recommended the article. The Moderator asked for a show of hands, motion carried, unanimously.

Dennis Ready moved that the reading of Article 20 be waived. Motion carried, unanimously.

Under Article 20 Robert Morse of the Planning Board, moved that the Town vote to amend the Zoning By-law, Town of Chelmsford, Section 4600, Adult Entertainment Establishment, by inserting the following and deleting Section 4600 as it presently appears (NOTE: Language in bold print is new; all normal print presently appears in the Zoning By-Law):

“4600 Adult Entertainment Establishments

4610 PURPOSE It is the intent and purpose of this By-law to regulate adult entertainment establishments to promote the health, safety and general welfare of the citizens of Chelmsford and to guard against adverse secondary effects on the youth of the Town. Furthermore it is the intent and purpose to establish reasonable and uniform regulations to prevent any deleterious location and concentration of adult entertainment establishments within the town, thereby reducing the adverse secondary effects from such adult entertainment establishments. The provisions of this By-law have neither the purpose nor effect of imposing limitations or restriction on the content of any communicative materials. Similarly, it is not the intent nor effect of this By-law to restrict or deny access by adults to sexually oriented materials protected by the First Amendment, or to deny access by the distributors and exhibitors of sexually oriented entertainment to their intended market. Neither is it the intent nor effect of this By-law to condone or legitimize the distribution of obscene material.

4620 Adult Entertainment Overlay District Boundaries. The Adult Entertainment Overlay District is established in addition to the Adult Entertainment (CX) District. The Adult Entertainment Overlay District Use Regulations shall be as herein described in the Adult Entertainment District.

4630 No adult entertainment establishment shall commence operations without first applying for and receiving a Special Permit from the Board of Appeals. Special Permits shall not be

granted for an adult entertainment establishment if it is to be located less than one-thousand (1000) feet from:

- (a) Another adult entertainment establishment;
- (b) Residential uses;
- (c) Public or private nursery schools,
- (d) Public or private daycare centers;
- (e) Public or private kindergartens;
- (f) Public or private elementary schools;
- (g) Public or private secondary schools;
- (h) Playgrounds, **parks and public or private open space areas;**
- (i) **Religious institutions;**

4640 The Board of Appeals may waive the one-thousand foot restrictions contained in section 4630 by special permit if it finds:

- (a) That the proposed use will not be contrary to the public interest or injurious to nearby properties and that the spirit of this By-law will be observed;
- (b) That the proposed use will not enlarge or encourage the development of a “skid row” area;
- (c) That the establishment of an additional regulated use in that area will not be contrary to any program of neighborhood conservation nor will it interfere with any program or urban renewal;
- (d) That all applicable regulations of this By-law will be observed;
- (e) That no portion of the establishment shall be located on the ground level of any building.

The Board of Appeals shall not, under any circumstances, grant a special permit for an Adult Entertainment Establishment which shall be closed that seven-hundred-fifty (750) feet to any of the uses listed in section 4630.

4650 Measurement of distances shall be from the lot line of any of the uses described in Section 4630.

4660 conditions for Granting a Special Permit for Adult Entertainment Establishments:

- (a) Adult Entertainment Establishments shall not be allowed within a building containing other retail, consumer or residential uses;**
- (b) No Adult Entertainment Establishment shall be located within sixty (60) feet of a public or private way;**
- (c) A material condition to every special permit issued with respect to any Adult Entertainment Establishment shall be that such establishment must cease its operations between the hours of 1:00 AM and 10:00 AM each day;**
- (d) No Adult Entertainment Establishment may have visible from the exterior of the premises any flashing lights;**
- (e) Each applicant for an Adult Entertainment Establishment must provide a plan submitted with its application showing adequate parking on the same lot as said establishment in the following ratio: one (1) parking space for each 1.25 persons allowed for said establishment's seating capacity;**
- (f) At all times when an adult entertainment establishment is open for business, the entire area of the premises must be continually illuminated to the degree of not less than one (1) foot candle (measured thirty (30) inches from the floor) except those portions of the room covered by furniture.**
- (g) No special permit for an adult use shall be issued to any person convicted of violating Massachusetts General Laws, Chapter 119, Section 63, or Massachusetts General Laws Chapter 272, Section 28."**

Kim MacKenzie explained the purpose of the article. Last Fall the Adult Entertainment By-law was adopted. Due to the number of concerns, the Planning Board said that a subcommittee would be formed to further study the By-law and make any recommended changes necessary and bring them back to this body for a vote. The subcommittee was formed and the members have been meeting for the past eight months. They have study other towns Adult Entertainment by-laws and when possible attended

seminars. The areas in the article which are printed in bold are the results of the subcommittee's findings. These are their recommendations that should be added to the existing By-law in order to maintain uniform regulations. He then read the Planning Board's recommendation:

The Planning Board of the Town of Chelmsford held a Public Hearing on October 9, 1996 on the above mentioned article after advertising a legal notice in the Chelmsford Independent on September 19, 1996 and September 26, 1996, a minimum of 14 days before the hearing. A copy of the ad was sent to all abutting towns and the appropriate agencies, as required in the Massachusetts General Laws, Chapter 40 A, Section 5.

At the meeting on October 9, 1996 the proponents, residents and the Planning Board discussed the merits of this zoning By-law change. It is the opinion of the Planning Board that the insertion of the new Section 4600 and the deletion of the existing Section 4600, will further clarify this By-law to regulate adult entertainment establishments and promote the health, safety and general welfare of the Citizens of the Town of Chelmsford and further protect the integrity of the Town.

Therefore, in keeping with the general intent of the zoning bylaws in the development of the community, the Planning Board voted unanimously (6-0) to strongly recommend the above mentioned changes to Section 4600 of the Zoning By-law.

The Town Manager wanted it noted that Section G which appears in the original motion was also additional wording, and he asked Town Counsel to explain. John Georgio Town Counsel explained that this wording is a requirement of Section 40A Sec 9A. Any Adult Entertainment By-law must contain this wording.

The Moderator asked for the Finance Committee's recommendation. The Finance Committee recommended the article. The Board of Selectmen unanimously recommended the article. The Moderator asked if there was any further discussion, hearing none he

asked for a show of hands on the article. Motion carried, unanimously.

Dennis Ready moved that the reading of this article be waived. Motion carried, unanimously.

Under Article 21 Robert Morse of the Planning Board moved that the Town vote to amend the Zoning By-law, Article V. Definitions, by inserting the following definition of Adult Book Store and deleting the definition of Adult Book Store as it presently appears (NOTE: language in bold print is new; all normal print presently appears in the Zoning By-law):

Adult book store: An establishment having as a substantial or significant portion of its stock in trade printed matter, books, magazines, picture periodicals, motion picture films, video cassettes, **computer compact disks, computer disks or diskettes**, or coin operated motion picture machines for sale, barter or rental which are distinguished or characterized by their emphasis on matter depicting, describing or relating to “sexual conduct” as that term is defined in Massachusetts General Laws, Chapter 272, Section 31, “sexual devices” or an establishment having for sale sexual devices which shall mean any artificial human penis, vagina or anus or other device primarily designated, promoted or marketed to physically stimulate or manipulate the human genitals, pubic area or anal area, including dildos, penisators, vibrators, penis rings, erection enlargement or prolonging creams or other preparations or an establishment with a segment or section devoted to the sale or display of such materials.

Substantial or significant portion shall mean at least that portion of:

- (i) retail sales accounting for at least twenty-five percent of gross sales, or;**
- (ii) merchandise accounting for at least twenty-five percent of total merchandise available for sales, or;**
- (iii) shelf space and display space which when combined is in excess of eighty (80) square feet.**

Kim MacKenzie explained the article, stating that these changes were the result of the same reasoning mentioned in Article 20. He then read the Planning Board's recommendation:

The Planning Board of the Town of Chelmsford held a public hearing on October 9, 1996 on the above mentioned article after advertising a legal notice in the Chelmsford Independent on September 19, 1996 and September 26, 1996, a minimum of 14 days before the hearing. A copy of the ad was sent to all abutting towns and the appropriated agencies, as required in the Massachusetts General Laws, Chapter 40A Section 5.

At the meeting on October 9, 1996 the proponents, residents and the Planning Board discussed the merits of this zoning By-law change. It is the opinion of the Planning Board that the insertion of the new definition of Adult Book Store into Article V of the Zoning By-law, will further clarify definitions, promote the health, safety and general welfare of the Citizens of the Town of Chelmsford and further protect the integrity of the Town.

Therefore, in keeping with the general intent of the Zoning By-Laws in the development of the community, the Planning Board voted unanimously (6-0) to strongly recommend the above mentioned changes to Article V of the Zoning By-law.

The Finance Committee recommended the article. The Board of Selectmen unanimously recommended the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

Under Article 22 Jeffrey Stallard moved to withdraw the article. Motion carried, unanimously. The article as posted read as follows: That the Town vote to raise and appropriate, transfer and appropriate from available funds, transfer and appropriate from the stabilization funds, and or borrow to fund the repair and refurbishment of the property known as "The Old North Town Hall".

Under Article 23 Jeffrey Stallard explained the article. The building known as the Old North Town Hall, could provide much needed additional meeting space for town organizations. It is not a neighborhood issue but a community issue. He felt that by having a definite time on record, then perhaps a grass root effort could take place to raise the funding necessary for repairs. Perhaps people would take a chance to work towards obtaining funding knowing that it couldn't be sold at just any time. At the end of the two years, the Selectmen could then do what ever they felt necessary for the good of the Town. Robert Hawking moved to amend the article by changing the two year stay to read three year. He explained that he is presently a member of the Community Exchange Program, which has just been granted an extension of their space at the Old Center Town Hall to be until March of 1997. So he knows how important space is for Town organizations. Three years may seem like a lot of time, but by changing the time period it would enable enough time to obtain grants and outside funding one - two years, plus construction. The Finance Committee was against the motion to amend. The Board of Selectmen were against the motion to amend. Mark Conners spoke in favor of the article. Any type of improvements would be an investment, not just for the neighborhood but for a Town owned building. Selectman Lawlor explained that the Town is not currently intending to sell the property. Further discussion took place, concerning the liability and maintance of the property. The Town is and would be responsible for any liability and maintenance of the property. Leonard Richards moved the question to stop debate. The Moderator asked for a show of hands, motion carried. The Moderator asked for a show of hands on the motion to amend the article to read from two to three year stay, motion carried. The Moderator asked for the need of further discussion, hearing none he asked for a show of hands on the article as amended. Motion carried. The article reads as follows:

Jeffrey Stallard moved that the Town vote to place a three year stay on the previous town meeting decision to sell or transfer the property known as "The Old North Town Hall". The three year time period would start at the close of the fall annual Town Meeting.

Under Article 24 Jeffrey Stallard explained that he had sign the motion to bring the article forward. Wanda Dunn who was the proponent had asked him to withdraw the article due to the monies being voted in a previous article. The Moderator asked for a show of hands, motion carried, unanimously. The article as posted read as follows: To see if the Town would vote to raise and appropriate, transfer and appropriate from available fund, transfer and appropriate from the stabilization fund, and/or borrow a certain sum of money to fund the repair and refurbishment of the Freeman Lake dam and spillway.

The Moderator made a point of order that Article 5 had been tabled to the conclusion of Article 24, therefore this was the next article to be acted upon.

Under Article 5 Town Manager Bernard Lynch moved that the Town vote to appropriate the sum of \$750,000 from free cash to reduce the FY97 tax rate.

The Town Manager explained that this would represent a reduced tax rate of \$19.40 per \$1,000. in valuation. The savings would be 26 cents a \$1,000 per household. The Finance Committee recommended the article. The Board of Selectmen unanimously recommended the article. The Moderator asked for vote by way of a show of hands, motion carried, unanimously.

Under Article 25 The Moderator declared that this was a petitioned article and that the motion was not signed. This is necessary in order to bring the article to the floor, therefore no action can be taken. The Manager explained that he had spoken to the petitioner and that there were some concerns that needed to be addressed and may come back on a future warrant. The article as posted read as follows: To see if the Town will vote to amend the General By-Laws, Article VII, Miscellaneous by adding the following Section 15 Prohibition of Feeding Waterfowl:

- 1 It shall be prohibited and unlawful for any person to feed waterfowl in a residential zone.

2. The Health Department shall be authorized to enforce this By-law pursuant to Article 1 of the Town of Chelmsford By-laws.
3. The fine for each violation of this section shall be \$5.00. Each day such violation is committed, or permitted to continue, shall constitute a separate offense and shall be punishable as provided in Article 1 of the Town of Chelmsford By-laws.

Under Article 26 Michael Sockol moved to waive the reading of this article. Motion carried, unanimously. The Town Manager explained this article was brought forth as the result of concerns from the Business Community and neighborhood residents in certain areas of the Town regarding graffiti. He researched other area Towns and drew up this By-law. The areas were in the Drum Hill and Center sections of the Town. He asked the Police Chief to further explain. Chief Caron said that this graffiti is known as tagging. A group or gang marks their territory, if not removed right away, then more tagging is added. This is a common type of destruction to public property however, it is a new feature to Chelmsford. It is felt that now is the time to have something on the books so when these people are caught then action can be taken. A discussion took place. It was felt that the owner of property is the one being penalized, because if the person isn't caught then the owner is responsible to pay the expense and clean up building etc. all within a set time period. The Moderator asked for the Finance Committee's recommendation. The Finance Committee was against the article. The Board of Selectmen unanimously supported the article. John Harrington of the Business Community spoke in favor of the article. Samuel Poulten spoke against. Michael Sockol moved the question. The Moderator asked for any need to hear further debate, hearing none he asked for a vote by way of a show of hands. Motion carried. The article reads as follows:

Selectman Peter V. Lawlor moved to amend the General By-laws, Article VI Police Regulations, by adding the following Section 24, Graffiti:

1. Removal required; duty to maintain premises.

Graffiti is hereby determined to constitute a public nuisance and injurious to neighborhood property, and the public health, safety, and welfare. It shall be unlawful for any person, partnership, or corporation, owning any premises to permit, allow to remain, or fail to remove any unsightly condition commonly referred to as graffiti. The definition of graffiti being: "Any unauthorized defacing, marring, or damaging by the spraying of paint, marking by paint, chalk, dye, or similar substance, on any building, motor vehicle, bridge, rock, culvert, pole, sign, playground which is in public view."

2. Notice to remove.

Whenever the Chelmsford Police Department becomes aware of graffiti on any structure or improvement within the Town, they shall give notice to remove any such graffiti therefrom. Such notice shall be sent registered mail, return receipt requested, to the owner of record in the Assessor's Office and have substantially the following form:

Notice to Remove Graffiti From
Structure or Improvements
To the Owner Hereinafter Described

YOUR ATTENTION IS HEREBY DIRECTED to the provisions of Article VI, Section 24, of the General By-laws of the Police Regulations of the Town of Chelmsford, Massachusetts, on file in the office of the Town Clerk in Town Offices.

Pursuant to the provisions of said sections, you are hereby notified that graffiti exists on premises specifically described at _____

which injures neighboring property and the public health, safety, and welfare. You are therefore notified at once, and in any such event within thirty (30) days from the date of this

notice, to remove said unsightly conditions from the property and thereafter to keep the said property free therefrom.

3. Penalty.

The penalty for failure, neglect, or refusal to repair or abate the nuisance within thirty (30) days period shall be \$50.00 for each offense. Each day that such violation continues shall constitute a separate offense.

Michael Sockol moved to waive the reading of the next three articles. Articles 27, 28, and 29. The Moderator asked for a show of hands, motion carried, unanimously.

The Moderator explained that he was going to address the following three articles all at once and then each article would be voted on individually. He asked Town Clerk Mary St. Hilaire, to Chair the meeting at this point. Mary St. Hilaire explained that all that was needed to happen with the next three articles was to go from two yes's to two no's and to get rid of an asterisk, then the Representatives could leave, she then asked Dennis McHugh to briefly explain.

Under Article 27 Dennis McHugh explained that as Moderator it has come to his attention that the rules of order are not consistent with Town Meeting Time and Roberts Rules of Order, which are the two references that are used if an issue is not addressed within our own rules of order By-law. The sections marked in the bold print were the sections that were being amended under each article. Under Article 27 he felt adjourning to a certain time should not be reconsidered, there is no purpose to reconsider. Under Article 28 he felt that a speaker shouldn't be interrupted as in a point of order way, to reconsider something that has already been voted on previously. Presently an article can be reconsidered by interrupting a speaker during the discussion of another article. With this change, anyone who wants to reconsider would have to wait to speak. Under Article 29 there is no purpose to amend the limit or extend debate. Currently the Town's rules and order permit an amendment, but then

no debate can take place. This would keep the ruling the same as it appears in Town Meeting Time.

The Acting Moderator asked for the Finance Committee's recommendation. The Finance Committee recommended the article. The Board of Selectmen unanimously recommended the article. The Acting Moderator asked for a vote by way of a show of hands, motion carried, unanimously. The article reads as follows:

Dennis E. McHugh, Town Moderator moved that the Town vote to amend the General By-Laws, Article II, Town Meeting, Section 4, Procedures, 4.1 Order of Procedure of Motions by the rules considering a Motion to Adjourn to a Certain Time, in order to restrict reconsideration of that motion as follows):

Current By-law:

Article II Town Meeting

.....Section 4 Procedures

4.1 Order of Precedence of Motion- At All sessions of Town Meeting, the following motions shall be recognized and shall have precedence in the order in which they are arranged in this section:

Order of Precedence of Motions

Privileged	Debatable	Can be Amended	Can be Reconsidered	Vote Required
a) <u>Adjourn (unqualified)</u>				
Yes	No	No	No	Majority
b) <u>Adjourn at or to a certain time</u>				
Yes	Yes	Yes	Yes	Majority
c) <u>Recess</u>				
Yes	No	Yes	No	Majority

d) Question of Privilege, Order of Information

Yes*	No	No	No	None
------	----	----	----	------

e) Take Out of Order

Yes	Yes	No	No	Majority
-----	-----	----	----	----------

f) Reconsider

Yes*	Yes	No	Yes	Majority
------	-----	----	-----	----------

g) Lay on or Take from the table

No	No	No	No	Majority
----	----	----	----	----------

h) Previous Question

No	No	No	No	2/3
----	----	----	----	-----

i) Limit or Extend Debate

No	No	Yes	Yes	2/3
----	----	-----	-----	-----

j) Postpone to a Certain Time

No	Yes	Yes	No	Majority
----	-----	-----	----	----------

k) Commit, Recommit, or Refer

No	Yes	Yes	Yes	Majority
----	-----	-----	-----	----------

l) Amend

No	Yes	Once	Yes	Majority
----	-----	------	-----	----------

m) Main Motion

No	Yes	Yes	Yes	Majority
----	-----	-----	-----	----------

*** Note :** The privileged motions marked by an asterisk may interrupt the speaker.

Propose By-law

Article II Town Meeting

.....Section 4 Procedures

4.1 Order of Precedence of Motion - At all sessions of Town Meeting, the following motions shall be recognized and shall have precedence in the order in which they are arranged in this section:

Order of Precedence of Motions

Privileged	Debatable	Can be Amended	Can be Reconsidered	Vote Required
<u>a) Adjourn (unqualified)</u>				
Yes	No	No	No	Majority
<u>b) Adjourn at or to a certain time</u>				
Yes	Yes	Yes	No	Majority
<u>c) Recess</u>				
Yes	No	Yes	No	Majority
<u>d) Question of Privilege, Order of Information</u>				
Yes*	No	No	No	None
<u>e) Take Out of Order</u>				
Yes	Yes	No	No	Majority
<u>f) Reconsider</u>				
Yes*	Yes	No	Yes	Majority
<u>g) Lay on or Take from the table</u>				
No	No	No	No	Majority
<u>h) Previous Question</u>				
No	No	No	No	2/3
<u>i) Limit or Extend Debate</u>				
No	No	Yes	Yes	2/3
<u>j) Postpone to a Certain Time</u>				
No	Yes	Yes	No	Majority

<u>k) Commit, Recommit, or Refer</u>				
No	Yes	Yes	Yes	Majority
<u>l) Amend</u>				
No	Yes	Once	Yes	Majority
<u>m) Main Motion</u>				
No	Yes	Yes	Yes	Majority

* **Note :** The privileged motions marked by an asterisk may interrupt the speaker.

Under Article 28 The Acting Moderator explained that the explanation for this article was already heard and asked for the Finance Committee’s recommendation. The Finance Committee recommended the article. The Board of Selectmen were in favor of the article. The Acting Moderator asked for any discussion, hearing none, she asked for vote by way of a show of hands, motion carried, unanimously. The article reads as follows:

Dennis E. McHugh, Town Moderator moved that the Town vote to amend the General By-Laws, Article II, Town Meeting, Section 4, Procedures, 4.1 Order of Procedure of Motions by the rules considering a Motion to Reconsider, in order to restrict reconsideration of that motion as follows):

Current By-law:

Article II Town Meeting

.....Section 4 Procedures

4.1 Order of Precedence of Motion- At All sessions of Town Meeting, the following motions shall be recognized and shall have precedence in the order in which they are arranged in this section:

Order of Precedence of Motions

Privileged	Debatable	Can be Amended	Can be Reconsidered	Vote Required
<u>a) Adjourn (unqualified)</u>				
Yes	No	No	No	Majority
<u>b) Adjourn at or to a certain time</u>				
Yes	Yes	Yes	Yes	Majority
<u>c) Recess</u>				
Yes	No	Yes	No	Majority
<u>d) Question of Privilege, Order of Information</u>				
Yes*	No	No	No	None
<u>e) Take Out of Order</u>				
Yes	Yes	No	No	Majority
<u>f) Reconsider</u>				
Yes*	Yes	No	Yes	Majority
<u>g) Lay on or Take from the table</u>				
No	No	No	No	Majority
<u>h) Previous Question</u>				
No	No	No	No	2/3
<u>i) Limit or Extend Debate</u>				
No	No	Yes	Yes	2/3
<u>j) Postpone to a Certain Time</u>				
No	Yes	Yes	No	Majority
<u>k) Commit, Recommit, or Refer</u>				
No	Yes	Yes	Yes	Majority
<u>l) Amend</u>				
No	Yes	Once	Yes	Majority

<u>m) Main Motion</u>				
No	Yes	Yes	Yes	Majority

*** Note :** The privileged motions marked by an asterisk may interrupt the speaker.

Propose By-law

Article II Town Meeting

.....Section 4 Procedures

4.1 Order of Precedence of Motion - At all sessions of Town Meeting, the following motions shall be recognized and shall have precedence in the order in which they are arranged in this section:

Order of Precedence of Motions

		Can be	Can be	Vote
Privileged	Debatable	Amended	Reconsidered	Required
<u>a) Adjourn (unqualified)</u>				
Yes	No	No	No	Majority
<u>b) Adjourn at or to a certain time</u>				
Yes	Yes	Yes	Yes	Majority
<u>c) Recess</u>				
Yes	No	Yes	No	Majority
<u>d) Question of Privilege, Order of Information</u>				
Yes*	No	No	No	None
<u>e) Take Out of Order</u>				
Yes	Yes	No	No	Majority
<u>f) Reconsider</u>				
Yes	Yes	No	Yes	Majority

g) Lay on or Take from the table

No	No	No	No	Majority
----	----	----	----	----------

h) Previous Question

No	No	No	No	2/3
----	----	----	----	-----

i) Limit or Extend Debate

No	No	Yes	Yes	2/3
----	----	-----	-----	-----

j) Postpone to a Certain Time

No	Yes	Yes	No	Majority
----	-----	-----	----	----------

k) Commit, Recommit, or Refer

No	Yes	Yes	Yes	Majority
----	-----	-----	-----	----------

l) Amend

No	Yes	Once	Yes	Majority
----	-----	------	-----	----------

m) Main Motion

No	Yes	Yes	Yes	Majority
----	-----	-----	-----	----------

*** Note :** The privileged motions marked by an asterisk may interrupt the speaker.

Under Article 29 The Acting Moderator explained again that the explanation for this article was already heard under Article 27, and asked for the Finance Committee's recommendation. The Finance Committee recommended the article. The Board of Selectmen unanimously recommended the article. The Acting Moderator asked for any discussion, hearing none, she asked for vote by way of a show of hands, motion carried, unanimously. The article reads as follows:

Dennis E. McHugh, Town Moderator moved that the Town vote to amend the General By-Laws, Article II, Town Meeting, Section 4, Procedures, 4.1 Order of Procedure of Motions by the rules considering a Motion to Limit or Extend Debate, in order to restrict reconsideration of that motion as follows):

Current By-law:

Article II Town Meeting

.....Section 4 Procedures

4.1 Order of Precedence of Motion- At all sessions of Town Meeting, the following motions shall be recognized and shall have precedence in the order in which they are arranged in this section:

Order of Precedence of Motions

Privileged	Debatable	Can be Amended	Can be Reconsidered	Vote Required
<u>a) Adjourn (unqualified)</u>				
Yes	No	No	No	Majority
<u>b) Adjourn at or to a certain time</u>				
Yes	Yes	Yes	Yes	Majority
<u>c) Recess</u>				
Yes	No	Yes	No	Majority
<u>d) Question of Privilege, Order of Information</u>				
Yes*	No	No	No	None
<u>e) Take Out of Order</u>				
Yes	Yes	No	No	Majority
<u>f) Reconsider</u>				
Yes*	Yes	No	Yes	Majority
<u>g) Lay on or Take from the table</u>				
No	No	No	No	Majority
<u>h) Previous Question</u>				
No	No	No	No	2/3

i) Limit or Extend Debate

No	No	Yes	Yes	2/3
----	----	-----	-----	-----

j) Postpone to a Certain Time

No	Yes	Yes	No	Majority
----	-----	-----	----	----------

k) Commit, Recommit, or Refer

No	Yes	Yes	Yes	Majority
----	-----	-----	-----	----------

l) Amend

No	Yes	Once	Yes	Majority
----	-----	------	-----	----------

m) Main Motion

No	Yes	Yes	Yes	Majority
----	-----	-----	-----	----------

*** Note :** The privileged motions marked by an asterisk may interrupt the speaker.

Propose By-law

Article II Town Meeting

.....Section 4 Procedures

4.1 Order of Precedence of Motion - At all sessions of Town Meeting, the following motions shall be recognized and shall have precedence in the order in which they are arranged in this section:

Order of Precedence of Motions

Privileged	Debatable	Can be Amended	Can be Reconsidered	Vote Required
------------	-----------	----------------	---------------------	---------------

a) Adjourn (unqualified)

Yes	No	No	No	Majority
-----	----	----	----	----------

b) Adjourn at or to a certain time

Yes	Yes	Yes	Yes	Majority
-----	-----	-----	-----	----------

<u>c) Recess</u>				
Yes	No	Yes	No	Majority
<u>d) Question of Privilege, Order of Information</u>				
Yes*	No	No	No	None
<u>e) Take Out of Order</u>				
Yes	Yes	No	No	Majority
<u>f) Reconsider</u>				
Yes*	Yes	No	Yes	Majority
<u>g) Lay on or Take from the table</u>				
No	No	No	No	Majority
<u>h) Previous Question</u>				
No	No	No	No	2/3
<u>i) Limit or Extend Debate</u>				
No	No	No	Yes	2/3
<u>j) Postpone to a Certain Time</u>				
No	Yes	Yes	No	Majority
<u>k) Commit, Recommit, or Refer</u>				
No	Yes	Yes	Yes	Majority
<u>l) Amend</u>				
No	Yes	Once	Yes	Majority
<u>m) Main Motion</u>				
No	Yes	Yes	Yes	Majority

* **Note :** The privileged motions marked by an asterisk may interrupt the speaker.

Dennis McHugh returned to the Chair as Moderator. Barry Balan moved to adjourn the Town Meeting seeing that there was no further business at hand. The Moderator asked for a show of hands, motion carried, unanimously. The meeting adjourned at 11:05 PM.

Dennis E. McHugh, Moderator

Mary E. St.Hilaire, Town Clerk

**WARRANT FOR
STATE ELECTION
NOVEMBER 5, 1996**

William Francis Galvin, Secretary of the Commonwealth

MIDDLESEX, SS.

To the Constable of the Town or City of Chelmsford

Greeting:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Elections to vote at:

Precinct 1:

Town Office Building Gymnasium

Precinct 2:

Harrington Elementary School Gymnasium

Precinct 3:

Harrington Elementary School Gymnasium

Precinct 4:

Westlands School Cafetorium

Precinct 5:

Byam School Cafetorium

Precinct 6:

Westlands School Cafetorium

Precinct 7:

McCarthy Middle School, Small Gymnasium

Precinct 8:

McCarthy Middle School, Small Gymnasium

Precinct 9:

Town Office Building Gymnasium

On Tuesday, the 5th day of November 1996 from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes to the State Election for the Candidates of Political parties for the following offices:

ELECTORS OF PRESIDENT AND VICE PRESIDENT

FOR THE COMMONWEALTH

US SENATOR

FOR THE COMMONWEALTH

REPRESENTATIVE IN CONGRESS

FIFTH CONGRESSIONAL DISTRICT

COUNCILLOR

THIRD COUNCILLOR DISTRICT

SENATOR IN GENERAL COURT

FIFTH MIDDLESEX SENATORIAL DISTRICT

REPRESENTATIVE IN GENERAL COURT

SIXTEENTH MIDDLESEX REPRESENTATIVE
DISTRICT

REGISTER OF PROBATE

MIDDLESEX COUNTY

COUNTY TREASURER

MIDDLESEX COUNTY

COUNTY COMMISSIONER

MIDDLESEX COUNTY

SHERIFF (to fill vacancy)

MIDDLESEX COUNTY

Questions:

#1 Changing the Trapping and Hunting Laws

#2 Limits spending on Political Campaigns (**NON-BINDING**)

For complete warrant information see original documents on file in the Town Clerk's Office.

PRESIDENTIAL ELECTION - NOVEMBER 5, 1996

amended Nov.15, 1996 Fed. Law counted 5 out of the country ballots.

PRESIDENT AND VICE PRESIDENT

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
Blanks	29	18	18	20	19	30	22	16	21	193
Browne/Jorgensen	15	18	15	16	20	20	13	17	31	165
Clinton/Gore	986	937	1052	910	1086	1150	1045	929	955	9050
Dole/Kemp	653	438	649	580	656	676	782	655	707	5796
Hagelin/Tompkins	2	2	0	7	6	0	5	3	4	29
Moorehead/LaRiva	1	3	2	0	2	0	0	4	3	15
Perot/Choate	191	170	201	199	192	189	169	155	166	1632
Nader	9	2	4	2	8	2	3	3	2	35
Write-In	5	4	4	7	4	3	3	5	4	39
Misc	1	0	0	4	1	1	0	0	1	8
TOTAL	1892	1592	1945	1745	1994	2071	2042	1787	1894	16962

U.S. SENATOR

Blanks	19	7	18	17	27	23	20	15	19	165
John F. Kerry	783	739	819	740	809	910	804	721	776	7101
William F. Weld	1033	783	1044	923	1109	1075	1184	1002	1045	9198
Susan C. Gallagher	51	59	57	60	45	61	34	43	49	459
Robert C. Stowe	5	3	5	5	4	2	0	5	5	34
Write-In	1	1	2	0	0	0	0	1	0	5
Misc	0	0	0	0	0	0	0	0	0	0
TOTAL	1892	1592	1945	1745	1994	2071	2042	1787	1894	16962

REPRESENTATIVE CONGRESS -5th

Blanks	505	328	419	420	497	481	514	438	542	4144
Martin T. Meehan	1371	1243	1508	1300	1475	1563	1499	1327	1333	12619
Write-In	7	21	13	14	13	14	16	18	19	135
Misc	9	0	5	11	9	13	13	4	0	64
TOTAL	1892	1592	1945	1745	1994	2071	2042	1787	1894	16962

PRESIDENTIAL ELECTION - NOVEMBER 5, 1996

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
COUNCILLOR - 3rd District										
Blanks	842	589	748	711	825	827	939	756	854	7091
Cynthia Stone Creem	1039	989	1187	1025	1159	1228	1091	1023	1023	9764
Write-In	4	14	2	7	3	9	5	4	17	65
Misc	7	0	8	2	7	7	7	4	0	42
TOTAL	1892	1592	1945	1745	1994	2071	2042	1787	1894	16962
SENATOR GENERAL COURT-5th Midsx										
Blanks	183	143	182	164	190	188	181	151	158	1540
Hasty Evans	835	561	729	743	828	955	955	770	920	7296
Susan Fargo	872	888	1032	834	974	928	906	865	816	8115
Write-In	1	0	1	2	1	0	0	1	0	6
Misc	1	0	1	2	1	0	0	0	0	5
TOTAL	1892	1592	1945	1745	1994	2071	2042	1787	1894	16962
REPRESENTATIVE IN GENERAL COURT-16th Midsx										
Blanks	160	114	103	130	136	131	110	113	121	1118
Carol C. Clevon	1233	1034	1301	1171	1337	1423	1519	1248	1344	11610
Patrick Ryan Sparks	496	442	540	443	519	514	411	424	428	4217
Write-In	3	2	1	1	1	1	2	2	0	13
Misc	0	0	0	0	1	2	0	0	1	4
TOTAL	1892	1592	1945	1745	1994	2071	2042	1787	1894	16962

PRESIDENTIAL ELECTION - NOVEMBER 5, 1996

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
REGISTER OF PROBATE -Midsx County										
Blanks	335	227	262	261	354	340	357	288	308	2732
Donna M. Lambert	977	779	992	881	1013	1071	1170	952	1054	8889
Robert B. Antonelli	580	585	688	601	626	659	514	544	528	5325
Write-In	0	0	1	2	0	0	1	3	4	11
Misc	0	1	2	0	1	1	0	0	0	5
TOTAL	1892	1592	1945	1745	1994	2071	2042	1787	1894	16962
COUNTY TREASURER - Middlesex										
Blanks	797	551	680	659	775	771	868	708	811	6620
James E. Fahey, Jr.	1085	1029	1254	1080	1214	1284	1163	1070	1067	10246
Write-In	6	12	3	3	1	9	4	6	16	60
Misc	4	0	8	3	4	7	7	3	0	36
TOTAL	1892	1592	1945	1745	1994	2071	2042	1787	1894	16962
COUNTY COMMISSIONER - Mddlsx (2)										
Blanks	1495	1234	1454	1369	1687	1647	1645	1409	1443	13383
Thomas J. Larkin	824	804	962	822	932	963	848	797	844	7796
Anthony G. Marino	614	424	601	525	561	611	734	562	661	5293
Edward J. Sullivan	471	472	525	481	466	565	431	456	424	4291
Jerry Vengrow	376	247	341	289	342	355	424	348	411	3133
Write-In	1	1	2	2	0	0	0	2	0	8
Misc	3	2	5	2	0	1	2	0	5	20
TOTAL	3784	3184	3890	3490	3988	4142	4084	3574	3788	33924

PRESIDENTIAL ELECTION - NOVEMBER 5, 1996

SHERIFF - Middlesex County fill vacancy										
	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
Blanks	230	158	180	165	251	212	233	186	191	1806
Brad Bailey	962	798	965	937	963	1021	1110	934	1070	8760
James V. DiPaola	696	635	798	641	780	837	698	664	632	6381
Write-In	2	1	1	1	0	0	0	3	1	9
Misc	2	0	1	1	0	1	1	0	0	6
TOTAL	1892	1592	1945	1745	1994	2071	2042	1787	1894	16962
QUESTION 1										
Blank	184	104	78	109	137	151	95	160	77	1095
YES	1009	878	1012	885	1066	1118	1090	942	1037	9037
NO	699	610	855	751	791	802	857	685	780	6830
TOTAL	1892	1592	1945	1745	1994	2071	2042	1787	1894	16962
QUESTION 2										
Blank	242	160	128	172	239	211	159	223	158	1692
YES	1481	1275	1642	1398	1547	1644	1707	1411	1530	13635
NO	169	157	175	175	208	216	176	153	206	1635
TOTAL	1892	1592	1945	1745	1994	2071	2042	1787	1894	16962

**WARRANT FOR
SPECIAL TOWN ELECTION
DECEMBER 17, 1996**

MIDDLESEX, SS.

To the Constable of the Town or City of Chelmsford

Greeting:

In the name of the Commonwealth you are hereby required to notify and warn the legal voters of said Chelmsford to meet in their several polling places, VIZ:

Precinct 1:

Town Office Building Gymnasium

Precinct 2:

Harrington Elementary School Gymnasium

Precinct 3:

Harrington Elementary School Gymnasium

Precinct 4:

Westlands School Cafetorium

Precinct 5:

Byam School Cafetorium

Precinct 6:

Westlands School Cafetorium

Precinct 7:

McCarthy Middle School, Small Gymnasium

Precinct 8:

McCarthy Middle School, Small Gymnasium

Precinct 9:

Town Office Building Gymnasium

On Tuesday, the 17th day of December 1996 from 12:00 noon to 8:00 p.m. for the following purpose:

To vote on the following referendum question:

QUESTION 1

Shall the Town ratify the October 21, 1996 Town Meeting vote on warrant article six to appropriate the sum of \$4,832,843, this amount to be reduced by \$1,832,843 of state library grant assistance, for the purpose of constructing an addition to and remodeling, reconstructing or making extraordinary repairs to the Adams Library, including original equipment and furnishings related thereto: that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$3,000,000 under General Law Chapter 44, Section 7; that the Board of Selectmen is authorized to contract for and expend any federal or state aid available for the project and that the Town Manager is authorized to take any other action to carryout this project?

Yes/No

For complete warrant information see original documents on file in the Town Clerk's Office.

SPECIAL TOWN ELECTION DECEMBER 17, 1996

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
QUESTION 1 LIBRARY ART 6 (10/21/96) FTM										
Blanks	0	0	0	1	0	0	0	1	0	2
YES	406	154	279	254	313	423	481	321	377	3008
NO	187	198	290	153	156	282	184	226	188	1864
TOTAL	593	352	569	408	469	705	665	548	565	4874

NOTES:



OFFICE OF THE TOWN MANAGER
TOWN OFFICES
50 BILLERICA ROAD
CHELMSFORD, MA 01824-3193

CITIZENS ACTIVITY RECORD

"GOOD GOVERNMENT STARTS WITH YOU"

If you are interested in serving on an appointed town committee, please fill out this form and mail to: Office of the Town Manager, Town Offices, 50 Billerica Road, Chelmsford, MA 01824-3193. The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

NAME: _____ DATE: _____

HOME PHONE: () _____ BUSINESS PHONE: () _____

ADDRESS: _____

AMOUNT OF TIME AVAILABLE: _____

INTEREST IN WHAT TOWN COMMITTEE: _____

PRESENT BUSINESS AFFILIATION AND WORK: _____

BUSINESS EXPERIENCE: _____

EDUCATION OR SPECIAL TRAINING: _____

DATE APPOINTED	TOWN OFFICES HELD	TERM EXPIRED

REMARKS: _____

FORM AVAILABLE IN TOWN MANAGER'S OFFICE

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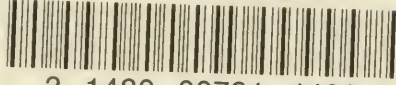
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CHELMSFORD PUBLIC LIBRARY



3 1480 00791 4499

For Reference

Not to be taken

from this library

*“Disabled individuals requiring auxilliary aides to fully benefit from the Town of Chelmsford’s programs should contact the Personnel Coordinator at 250-5288.
It is necessary to give the request at least one week in advance.”*